



SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION TECHNICAL ADVISORY COMMITTEE: REGULAR MEETING AGENDA: SEPTEMBER 3, 2019

MEETING LOCATION:

City of Sierra Vista: Public Works Bld.
Main Conference Room
401 Giulio Cesare Ave.
Sierra Vista, AZ 85635

To attend the meeting by telephone:
Call 1-415-655-0001. Meeting #287 957 271
Enter # for Attendee ID. For Arizona Relay
Service use 1-800-367-8939, or dial 7-1-1.

MEETING DATE AND TIME:

September 3, 2019
10:30 AM

FOR MORE INFORMATION OR TO REQUEST ACCOMMODATION FOR SPECIAL NEEDS:

Website: www.svmmpo.org
Email: SVMPO@SierraVistaAZ.gov
Administrator Phone: 520-515-8525

SVMPO TECHNICAL ADVISORY COMMITTEE (TAC)

One or more members may participate via teleconference

Chair:	Matt McLachlan, Dir. Community Development, City of Sierra Vista
Vice-Chair:	Jackie Watkins, P.E., Cochise County Engineer Designated Alternate: Brad Simmons, P.E., Civil Engineer
Member:	Sharon Flissar, P.E., Director Public Works, City of Sierra Vista
Member:	Daniel Coxworth, AICP, Cochise County Planning Director Designated Alternate: Paul Esparza, AICP, Planning Manager
Member:	Jing Luo, P.E., City of Sierra Vista Engineer
Member:	Jim Halterman, Town of Huachuca City, Public Works Supervisor Designated Alternate: Matthew Williams, Town Manager
Member:	Mike Normand, Vista Transit Administrator
Member:	Mark Hoffman, Arizona Department of Transportation

STAFF:

SVMPO Administrator: Karen L. Lamberton, AICP

Members of the Public: Please let the Administrator know before the meeting if you wish to speak on a specific Agenda Item.

1. CALL TO ORDER AND ROLL CALL

2. ACCEPTANCE OF THE AGENDA

3. CALL TO THE PUBLIC

This is the time set aside for the public to speak to the TAC. Speakers are limited to a three-minute presentation and may also submit written comments for the Board files. The TAC may not discuss or take formal action on items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H) action taken as a result of public comment is limited to responding to any criticism, directing staff to review the matter, or scheduling the matter for discussion at a later date.

4. APPROVAL OF MEETING MINUTES

Action: Approval of the TAC Regular Meeting Minutes of June 18, 2019.

OLD BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION

5. FY20/FY21 SVMPO Work Program

The TAC will review the August 20, 2019 approved Administrative Amendment to the FY20/FY21 Work Program. This document guides the work activities of the MPO.

This is a discussion and information item.

6. SVMPO LEDGER

The TAC will review the current funding ledger for the SVMPO region. The current ledger shows \$509,049 in funds that were exchanged for HURF funds in the amount of \$458,144 for two projects that were scheduled to obligate in this fiscal year.

This is an information item.

7. TRANSPORTATION IMPROVEMENT PROGRAM (TIP): 2020-2024 TIP

Action: The TAC will review the 2020-2024 TIP and discuss the project status of all active projects in FY20. A status update on SVMPO funded project activities will be given by each member jurisdiction: Pavement Condition Survey, Adaptive Signal Control, North Garden/Fry Blvd Design, and Transit activities.

This is a discussion and possible action item.

NEW BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION

8. TRANSPORTATION IMPROVEMENT PROGRAM (TIP): CALL FOR PROJECTS

Action: The TAC will discuss and prioritize submitted project proposals and discuss schedule strategies to maximize potential project funding. Projects for the future TIP may be recommended by the TAC for Executive Board consideration.

This is a discussion, and possible action, item.

9. BICYCLE/PEDESTRIAN COMMITTEE RECOMMENDATIONS

Action: Potential revisions to the Bicycle and Pedestrian Advisory Committee (BPAC) operating structure and membership will be presented. The TAC will discuss and form a recommendation for the Executive Board on revisions to By-Laws and the underlying Board guidance for the BPAC.

This is a discussion, and possible action, item.

INFORMATIONAL ITEMS/DIRECTION TO SVMPO ADMINISTRATOR MAY BE GIVEN

10. SOUTHCENTRAL DISTRICT REPORT

ADOT and/or the Administrator will report on the status of current and potential ADOT projects within the region. This item is the time for the TAC to discuss issues or raise questions related to projects under the jurisdiction of ADOT.

This is an information item.

11. JURISDICTION PROJECT UPDATES & ANNOUNCEMENTS

This is the time set aside for the TAC Member to share information about member jurisdiction projects and current events/announcements. Attendees to the AZ Public Works Association conference will share highlights/ lessons learned.

This is an information item.

12. UPCOMING SCHEDULED MEETINGS and ADMINISTRATOR'S REPORT

Western Planner Conference – September 8-11th Santa Fe

AzPA Conference- September 11-13th Oro Valley, AZ

ICOET Conference – September 23-27th Sacramento, CA

BPAC Meeting, September 30th at 11 a.m., Public Works Bld.

Rural Summit – October 16-18th Tucson, AZ

AMPO- October 21-25th Baltimore, Maryland

- ❖ The Administrator will brief the TAC on the executed JPA Agreement with ADOT.
- ❖ The Administrator will brief the TAC on the pending revised Agreement with the City of Sierra Vista.
- ❖ The Administrator will brief the TAC on pending changes to the SVMPO By-Laws.
- ❖ The Administrator will update the TAC on recently held contract and financial compliance audits by ADOT of the SVMPO.
- ❖ The Administrator will update the TAC on the status of consultant contracts and ask for member jurisdiction representation on the selection committee (TAC members or other assigned jurisdiction staff).
- ❖ The Administrator will update the TAC on federal and state legislative issues.
- ❖ The Administrator will update the TAC on staff changes.

13. FUTURE AGENDA ITEMS

The last TAC meeting for the calendar year is scheduled for November 5th at 10:30 a.m.

14. ADJOURNMENT

The meeting room is accessible to those individuals with mobility impairments. Individuals with disabilities who require special accommodations or have limited English proficiency and are in need of an interpreter may contact Karen Lamberton at 520.515.8525 at least 72 hours before the meeting time to request accommodations.

Si necesita acomodaciones especiales o un interprete para esta conferencia, debe pnerse en contacto con Karen Lamberton al numero 520.515.8525 por lo menos setenta y dos (72) hora antes de la conferencia.