



SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION EXECUTIVE BOARD: WORK SESSION AGENDA: MAY 9, 2019

MEETING LOCATION:

City of Sierra Vista: City Hall
City Manager's Conference Room
1011 North Coronado Drive
Sierra Vista, AZ 85635

To attend the meeting by telephone:
Call 1-415-655-0001. Meeting # 287 957 271.
Enter # for Attendee ID. For Arizona Relay
Service use 1-800-367-8939, or dial 7-1-1.

MEETING DATE AND TIME:

May 9, 2019
3:00 p.m.

FOR MORE INFORMATION OR TO REQUEST ACCOMMODATION FOR SPECIAL NEEDS:

Website: www.svmppo.org
Email: SVMPO@SierraVistaAZ.gov
Administrator Phone: 520-515-8525

SVMPO BOARD OF DIRECTORS

One or more members may participate via teleconference

Chair:	Rick Mueller, Mayor, City of Sierra Vista
Vice-Chair:	<i>Vacant</i>
Member:	Rachel Gray, Councilmember, City of Sierra Vista
Member:	Sarah Pacheco, Councilmember, City of Sierra Vista
Member:	Tom Borer, Supervisor, Cochise County <i>Designated Alternate: Ann English, Supervisor, Cochise County</i>
Member:	Joy Banks, Councilmember, Town of Huachuca City <i>Designated Alternate: Cynthia Butterworth, Councilmember, Huachuca City</i>
Member (Non-Voting)	Rod Lane, Arizona Department of Transportation

STAFF: SVMPO Administrator: Karen L. Lamberton, AICP

1. CALL TO ORDER AND ROLL CALL

2. ACCEPTANCE OF THE AGENDA

3. CALL TO THE PUBLIC

This is the time set aside for the public to comment. Speakers are limited to a three-minute presentation and may also submit written comments for the Board files. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H) action taken as a result of public comment is limited to responding to any criticism, directing staff to review the matter, or scheduling the matter for discussion at a later date.

4. APPROVAL OF MEETING MINUTES

Action: Approval of the Executive Board Regular Meeting Minutes of January 17, 2019.

5. ELECTION OF BOARD VICE-CHAIR

Action: Per the SVMPO By-Laws, Section III A 3, elected officers will be selected at the first meeting of the calendar year. The Executive Board elected both a Chair and Vice-Chair at the January 17, 2019 regular meeting. The position of the Vice-Chair, held by the Cochise County representative, Supervisor Pat Call, is now vacated. A nomination and selection of a new Vice-Chair will be made. These positions typically serve for a period of two years: there are no formal policies in place regarding rotation or term limits for these positions.

This is an action item.

OLD BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION

6. FY19 TITLE VI PLAN: COMPLIANCE REVIEW & TRAINING

The FY19 Title VI plan was accepted by ADOT's Civil Rights Division on December 17, 2018. A Title VI Compliance Review was conducted on February 12, 2019. The Administrator will share with the Board the results of the compliance review, update the Board on current complaint procedures, and discuss with the Board members the implications of the Title VI and ADA findings on the Work Program and current projects.

This is an information/training item.

NEW BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION

7. FY20 TITLE VI PLAN

Action: The FY20 Title VI Plan has been completed and the Board will be advised of the findings of this Plan and this updated Plan will be presented to the Board for possible adoption.

This is an action item.

8. JOINT PROJECT AGREEMENT BETWEEN ADOT AND SVMPO

Action: The Board will be advised of the pending update to the Joint Project Agreement between the Arizona Dept. of Transportation and the SVMPO. A number of revisions have been made to this agreement, adding requirements, changing deadlines and setting thresholds for audits. These will be discussed with the Board and the Board will be advised of the timeline for executing this agreement.

This is an information item, with possible action.

9. SVMPO LEDGER

The Board will review the current funding ledger for the SVMPO region and be advised of executed loans between the SVMPO and other agencies to ensure adequate funding in place for the \$2.1 million North Garden/Fry Blvd. project.

This is an information item.

10. TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Action: The Board will be advised of an Administrative Transit TIP Amendment to confirm the FY19 Transit TIP to the current Vista Transit budget and FY19 FTA grant award. The Administrator will also brief the Board on the status of active SVMPO projects. Member jurisdictions will be reporting at the May 7th TAC meeting on project schedules: funding year adjustments, if needed, may be brought before the Board for a possible Amendment Four to the active TIP.

This is an information item, with possible action.

11. WORK PROGRAM AND BUDGET: FY20/FY21

Action: The Executive Board will discuss the proposed Work Program elements and activities for a two year Work Program covering FY20 and FY21. SVMPO met with FHWA, FTA and ADOT on April 1st and the resulting Final Draft FY20/FY21 Work Program will be presented to the Board for review and possible adoption.

This is an action item.

12. IN-KIND MATCH DISCUSSION: FY20/FY21

Action: The Executive Board will discuss the purpose of Match requirements, the current division of match amounts between member jurisdictions, the implications of using in-kind match vs cash match. The Board may consider a different type and division of match amounts, may direct the Administrator to take specific actions in regards to match requirements and/or direct the Administrator to bring back to the Board additional information to inform their discussion.

This is an information item, with possible action.

13. WORK SESSION FOLLOW-UP

Action: The Board will discuss the findings of the April 25, 2019 Work Session and provide direction to the Administrator on potential changes to the SVMPO By-Laws and/or Agreements. Topics addressed at the Work Session included membership and voting on the Executive Board, member jurisdiction alternative representatives, agreements with member jurisdictions, SEAGO and ADOT, potential adjustments to match requirements/responsibilities. The Board may request another Work Session or may direct changes to be brought to them for action at their June Board meeting.

This is an information item, with possible action.

INFORMATIONAL ITEMS/DIRECTION TO SVMPO ADMINISTRATOR MAY BE GIVEN

14. SOUTHCENTRAL DISTRICT REPORT

ADOT and/or the Administrator will report on the status of current and potential ADOT projects within the region. This item is the time for the Board to discuss issues or raise questions related to projects under the jurisdiction of ADOT.

This is an information item.

15. UPCOMING SCHEDULED MEETINGS and ADMINISTRATOR'S REPORT

SEAGO Meeting set for May 16, 2019 at 10:00 a.m. Cochise College, Benson, AZ

MPO/COG Planner Meeting set for June 7, 2019 at 10:00 a.m. MAG offices, Phoenix, AZ
EDC Stakeholders Meeting set for June 13, 2019 at 10:00 a.m. MAG offices, Phoenix, AZ
MPO/COG Director Meeting set for June 25, 2019 at 10:00 a.m. MAG offices, Phoenix, AZ
Administrator will be on vacation/working out of the office from May 17th-May 21st.

- ❖ The Administrator and/or RTAC representatives will update the Board on the status of Federal and State legislative activities.
- ❖ The Administrator will update the Board on recruitment activities for positions with SVMPO: a BYU-I Intern will be introduced.
- ❖ The Administrator will provide the Board with the final adopted Public Participation Plan.

16. ANNOUNCEMENTS AND UPDATES

This is the time set aside for the Executive Board to share information and current events.

17. FUTURE AGENDA ITEMS

The next Board meeting is scheduled for June 27, 2019 at 3:00 p.m.

2019 Board meeting are also set for September 19th and November 21st, both at 3:30 p.m.

18. ADJOURNMENT

The meeting room is accessible to those individuals with mobility impairments. Individuals with disabilities who require special accommodations or have limited English proficiency and are in need of an interpreter may contact Karen Lamberton at 520.515.8525 at least 72 hours before the meeting time to request accommodations.

Si necesita acomodaciones especiales o un interprete para esta conferencia, debe pnerse en contacto con Karen Lamberton al numero 520.515.8525 por lo menos setenta y dos (72) hora antes de la conferencia.