



SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION EXECUTIVE BOARD: REGULAR MEETING AGENDA: SEPTEMBER, 2019

MEETING LOCATION:

City of Sierra Vista: City Hall
City Manager's Conference Room
1011 North Coronado Drive
Sierra Vista, AZ 85635

To attend the meeting by telephone:
Call 1-415-655-0001. Meeting # 287 957 271.
Enter # for Attendee ID. For Arizona Relay
Service use 1-800-367-8939, or dial 7-1-1.

MEETING DATE AND TIME:

September 19, 2019
3:00 p.m.

FOR MORE INFORMATION OR TO REQUEST ACCOMMODATION FOR SPECIAL NEEDS:

Website: www.svmppo.org
Email: SVMPO@SierraVistaAZ.gov
Administrator Phone: 520-515-8525

SVMPO BOARD OF DIRECTORS

One or more members may participate via teleconference

Chair:	Rick Mueller, Mayor, City of Sierra Vista
Vice-Chair:	Tom Borer, Supervisor, Cochise County <i>Designated Alternate:</i> Peggy Judd, Supervisor, Cochise County
Member:	Rachel Gray, Councilmember, City of Sierra Vista
Member:	Sarah Pacheco, Councilmember, City of Sierra Vista
Member:	Joy Banks, Councilmember, Town of Huachuca City <i>Designated Alternate:</i> Cynthia Butterworth, Councilmember, Huachuca City
Member (Non-Voting)	Rod Lane, Arizona Department of Transportation

STAFF: SVMPO Administrator: Karen L. Lamberton, AICP

1. CALL TO ORDER AND ROLL CALL

2. ACCEPTANCE OF THE AGENDA

3. CALL TO THE PUBLIC

This is the time set aside for the public to comment. Speakers are limited to a three-minute presentation and may also submit written comments for the Board files. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H) action taken as a result of public comment is limited to responding to any criticism, directing staff to review the matter, or scheduling the matter for discussion at a later date.

4. APPROVAL OF MEETING MINUTES

Action: Approval of the Executive Board Regular Meeting Minutes of June 27, 2019.

NEW BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION

5. SVMPO LEDGER

The Board will review the current funding ledger for the SVMPO region and be advised of pending loans between the SVMPO and other agencies to ensure adequate funding in place for the \$2.5 million North Garden/Fry Blvd. construction project.

This is an information item.

6. TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Action: The Board will review the approved 2020-2024 Transportation Improvement Program (TIP). A Call for Projects was issued to the member jurisdictions and proposed projects, along with TAC recommendations, will be presented. An additional \$320,000 dollars has been recommended for programming in the 2020-2024 TIP. These projects include supporting Cochise County's LIDAR flight; the City of Sierra Vista's North Garden/Fry Blvd design and construction project; the City of Sierra Vista's pending hydrology study for the Avendia Escuela extension and holding in reserve additional funds for the Town of Huachuca City's emergency pre-emption signal project, pending final cost estimates.

This is an action item.

7. BY-LAW REVISION

Action: One minor clarification in the SVMPO By-Laws will be brought forward to the SVMPO Board for action. The Board has identified a needed change to the SVMPO By-Laws, Section III: A. 3. (a) to set elections for every other year, beginning with our last election held in January of 2019, instead of once a year, at the first meeting of each calendar year.

This is an action item.

INFORMATIONAL ITEMS/DIRECTION TO SVMPO ADMINISTRATOR MAY BE GIVEN

8. SOUTHCENTRAL DISTRICT REPORT

ADOT and/or the Administrator will report on the status of current and potential ADOT projects within the region. This item is the time for the Board to discuss issues or raise questions related to projects under the jurisdiction of ADOT.

This is an information item.

9. RTAC REPORT

Kevin Adam, the RTAC Liaison, will provide the SVMPO Board members with a summary of federal and state legislative activities.

The Arizona Rural Summit is being held October 23-25, 2019, in Tucson, AZ. This conference is intended to foster coordination between rural local agencies on policy and state legislative activities. Board members will be asked to confirm attendance so that blocked rooms may be released for other attendees (the conference hotel is fully booked at this time).

This is discussion item. Direction to the SVMPO Administrator regarding attendance at the Rural Summit is requested.

10. UPCOMING SCHEDULED MEETINGS and ADMINISTRATOR'S REPORT

ICOET Conference - September 23-27th - Sacramento, CA
BPAC Meeting - September 30th at 11 a.m. – Sierra Vista, AZ - Public Works Bld.
Arizona Rural Summit - October 16-18th - Tucson, AZ
AMPO Conference - October 21-25th - Baltimore, Maryland
TAC Meeting – November 5, 2019

- ❖ The Administrator will brief the Board on the May 13, 2019 fully executed JPA Agreement with ADOT.
- ❖ The Administrator will brief the Board on approved Administrative Amendment to the adopted FY20/FY21 Work Program and Budget.
- ❖ The Administrator will brief the Board on completed FTA Required Transit Asset Management and Transportation Improvement Plan reports.
- ❖ The Administrator will brief the Board on recently held ADOT contract and financial compliance audits of the SVMPO.
- ❖ The Administrator will brief the Board on the status of the SVMPO On-Call RFQ/RFP.
- ❖ The Administrator will brief the Board on SVMPO staff changes.

11. ANNOUNCEMENTS AND UPDATES

This is the time set aside for the Executive Board to share information and current events.

12. FUTURE AGENDA ITEMS

The last 2019 Board meeting is scheduled for **November 21, 2019 at 3:30 p.m.** Several Board members indicated potential conflicts with the November Board date. Alternative dates could potentially be Thursday, November 7th or Thursday, November 14th. The SVMPO Administrator seeks direction from Board members to ensure a potential quorum for the November meeting date. The SVMPO Board may also discuss, and tentatively select, Work Session dates for items related to reaching consensus on member jurisdiction match contributions; structure of the SVMPO Board; and, potentially restructuring the Bicycle and Pedestrian Advisory Subcommittee.

13. ADJOURNMENT of REGULAR SVMPO EXECUTIVE BOARD MEETING

14. EXECUTIVE SESSION

The SVMPO Board may vote to adjourn to Executive Session pursuant to A.R.S. §38.431.03 for purposes of evaluating the performance of the SVMPO Administrator. The SVMPO Administrator's one-year anniversary in this position was August 27, 2019.

If authorized by the requisite vote of the SVMPO Board, the Executive Session will be held immediately after the vote, at the same location as the SVMPO Regular Board meeting, and will not be open to the public. Discussion and possible action may occur, as permitted under A.R.S. §38.431.03 (A) (1)-(7), related to the performance evaluation and/or contract language regarding her position responsibilities and delegated authority.

15. ADJOURNMENT of EXECUTIVE SESSION

The meeting room is accessible to those individuals with mobility impairments. Individuals with disabilities who require special accommodations or have limited English proficiency and are in need of an interpreter may contact Karen Lamberton at 520.515.8525 at least 72 hours before the meeting time to request accommodations.

Si necesita acomodaciones especiales o un interprete para esta conferencia, debe ponerse en contacto con Karen Lamberton al numero 520.515.8525 por lo menos setenta y dos (72) hora antes de la conferencia.