



SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION

EXECUTIVE BOARD: REGULAR MEETING

AGENDA: JANUARY 16, 2020

MEETING LOCATION:

City of Sierra Vista: City Hall
City Manager's Conference Room
1011 North Coronado Drive
Sierra Vista, AZ 85635

To attend the meeting by telephone:
Call 1-415-655-0001. Meeting # 287 957 271.
Enter # for Attendee ID. For Arizona Relay
Service use 1-800-367-8939, or dial 7-1-1.

MEETING DATE AND TIME:

January 16, 2020
3:30 p.m. NOTE REVISED TIME TO 3:30 p.m.

FOR MORE INFORMATION OR TO REQUEST ACCOMMODATION FOR SPECIAL NEEDS:

Website: www.svmmpo.org
Email: SVMPO@SierraVistaAZ.gov
Administrator Phone: 520-515-8525

SVMPO BOARD OF DIRECTORS

One or more members may participate via teleconference

Chair:	Rick Mueller, Mayor, City of Sierra Vista
Vice-Chair:	Tom Borer, Supervisor, Cochise County <i>Designated Alternate:</i> Peggy Judd, Supervisor, Cochise County
Member:	Rachel Gray, Councilmember, City of Sierra Vista
Member:	Sarah Pacheco, Councilmember, City of Sierra Vista
Member:	Joy Banks, Councilmember, Town of Huachuca City <i>Designated Alternate:</i> Cynthia Butterworth, Councilmember, Huachuca City
Member (Non-Voting)	Rod Lane, Arizona Department of Transportation

STAFF: SVMPO Administrator: Karen L. Lamberton, AICP

1. CALL TO ORDER AND ROLL CALL

2. ACCEPTANCE OF THE AGENDA

3. CALL TO THE PUBLIC

This is the time set aside for the public to comment. Speakers are limited to a three-minute presentation and may also submit written comments for the Board files. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H) action taken as a result of public comment is limited to responding to any criticism, directing staff to review the matter, or scheduling the matter for discussion at a later date.

4. APPROVAL OF MEETING MINUTES

Action: Approval of the Executive Board Regular Meeting Minutes of November 21, 2019.

CONTINUING BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION

5. STBG Ledger and TRANSPORTATION IMPROVEMENT PROGRAM (TIP): 2020-2024 TIP

Potential Action: The Administrator will update the Board on the revised 2020-2024 TIP and the impact on the current STBG Ledger. At this time FY20 and FY21 are fully programed. A brief status update and Board discussion will be held on the SVMPO funded project activities: Adaptive Signal Control; North Garden/Fry Blvd Design; Emergency Signal Project; Avendia Esculea Extension Hydrology Study; LIDAR flight; and Transit activities.

This is a discussion and potential action item.

NEW BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION

6. FY 20 SAFETY PROJECTIONS (THRESHOLDS/MEASURES)

Action: The TAC will discuss and recommend thresholds for safety measures for the next fiscal year. This is an annual review of crash data and setting regional projections for the next fiscal year.

This is an action item.

7. FHWA/FTA CONSOLIDATED PLANNING FUNDING OPTION

Action: Federal regulations allow States to choose to consolidate into one single funding award to MPO's within their States. This action was discussed in 2016 but at that time the larger MPO's in the State expressed concerns about what the impact might be on their transit funding and Arizona set this discussion aside. At this time 38 States have chosen to consolidate planning funds and agreements have been made to ensure the ongoing participation of FTA in MPO planning activities. Arizona's MPO's are being asked by their federal and state partners if they would now support or decline this option at this time.

This is an action item.

8. FY20 Bicycle/Pedestrian Advisory Committee Appointments

Action: The SVMPO has one standing advisory subcommittee: the Bicycle/Pedestrian Advisory Subcommittee. Membership positions typically are for a two-year period and the Board will be presented with recommendations for filling vacant positions on this subcommittee.

This is an action item.

INFORMATIONAL ITEMS/DIRECTION TO SVMPO ADMINISTRATOR MAY BE GIVEN

9. SOUTHCENTRAL DISTRICT REPORT

ADOT and/or the Administrator will report on the status of current and potential ADOT projects within the region. This item is the time for the Board to discuss issues or raise questions related to projects under the jurisdiction of ADOT.

This is an information item.

10. RURAL TRANSPORTATION ADVOCACY COUNCIL REPORT

The RTAC Liaison or the Administrator will briefly share legislative highlights for the upcoming legislative session. Member jurisdictions will share what interactions with State legislators have

been held to date on transportation issues. Board members will have an opportunity to review the drafted RTAC Strategic Work Plan and discuss a proposed RTAC Resolution.

This is discussion item.

11. UPCOMING SCHEDULED MEETINGS and ADMINISTRATOR'S REPORT

BPAC Mtg - January 28, 2020 at 10 a.m.

SVMPO Board of Directors Work Session - Feb. 20, 2020 at 3:00 p.m.

Administrator out of the office on Jan. 10th, Jan 21st and Jan 22nd.

COG/MPO Planning Mtg, Phoenix, Feb 7th 10 a.m.

COG/MPO Directors Mtg, Phoenix, Feb 25th 10 a.m.

State Transportation Board – hosted by Bisbee on Feb. 21st at 9 a.m.

EDC Meeting, Phoenix, March 12th at 10 a.m.

- ❖ The Administrator will brief the Board on adopted revisions to the SVMPO By-Laws.
- ❖ The Administrator will share the current status of SVMPO operating match agreements with member jurisdictions.
- ❖ The Administrator will update the Board on the status of the SVMPO On-Call Solicitation.
- ❖ The Administrator will share potential 2020 conferences that Board member may wish to consider attending.
- ❖ The Administrator will advise the Board of several key staff changes in partner agencies.

12. ANNOUNCEMENTS AND UPDATES

This is the time set aside for the Board of Directors members to share information and current events.

13. FUTURE AGENDA ITEMS

A Board of Directors Work Session is tentatively scheduled for **February 20th at 3:00 p.m.** The Board may discuss if they wish to set items for this tentatively scheduled Work Session.

A status report on the revised SVMPO Administrator Evaluation will be provided by the subcommittee formed to revise the initial draft evaluation form. The Board may receive a version for review and a time certain set for discussion, possible adoption of the evaluation form or other action related to the SVMPO Administrator annual review.

The next Board of Directors meeting is tentatively set, pending Board action, for **March 19, 2019 at 3:00 p.m.**

14. ADJOURNMENT of REGULAR SESSION

The meeting room is accessible to those individuals with mobility impairments. Individuals with disabilities who require special accommodations or have limited English proficiency and are in need of an interpreter may contact Karen Lamberton at 520.515.8525 at least 72 hours before the meeting time to request accommodations.

Si necesita acomodaciones especiales o un interprete para esta conferencia, debe ponerse en contacto con Karen Lamberton al numero 520.515.8525 por lo menos setenta y dos (72) hora antes de la conferencia.



SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION EXECUTIVE BOARD MEETING MINUTES: NOVEMBER 21, 2019

DRAFT

MEETING LOCATION:

City of Sierra Vista, City Hall
City Manager's Conference Room
1011 North Coronado Drive
Sierra Vista, AZ 85635

To attend the meeting by telephone:
Call 1-415-655-0001. Meeting # 287 957 271.
Enter # for Attendee ID. For Arizona Relay
Service use 1-800-367-8939, or dial 7-1-1.

MEETING DATE AND TIME:

November 21, 2019
3:00 PM

FOR MORE INFORMATION OR TO REQUEST ACCOMMODATION FOR SPECIAL NEEDS:

Website: www.svmmpo.org
Email: SVMPO@SierraVistaAZ.gov
Administrator Phone: 520-515-8525

EXECUTIVE BOARD MEMBERS IN ATTENDANCE:

Chair	Rick Mueller, City of Sierra Vista
Vice-Chair	Tom Borer, County Supervisor, Cochise County
Member	Sarah Pacheco, Councilmember, City of Sierra Vista
Member	Joy Banks, Councilmember, Town of Huachuca City
Member (Non-Voting)	Rod Lane, Arizona Department of Transportation (<i>telephonically</i>)

EXECUTIVE BOARD MEMBERS ABSENT:

Member	Rachel Gray, Vice-Chair, City of Sierra Vista (<i>at a conference</i>)
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STAFF:

SVMPO Administrator: Karen L. Lamberton, AICP

OTHERS PRESENT:

Peggy Judd, County Supervisor (Alternative Member)
Kitt Judd, citizen
Matthew Williams, Town of Huachuca City Manager

1. CALL TO ORDER AND ROLL CALL

Chair Mueller called the meeting to order at 3:03 p.m. Vice-Chair Borer, and Members Pacheco and Banks were present. Member Rod Lane, called in and was present by conference phone. A quorum was present. Chair Mueller acknowledge the presence of County Supervisor Peggy Judd, who is the designated alternate to Vice-Chair Borer.

2. ACCEPTANCE OF THE AGENDA

Chair Mueller asked if the Board had any changes to the Agenda. Hearing none, the Chair asked for a

motion to accept. Vice-Chair Borer made the motion, Member Pacheco seconded and the motion passed unanimously.

MOTION: Vice-Chair Borer

SECOND: Member Pacheco

ACTION: PASSED UNANIMOUSLY 4/0

3. CALL TO THE PUBLIC

No member of the public indicated that they wished to speak.

4. APPROVAL OF MEETING MINUTES

Chair Mueller asked if the Board had any comments or questions on the Executive Board Regular Meeting Minutes of September 19, 2019. Board members took time to look them over and then Member Banks moved to approve as presented. Vice-Chair Borer seconded. The motion passed unanimously.

MOTION: Member Banks

SECOND: Vice-Chair Borer

ACTION: PASSED UNANIMOUSLY 4/0

5. APPROVAL OF WORK SESSION MINUTES

Chair Mueller noted that the Work Session meeting summary from last week's Nov 14th meeting was already prepared for their review. Board members took time to review over the Work Session meeting summary and Chair Mueller asked if the Board had any comments or questions on either set of meeting minutes presented. Hearing none, he called for a motion to accept as presented. Member Pacheco moved to accept as presented, Vice-Chair Borer seconded. The motion passed unanimously.

MOTION: Member Pacheco

SECOND: Member Borer

ACTION: PASSED UNANIMOUSLY 4/0

NEW BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION

6. TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Administrator Lamberton advised Board members of a request to transfer additional STBG funds to the Town of Huachuca City's Emergency Pre-Emption Signal Project. This project had gone out to bid but had a very wide range of bid estimates with the apparent low bidder still quite a bit higher than the engineer's estimates. The Town, the consultant team and SVMPO checked around with contracting firms and other jurisdictions and learned that the bid was responsive and in-line with bids coming in at this time for this type of project. Matthew Williams, the Town Manager, advised Board members that the Town will help to contribute to the project, as will the Whetstone Fire Dept., to make up the difference. The SVMPO had held back a funding buffer for this potential project and it was recommended to commit those funds to this regionally significant safety project on Highway 92.

Administrator Lamberton also shared a request from Vista Transit to purchase an additional service vehicle using unused Fiscal Year 17 funds. This does require a TIP Amendment before proceeding with a purchase but will have no effect on the SVMPO funding ledger. The Board reviewed the current funding ledger for the SVMPO region and concurred with taking action to fully program FY20 and FY21 funds as recommended.

Vice-Chair Borer moved to approve the TIP Amendments as presented. Member Banks seconded. The motion passed unanimously.

MOTION: Vice-Chair Borer

SECOND: Member Banks

ACTION: PASSED UNANIMOUSLY 4/0

7. BY-LAW REVISION: MATCH FORMULA CHANGE

Administrator Lamberton advised Board members that this By-Law revision reflects the discussion at last week's Work Session held on November 14, 2019. Board members were advised that two versions were available for the Board's review: a red-lined track changes version on the original document and a reformatted version showing potential changes in yellow highlighting.

Administrator Lamberton advised that Board that there were at least four types of funding that the regional government manage. The first are the MPO operating funds where the match was tied to the federal or state funding source and was the subject of this meeting agenda item. Secondly, Transportation Improvement Program, or the TIP, funds are also tied to the type of funding and match is the responsibility of the awarded jurisdiction. Third, membership dues are a separate charge and the MPO covers a portion of memberships for jurisdictions and invoices for the rest. And the fourth type of funding are private or non-profit funds that might become available or partnerships with a jurisdiction where the MPO pays a portion of the project (examples are sharing costs for the LIDAR flights/Cochise County or Hydrology Study/Sierra Vista)

This agenda item is about operating funds for the MPO only. During the Nov. 14th Work Session the SVMPO Board members identified a potential change to the SVMPO By-Laws, Section IV on Finances. This change would set the division of annual SVMPO operating costs between the three member jurisdictions by use of a formula consisting of two factors: population plus federally functionally classified roadways. Each annual Work Program budget match requirements would then be divided by this formula for determining annual jurisdiction match.

Chair Mueller then read the proposed language of the suggested change in the section. He then asked if there were any revisions that might need to be made to make sure that this section is clear to future Board members or to anyone else that might need to read and understand it. Vice-Chair Borer then commented that this language appear completely clear to him. No other members had any suggestions for revising this section and concurred that as stated the proposed language reflected their understanding of the agreements of the Work Session. Hearing no further questions, Chair Mueller called for a motion on this item.

Vice-Chair Borer moved to approve, Member Banks seconded. The motion passed unanimously.

MOTION: Vice-Chair Borer

SECOND: Member Banks

ACTION: PASSED UNANIMOUSLY 4/0

8. BY-LAW REVISION: SPECIAL (ADVISORY) COMMITTEES

Administrator Lamberton shared with the SVMPO Board that the current structure of the advisory subcommittees for the MPO have been very formal and it has been difficult to recruit additional and replacement members. There is no mechanism to remove members that do not routinely participate and the reporting directly to the SVMPO Board rather than having ideas vetted by jurisdictional technical staff has been a barrier to the development of fundable, and eligible, regional projects. However, it is also felt that this group has an important role to play in connecting alternative modes, especially those that encourage healthy travel options, for a complete transportation network. In addition, the Long-Range Transportation Plan is going to be starting up next year and this element – bicycling and walking – are important elements to that planning process.

Administrator Lamberton stated that she has had several formal discussions with the current membership of the Bicycle/Pedestrian Committee, with the State Bicycle and Pedestrian Coordinator and the TAC. These groups recommended that revisions be made to the organizing structure in order to create more flexibility with a broader focus for advisory groups. Board members were provided with both red-lined copies and a revision showing changes, if implemented, in the organizational structure of the one subcommittee that the SVMPO currently has in place (BPAC).

Two changes were recommended: one to the underlying By-Laws related to the formation of subcommittees and the second to the Organizing By-Laws for the Bicycle/Pedestrian Committee (BPAC).

Changes to the SVMPO By-Laws and to the organizing By-Laws of the Bicycle/Pedestrian Advisory subcommittee were recommended for Board consideration by the BPAC and the TAC.

Administrator Lamberton asked if there were any questions or concerns with the suggested restructuring. Board members then discussed the number of members and agreed that having this group report up through the Technical Advisory Committee made sense. There was some concern noted with having as many as 12 members on this committee but given that this was proposed as an advisory committee, and that 10 identified potential positions were already identified, the Board members decided they were comfortable with leaving that range of potential members in place. Member Banks noted that this revised set of operating By-Laws seemed to allow more interaction, was more inviting and noted that she was excited about the potential for the regional scale of planning that could occur if this group would really get involved.

Board members then discussed how selections would be made. Administrator Lamberton indicated that there had been some issues with the current structure with only one year terms and Board members being fully responsible for identifying and appointing new members every year – and when members then failed to show up and participate. However, SVMPO Board members indicated that a vetting process, and formal appointments, do bring a level of legitimacy to the advisory subcommittee recommendations. A slight revision to the proposed language for membership was proposed to have subcommittee memberships continue to be appointed by the SVMPO Board but expanded the avenues to appointment through potential recommendations of member jurisdiction departments, agencies and business or member jurisdiction elected officials. Board members agreed with this making this change.

Chair Mueller also noted the few administrative changes that were highlighted throughout the By-Laws, noting specifically the item where written notification of changes to Board membership, instead of requiring annual written notification of ongoing members, would be revised. He also noted the renumbering to adjust throughout the document, as needed.

Chair Mueller stated that he felt these were two separate items for motions and Board members concurred with taking the By-Laws as one item and the potential changes to the BPAC By-Laws as a separate vote.

Vice-Chair Borer then moved to approve the changes to the By-Laws as presented, including those administrative changes noted in the draft documents. Member Banks seconded. The motion passed unanimously.

MOTION: Vice-Chair Borer

SECOND: Member Banks

ACTION: PASSED UNANIMOUSLY 4/0

Vice-Chair Borer then moved to approve the BPAC Operating By-Laws, with the one noted Board revision regarding selection of members. Member Banks seconded. The motion passed unanimously.

MOTION: Vice-Chair Borer

SECOND: Member Banks

ACTION: PASSED UNANIMOUSLY 4/0

Administrator Lamberton thanked the Board for their support of these changes and stated that she would do her best to see this group reconvene in 2020 in a more engaged way.

9. BY-LAW REVISION: ADMINISTRATIVE CHANGES

This item was addressed concurrently with agenda item 8 and no further action was taken on this item.

10. 2020 EXECUTIVE BOARD SCHEDULE

The Executive Board set tentative Board and Work Session meetings for the year 2020 as follows:

Potential Work Sessions	Executive Board Meetings
	Jan. 16 th
Feb 20 th	
	March 19 th
April 16 th	
	May 21 st
	June 18 th
Aug 20 th	
	Sept. 17 th
Oct. 15 th	
	Nov. 19 th

No formal action was taken on this item. The Administrator was directed to set these on the 2020 calendar as tentative meetings and Board members would take a look at their 2020 calendars for conflicts and advise the Board and/or the Administrator if changes might need to be made. All proposed meetings are currently set for Thursday afternoons from 3:00 to 4:30 p.m.

This was a discussion item: no action was taken on this item.

INFORMATIONAL ITEMS/DIRECTION TO SVMPO ADMINISTRATOR MAY BE GIVEN

11. SOUTHCENTRAL DISTRICT REPORT

Rod Lane, for ADOT, reported activities occurring in the next few years in the SouthCentral District, including work on several bridges on Highway 80 and 82 across the San Pedro Bridge. Several bridge scour projects are planned as are several major improvements along I-10 in the Tucson area: notably at Houghton Rd. The Ramsey Rd. intersection pedestrian improvements are being handled by their operations team and Mr. Lane did not have a formal date when that would be completed as of yet.

Administrator Lamberton shared the ADOT Planning to Programming (P2P) flow chart she had just received at the SEAGO meeting that morning with Board members (*see attached*). There are two opportunities for the SVMPO Board to weigh in on state projects: in April and in June at the State Transportation Board meetings on the draft five-year plans. Right now there are no capacity building projects in the next five years in the SVMPO region. A few modernization projects related to signals are planned, also a few safety enhancements in the area are scheduled to be built.

This was an information item: no action was taken on this item.

12. RURAL TRANSPORTATION ADVOCACY COUNCIL (RTAC) REPORT

Chair Muller attended the Arizona Rural Summit meetings held October 16-18, 2019, in Tucson, AZ, as did Members Pacheco and Banks. Member Banks stated that she learned a lot about the connections with Mexico and stated that she felt she learned a lot of really good information, even though some of it was depressing related to the state of future funding for transportation. Member Pacheco also stated that she found the Summit to be very good and interesting.

This was an information item: no action was taken on this item.

13. UPCOMING SCHEDULED MEETINGS and ADMINISTRATOR'S REPORT

The Administrator briefed the Board on the following regional items (see attached handout):

- ❖ Status of adopted FY20/FY21 Work Program and Budget projects.
- ❖ Projected 2020 Work Activity Highlights.
- ❖ SVMPO On-Call Request for Proposals.
- ❖ Briefing on National Conference Highlights

This was an information item: no action was taken on this item.

14. ANNOUNCEMENTS AND UPDATES

No members indicated any specific items to report. Vice-Chair Borer was wished Happy Birthday by the MPO Board members!

This was an information item: no action was taken on this item.

15. FUTURE AGENDA ITEM

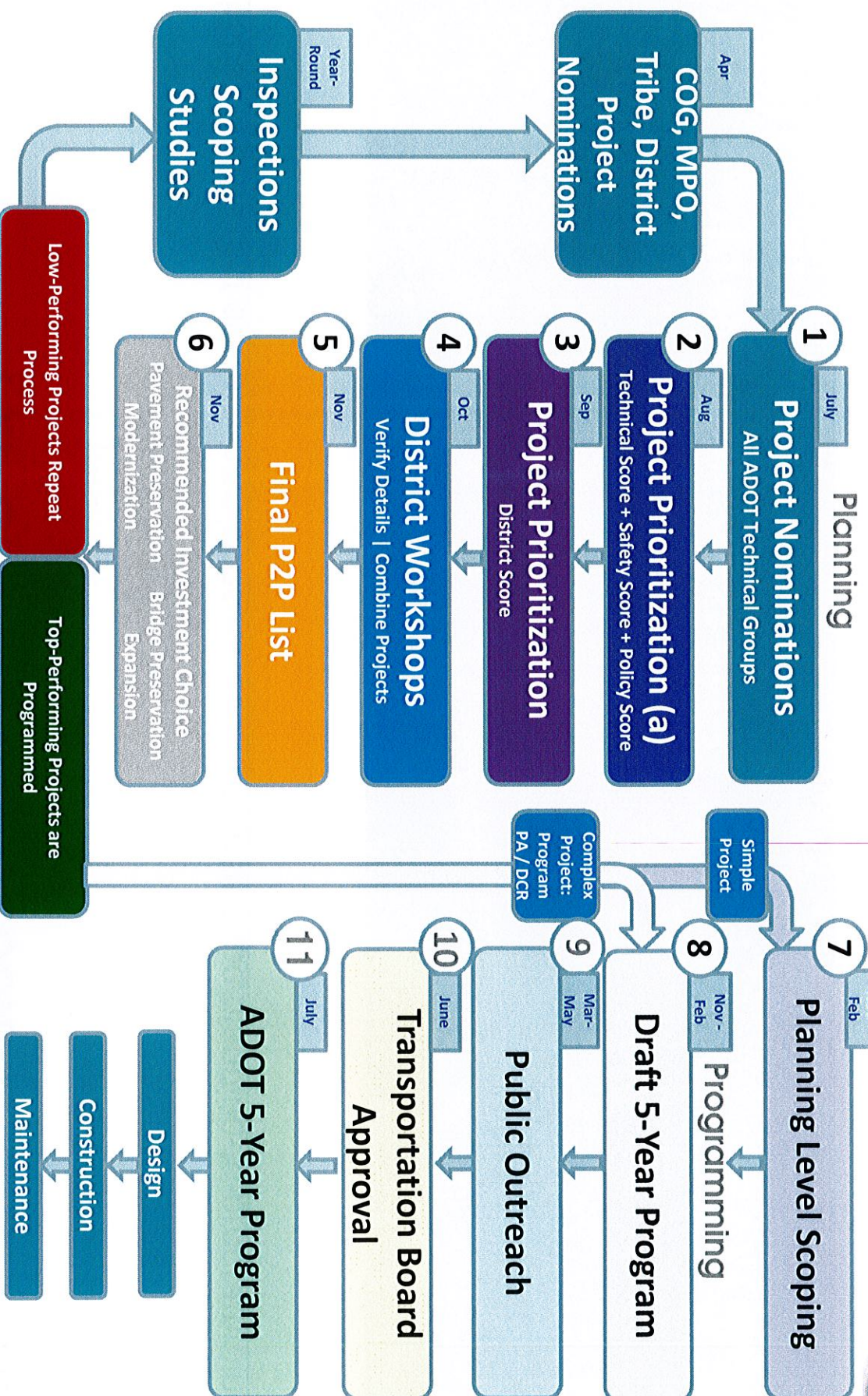
No Board members indicated any specific items for the next meeting. Chair Muller stated that if anything does come up to let him know and/or the Administrator and we would get it on the next agenda for January. The next Executive Board meeting is now tentatively set for January 16th at 3:00 p.m.

This was an information item: no action was taken on this item.

16. ADJOURNMENT

Chair Mueller adjourned the regular meeting at 4:31 p.m.

P2P Process Flowchart





SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION

401 Giulio Cesare Ave, Sierra Vista, Az 85635-2411

Administrator's Report/Executive Board Meeting: November 21, 2019

Adopted FY20/Fy21 Work Program Projects

The City of Sierra Vista has successfully completed and closed out their Pavement Management project.

The City of Sierra Vista has initiated their Fry Blvd./North Garden project and held their first set of public outreach meetings on November 13th. A 62% response rate in collection of demographic data was achieved – this is significantly higher than typical for transportation related Open Houses.

The Town of Huachuca City released bid requests for their Emergency Preemption Signal project and bids were received last Friday, November 15th.

Cochise County reports that they anticipate doing their LIDAR flights by the end of this calendar year.

Projected 2020 Work Activity Highlights

Upcoming Work Projects for 2020 include:

- ✚ The Long-Range Transportation Plan will be put out to bid and a consultant team will undertake this 18 month project.
- ✚ The Short-Range Transit Plan is also anticipated to be released in early next year with completion by summer of 2020.
- ✚ A Roadway Assessment for the greater Huachuca City area will go out in early Spring with an anticipated 9 month schedule.
- ✚ A Call for new TIP Projects for 2022-2025 will be released in March of 2020.
- ✚ Updates to the annual Work Program will come forward to the Board in May.
- ✚ An updated TIP Draft will come before the Board in May with a final adoption anticipated in June.
- ✚ The FY21 Title VI Plan will come forward in May for Board approval no later than June.

SVMPO On-Call Request for Proposals

The SVMPO successfully issued a solicitation for developing a comprehensive On-Call list for consultant teams interested in the regional studies and plans anticipated in the next 2-5 years. However, a protest from the American Council of Engineering Companies over a process related issue has stalled out the completion of this effort. Meetings with both FHWA and ADOT are on-going to resolve this matter. A meeting has been set for Dec. 10th and ADOT has committed to resolving the conflicting interpretations of “qualified professional services” as it relates to bid process based on costs or qualifications.

Briefing on National Conference Highlights

The SVMPO Administrator had the opportunity to attend several conferences in September and October. Positive interactions were held with FHWA, FTA and ADOT staff at these conferences; most notably with the managerial lead staff of the Environmental Division of ADOT and Az. Game and Fish; ADOT's Civil Rights Division at a half-day Environmental Justice training and with FHWA Dept. of Planning Lead Manager.



Sierra Vista Metropolitan Planning Organization Memorandum

To: SVMPO Board of Directors
From: Karen L. Lamberton, AICP, SVMPO Administrator
Date: January 16, 2020
Subject: STBG Ledger and Transportation Improvement Program (TIP)

1. SVMPO LEDGER

The current STBG ledger is currently zeroed out for both FY20 and FY21. Changes have been made to include the required 10% payment out of STBG to ADOT for executing the HURF Exchange funds and the loan with ADOT has been submitted, but approval is still pending at the time of the Board agenda transmittal. Agreements have been reached with SEAGO to adjust their repayment schedule in order to assist with moving a project in Safford forward on schedule.

2. TRANSPORTATION IMPROVEMENT PROGRAM (TIP): 2020-2024 TIP

Administrator Lamberton noted that no new changes to the TIP appeared to be needed at this time. FHWA/FTA has still not approved the 2020-2024 TIP so changes are officially still being made to the old 2019-2023 TIP. The SVMPO TIP is fully programed for both FY20 and FY21. Potentially a small project could be brought in FY22 and then by FY23 about \$1.5 million will be available.

A Call for new TIP projects will go out about this time next year. TAC Members identified a few potential future regional projects: Moson Road study or construction phased work; Bicycle pathways on Highway 92; BST Extension issue revisited; Charleston Rd. pavement preservation or reconstruction; possibly contribution to the construction of the Avendia Escuela extension. Ideally the SVMPO would like to fully program the TIP with projects waiting to be pulled in for future years so that sufficient time is allowed for the extra time it takes to set up and manage federally funded projects.

Active Project Status:

LIDAR project: Additional contributions have allowed them to go from the planned QR2 flight pulse rates to a QR1 pulse rate this significantly improving the quality of this data. However, this did delay the flight until the spring, likely in March of 2020. The SVMPO is contributing \$120,000 to this project.

Hydrology Study for Avendia Escuela: The City of Sierra Vista is currently conducting survey in the area. Procurement is getting ready to either bid the project or contract using a state contract for the Hydrology/Floodplain work. The SVMPO is contributing \$50,000 to this project.

Adaptive Signal Control/City of Sierra Vista: The final technical documents has been provided to ADOT and specific equipment had been approved as sole source items. The project was tweaked

by ADOT Procurement to call out line items on needed equipment purchases to assist in better assessing vender bids. Advertisement for venders went out on January 10th and bids are due back by Feb. 11th. Solicitation #BPM002036

North Garden/Fry Blvd Design/City of Sierra Vista: A design consultant, EPS Group, was selected and a fully executed contract completed. The first public Open House was held on Wednesday, Nov. 13th. A project design meeting will be scheduled soon and the second Open House is tentatively planned in March 2020. The City of Sierra Vista is working closely with the SVMPO to bring forward an IGA Amendment to add the additional funds (just approved Jan 7th in the revised TIP) to City Council for approval.

Emergency Pre-Emption Signal/Town of Huachuca City: This project was advertised and the Town Council selected Mountain Power as the low bidder for this project. The Town is in the process of coordinating a contract with Mountain Power and then a project kick-off meeting is expected. The SVMPO is working closely with the new interim Town Manager, Eric Duthie, to update their IGA to include the additionally approved funds (FHWA approved Jan 7th in the revised TIP). Discussion are continuing with ADOT about inspections and future maintenance of this project located entirely within the ADOT Right-of-Way.

Vista Transit Activities/City of Sierra Vista: The daily work of operating the Transit system was moving forward with employee training, ADA Enhancements, operating the system and maintenance. A great deal of work is underway on transit stops, with new signs being installed, schedules are posted now in new holders, 4 foot benches are replacing the 6 foot benches to be fully ADA complaint (not just accessible) and two buses arrived on December 31st. The added TIP project for a service vehicle is to replace a truck for their fleet services that can hold all the maintenance equipment that is needed. The new service vehicle can now be ordered and the grant request to do so submitted by the City of Sierra Vista on Jan. 8th.

SunCloud Data Portal Project: An initial meeting has been held with MAG staff in October. No further action has been taken but MAG staff are trying to develop a scope of work that meets agency needs but also meets with the criteria of the funded grant.

TAC members indicated that they had no new changes to request to the active TIP at this time. There are no new projects identified past the year 2022.

This is an informational item: No action is anticipated on this item but is posted for potential action in the event Board members have new information that might require direction or a motion from the Board.

Attachments:

Action Requested:

SVMPO STBG Ledger FY 2020-2024

1/2/2020 STBG LEDGER

SVMPO Revisions

For Discussion Purposes Only

	A	B	C	D	E	F	G	H
1								
2	SVMPO STBG Ledger				Projected Fed Funds		Cumulative Balance	
3	Action	OA Rate	Apportionment	OA			Apportionment	OA
30	FY 2019 Balance						\$20,326	\$0
31								
32	FY 2020 Allocation	94.9% *	\$398,555	\$378,229			\$418,881	\$378,229
33	Work Program OA Transfer		\$0	-\$12,806			\$418,881	\$365,423
34	Repayment in from SEAGO		\$229,383	\$229,383			\$648,264	\$594,806
35	Repayment in from CYMPO		\$10,000	\$10,000			\$658,264	\$604,806
36	Repayment in from ADOT		\$2,021,056	\$2,021,056			\$2,679,320	\$2,625,862
37	North Garden Ave/Fry Blvd Design		-\$55,556	-\$55,556			\$2,623,764	\$2,570,306
38	Transfer to Work Program: Hydrology Study		-\$50,000	-\$50,000			\$2,573,764	\$2,520,306
39	Transfer to Work Program: LIDAR Flight		-\$120,000	-\$120,000			\$2,453,764	\$2,400,306
40	Huachuca City Pre-Emption Signal		-\$150,000	-\$150,000			\$2,303,764	\$2,250,306
41	Loan to MPO/ADOT Pending		-\$2,250,306	-\$2,250,306			\$53,458	\$0
42								
43	FY 2020 Balance						\$53,458	\$0
44								
45	FY 2021 Allocation	94.9% *	\$398,555	\$378,229			\$452,013	\$378,228
46	Work Program OA Transfer		\$0	-\$12,806			\$452,013	\$365,422
47	Repayment from MPO/ADOT Pending		\$2,250,306	\$2,250,306			\$2,702,319	\$2,615,728
48	North Garden Ave/Fry Blvd Phase 1		-\$76,443	-\$76,443			\$2,625,876	\$2,539,285
49	North Garden Ave/Fry Blvd Phase 1		-\$2,539,285	-\$2,539,285			\$86,591	\$0
50								
51	FY 2021 Balance						\$86,591	\$0
52								
53	FY 2022 Allocation	94.9% *	\$398,555	\$378,229			\$485,146	\$378,229
54								
55	FY 2022 Balance						\$485,146	\$378,229
56								
57	FY 2023 Allocation	94.9% *	\$398,555	\$378,229			\$883,701	\$756,458
58	Repayment in from SEAGO		\$395,617	\$395,617			\$1,279,318	\$1,152,075
59								
60	FY 2023 Balance						\$1,279,318	\$1,152,075
61								
62	FY 2024 Allocation	94.9% *	\$398,555	\$378,229			\$1,677,873	\$1,530,303
63								
64								
65	FY 2024 Balance						\$1,677,873	\$1,530,303
66								
67								
68	* OA Rate subject to change							
69	OA = Obligation Authority. Percentage of apportionments that is available for reimbursable expenses							
70	STBG = Surface Transportation Block Grant funds. This amount is allocated to SVMPO based upon the 2010 Census							
71	Cumulative Balances = Any apportionments or OA balance is added to the next allocation for programming.							
72								
73								
74								
75								
76								

SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION 2020-2024 TIP PROJECTS
APPROVED SVMPO EXECUTIVE BOARD: June 27, 2019 AMENDMENT ONE: Sept 19 and Nov 21, 2019
Administrative Amendment Jan 6, 2020 APPROVED FHWA/FTA:

TIP ID PHASE SPONSOR OTHER ID	FUNC CLASS LENGTH EXISTING LANES AFTER LANES	PROJECT NAME PROJECT LOCATION TYPE OF WORK PROJECT TOTAL COST		FUNDING PROGRAM FUNDING AMOUNT SPONSOR (LOCAL) MATCH AMOUNT FISCAL YEAR PROJECT TOTAL				
				FY2020	FY2021	FY2022	FY2023	FY2024
SVMPO18-01	Minor Arterial	North Garden/Fry Blvd. Phase 1		HURF Exchange				
Design	0.65 Miles	Fry Blvd. between N. Garden Ave. and 7th St; N. Garden Ave. between Fry Blvd and Buffalo Soldier Trail	FED	\$50,000				
Sierra Vista	5	Design	LOCAL	\$0				
T0182 01D	3	\$50,000	FYTOTAL	\$50,000				
SVMPO18-01	Minor Arterial	North Garden/Fry Blvd. Phase 1			HURF Exchange			
Construction	0.65 Miles	Fry Blvd. between N. Garden Ave. and 7th St; N. Garden Ave. between Fry Blvd and Buffalo Soldier Trail	STATE		\$2,354,154			
Sierra Vista	5	Construction	LOCAL		\$0			
T0182 01D	3	\$2,354,154	FYTOTAL		\$2,354,154			
SVMPO18-02	Collector/Arterial	Adaptive Signal Control		HSIP				
Construction	City-Wide	4 Intersections/Phase 1	FED	\$841,253				
Sierra Vista	0	Construction	LOCAL	\$0				
T018301C	0	\$841,253	FYTOTAL	\$841,253				
SVMPO19-01	Principal Arterial	Emergency Pre-Emption Signals		HURF Exchange				
Construction	<500 Feet	Highway 90 at/near School Drive and Highway 90 at/near Camino de Manana	STATE	\$135,000				
Huachuca City	5	Construction	LOCAL	\$23,551				
	5	\$158,551	FYTOTAL	\$158,551				
SVT20-01		Transit Employee Training		FTA 5307	FTA 5307	FTA 5307	FTA 5307	FTA 5307
Sierra Vista	VISTA TRANSIT	Capital	FED	\$3,900	\$3,900	\$4,000	\$4,100	\$4,200
ALI 11.7D.02		\$25,125	LOCAL	\$975	\$975	\$1,000	\$1,025	\$1,050
			FYTOTAL	\$4,875	\$4,875	\$5,000	\$5,125	\$5,250

SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION 2020-2024 TIP PROJECTS
APPROVED SVMPO EXECUTIVE BOARD: June 27, 2019 AMENDMENT ONE: Sept 19 and Nov 21, 2019
Administrative Amendment Jan 6, 2020 APPROVED FHWA/FTA:

TIP ID PHASE SPONSOR OTHER ID	FUNC CLASS LENGTH EXISTING LANES AFTER LANES	PROJECT NAME PROJECT LOCATION TYPE OF WORK PROJECT TOTAL COST		FUNDING PROGRAM FUNDING AMOUNT SPONSOR (LOCAL) MATCH AMOUNT FISCAL YEAR PROJECT TOTAL				
				FY2020	FY2021	FY2022	FY2023	FY2024
SVT20-02	VISTA TRANSIT	Transit ADA Enhancements		FTA 5307	FTA 5307	FTA 5307	FTA 5307	FTA 5307
Sierra Vista		Capital	FED	\$77,000	\$78,000	\$80,000	\$81,200	\$83,000
ALI 11.7C.00			LOCAL	\$19,250	\$19,500	\$20,000	\$20,300	\$20,750
			FYTOTAL	\$96,250	\$97,500	\$100,000	\$101,500	\$103,750
SVT20-03	VISTA TRANSIT	Vista Transit Operating		FTA 5307	FTA 5307	FTA 5307	FTA 5307	FTA 5307
Sierra Vista		Operations	FED	\$420,000	\$443,000	\$450,000	\$455,000	\$470,000
ALI 30.09.01			LOCAL	\$420,000	\$443,000	\$450,000	\$455,000	\$470,000
			FYTOTAL	\$840,000	\$886,000	\$900,000	\$910,000	\$940,000
SVT20-04	VISTA TRANSIT	Preventative Maintenance		FTA 5307	FTA 5307	FTA 5307	FTA 5307	FTA 5307
Sierra Vista		Capital	FED	\$120,000	\$131,000	\$131,700	\$131,800	\$131,900
ALI 11.7A.00			LOCAL	\$30,000	\$32,750	\$32,925	\$32,950	\$32,975
			FYTOTAL	\$150,000	\$163,750	\$164,625	\$164,750	\$164,875
SVT20-05	VISTA TRANSIT	Bus Shelter/Stop Enhancement & Improvement		FTA 5307	FTA 5307	FTA 5307	FTA 5307	FTA 5307
Sierra Vista		Capital	FED	\$20,000	\$40,000	\$60,000	\$20,000	\$20,000
ALI 11.34.10			LOCAL	\$5,000	\$10,000	\$15,000	\$5,000	\$5,000
			FYTOTAL	\$25,000	\$50,000	\$75,000	\$25,000	\$25,000
SVT20-06	VISTA TRANSIT	Visual Bus Stop Announcement System		FTA 5307				
Sierra Vista		Capital	FED	\$32,800				
			LOCAL	\$8,200				
			FYTOTAL	\$41,000				
SVT20-07	VISTA TRANSIT	Vista Transit Center Parking Lot Resurfacing		FTA 5307				
Sierra Vista		Capital	FED	\$16,000				
			LOCAL	\$4,000				
ALI 11.34.04			FYTOTAL	\$20,000				

SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION 2020-2024 TIP PROJECTS
APPROVED SVMPO EXECUTIVE BOARD: June 27, 2019 AMENDMENT ONE: Sept 19 and Nov 21, 2019
Administrative Amendment Jan 6, 2020 APPROVED FHWA/FTA:

TIP ID PHASE SPONSOR OTHER ID	FUNC CLASS LENGTH EXISTINGLANES AFTERLANES	PROJECT NAME PROJECT LOCATION TYPE OF WORK PROJECT TOTAL COST		FUNDING PROGRAM FUNDING AMOUNT SPONSOR (LOCAL) MATCH AMOUNT FISCAL YEAR PROJECT TOTAL				
				FY2020	FY2021	FY2022	FY2023	FY2024
SVT20-08	VISTA TRANSIT	Replacement Bus		FTA 5307	FTA 5307	FTA 5307	FTA 5307	FTA 5307
Sierra Vista		Capital	FED	\$112,000	\$115,000	\$120,000	\$125,000	\$130,000
ALI 11.12.04		\$752,500	LOCAL	\$28,000	\$28,750	\$30,000	\$31,250	\$32,500
			FYTOTAL	\$140,000	\$143,750	\$150,000	\$156,250	\$162,500
SVT20-09	VISTA TRANSIT	Replacement Service Vehicle		FTA 5307				
Sierra Vista		Capital	FED	\$100,000				
ALI 11.42.11		\$125,000	LOCAL	\$25,000				
			FYTOTAL	\$125,000				
FUTURE CONSTRUCTION PROJECTS: PENDING FUNDING OR GRANT AWARDS								
Placeholder								
FUNDING OBLIGATED IN 2019			FY2019					
SVMPO18-01	Minor Arterial	North Garden/Fry Blvd. Phase 1		HURF Exchange				
Design	0.65 Miles	Fry Blvd. between N. Garden Ave. and 7th St; N. Garden Ave. between Fry Blvd and Buffalo Soldier Trail	FED	\$368,144				
Sierra Vista	5	Design	LOCAL	\$0				
T0182 01D	3	\$368,144	FYTOTAL	\$368,144				



Sierra Vista Metropolitan Planning Organization Memorandum

To: SVMPO Board of Directors
From: Karen L. Lamberton, AICP, SVMPO Administrator
Date: January 16, 2020
Subject: FY20 Safety Projections (Threshold Measures)

Arizona Department of Transportation (ADOT) adopted safety projections (targets) on August 31, 2019 for Fiscal Year 2020.

ADOT's Selected FY 20 Safety Projections are as follows:

- ❖ Number of Fatalities – 3% Increase
- ❖ Rate of Fatalities – 2% Increase
- ❖ Number of Serious Injuries – 3% Decrease
- ❖ Rate of Serious Injuries – 3% Decrease
- ❖ Number of non-motorized Fatalities and Serious Injuries – 3% Increase

SVMPO has been requested to either support these State safety targets or to identify our own regional safety targets. MPO's have until the end of February of 2020 to respond.

This year ADOT also recommended in their draft language for MPO support letter language the following:

The _____ MPO is committed to supporting the established safety targets by doing the following:

- Work with the State and safety stakeholders to address areas of concern for fatalities or serious injuries within the metropolitan planning area.
- Coordinate with the State and include the safety performance measures and HSIP targets for all public roads in the metropolitan area in the MTP (Metropolitan Transportation Plan)
- Integrate into the metropolitan transportation planning process, the safety goals, objectives, performance measures and targets described in other State safety transportation plans and processes such as applicable portions of the HSIP, including the State Highway Safety Plan. Include a description in the TIP (Transportation Improvement Program) of the anticipated effect of the TIP toward achieving HSIP targets in the MTP, linking investment priorities in the TIP to those safety targets

Currently the SVMPO Adopted Work Program includes two specific tasks related to safety under **Task 8: Special Project Planning** as follows:

1. Monitor crash data and participate in updated to state-wide and regional safety plans;
2. Consider annual safety targets, present current safety data and state adopted safety targets or modification or adoption by the SVMPO Board of Directors.

The safety targets set by ADOT are data-driven and realistic and are intended to keep the State focused on improving safety while still striving to reduce the number of fatalities and serious injury crashes in the Sierra Vista MPO region and the State of Arizona. The SVMPO TAC also states that developing regional safety projections/targets would be a significant data driven effort that would have little or no impact on the selection of regional projects within the SVMPO region given the size of the SVMPO area and funding resources available. For FY20 it would be reasonable, and in keeping with the adopted Highway Safety Plan, to adopt the ADOT FY20 established safety targets.

The MPO also does have the option to add language advising ADOT that that the MPO has chosen to adopt the "targets established by ADOT in perpetuity, or until the MPO should deem it necessary to establish and adopt their own targets". The SVMPO Board of Directors declined to add this language last year to their support letter.

The Administrator seeks direction on supporting the state FY20 safety projections (targets) and if the SVMPO support letter should include any specific actions this MPO is willing and/or able to undertake beyond those stated in our adopted Work Program.

Attachments: Power Point Presentation by the State Traffic Safety Section; *Adopted Highway Safety Plan available on the svmpo.org website*

Action Requested: A motion to direct the SVMPO Administrator to submit a letter to ADOT supporting the ADOT identified Safety Projections (Targets). Direction from the Board is also requested if they wish to add any specific actions that this MPO chooses to commit to ADOT to accomplish in this next fiscal year.



SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION

401 Giulio Cesare Ave, Sierra Vista, Arizona 85635-2411

January 16, 2020

Kerry Wilcoxon
Arizona Department of Transportation
1615 W. Jackson St. MD 065R
Phoenix, AZ 85007

RE: Adoption of Arizona Safety Performance Targets

Mr. Kerry Wilcoxon:

The Sierra Vista Metropolitan Planning Organization (SVMPO) Executive Board has elected to support the August 31, 2019 ADOT adopted FY20 safety targets as follows:

- ❖ Number of Fatalities – 3% Increase
- ❖ Rate of Fatalities – 2% Increase
- ❖ Number of Serious Injuries – 3% Decrease
- ❖ Rate of Serious Injuries – 3% Decrease
- ❖ Number of non-motorized Fatalities and Serious Injuries – 3% Increase

The safety targets set by ADOT are data-driven and realistic and are intended to keep the State focused on improving safety while striving to reduce the number of fatalities and serious injury crashes in the Sierra Vista MPO region and the State of Arizona. These safety targets are based on the Safety Performance Measures adopted by the Federal Highway Administrations Safety Performance Management final ruling and are based on five year rolling averages. Adopting the ADOT established safety targets for FY20 is also consistent with the adopted SEAGO/SVMPO Highway Safety Plan.

The action to support the ADOT safety performance measure targets was taken by the SVMPO Board at their regular meeting held on January 16, 2020.

If you need any additional information, please contact me. I can be reached at 520-515-8525 or by e-mail at Karen.Lamberton@SierraVistaAZ.gov

Sincerely,

Karen L. Lamberton, AICP
SVMPO Administrator



Transportation Systems Management and Operations (TSMO)

Arizona Safety Performance Projection (Target) Setting

September 30, 2019

ARIZONA DEPARTMENT OF TRANSPORTATION



ARIZONA DEPARTMENT OF TRANSPORTATION

Target Setting

As reported - Aug 2019

	2018 Actual as of June 2019			2020 Projections (2019)		
	Chg	Annual	5-yr avg.	Chg	Annual	5-yr avg.
S1 – Fatalities	1.2%	1,010	926.2	3.0%	1,071.5	1014.4
S2 – Fatality Rate*	-0.4%	1.527	1.416	2.0%	1.589	1.522
S3 – Serious Injuries	-10.9%	3,735	4,142.4	-3.0%	3,514.3	3,934
S4 – Serious Injury Rate*	-12.4%	5.647	6.339	-3.0%	5.313	5.936
S5 – Non-Motorized	3.0%	851.8	778.0	3.0%	903.7	865.4

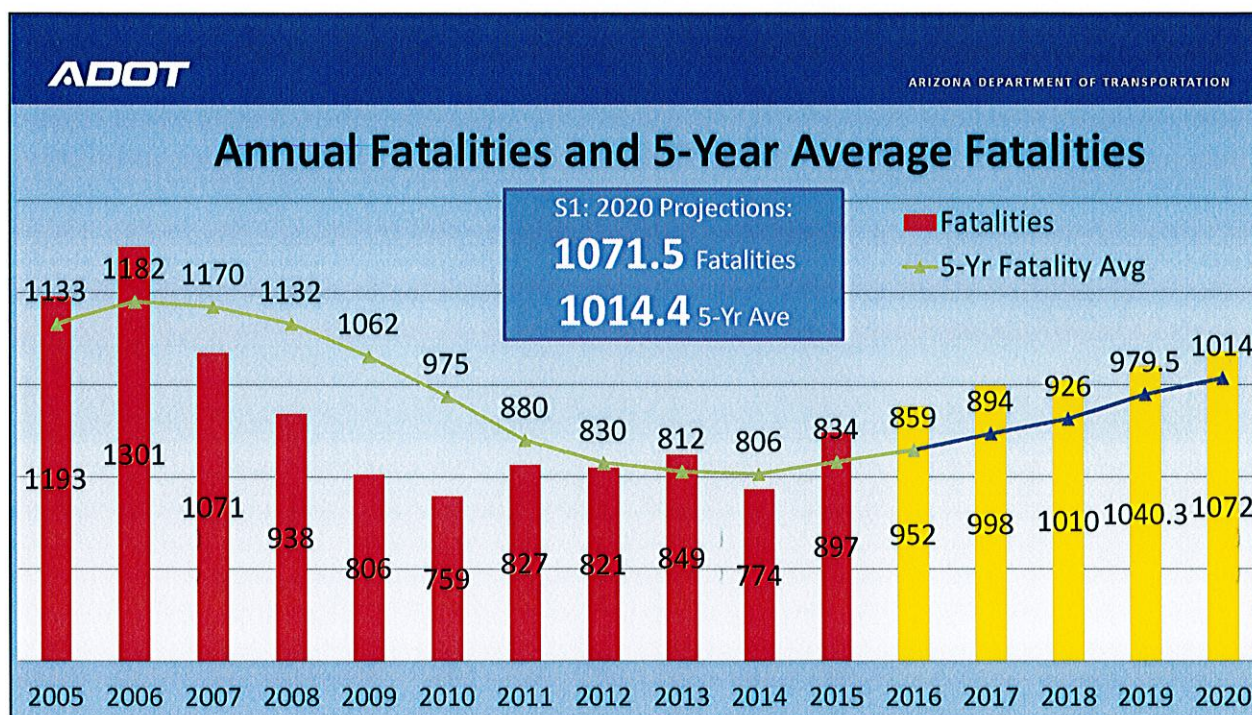
Actual

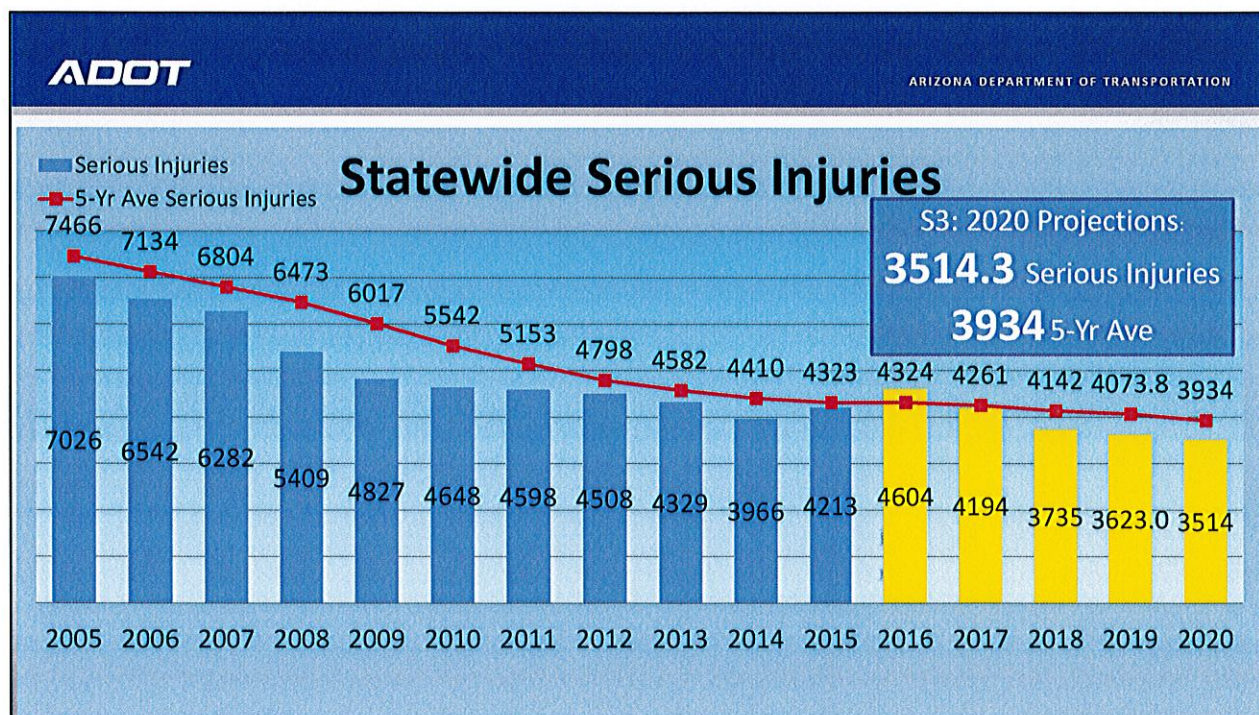
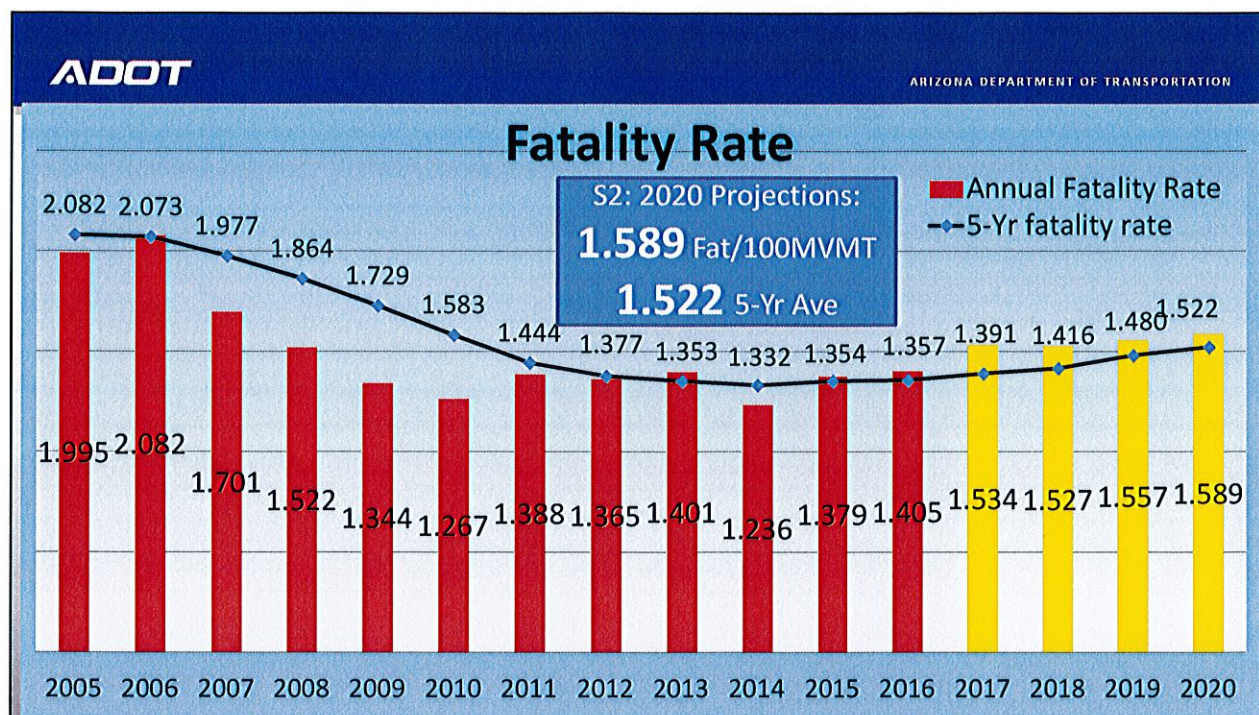
Notes:

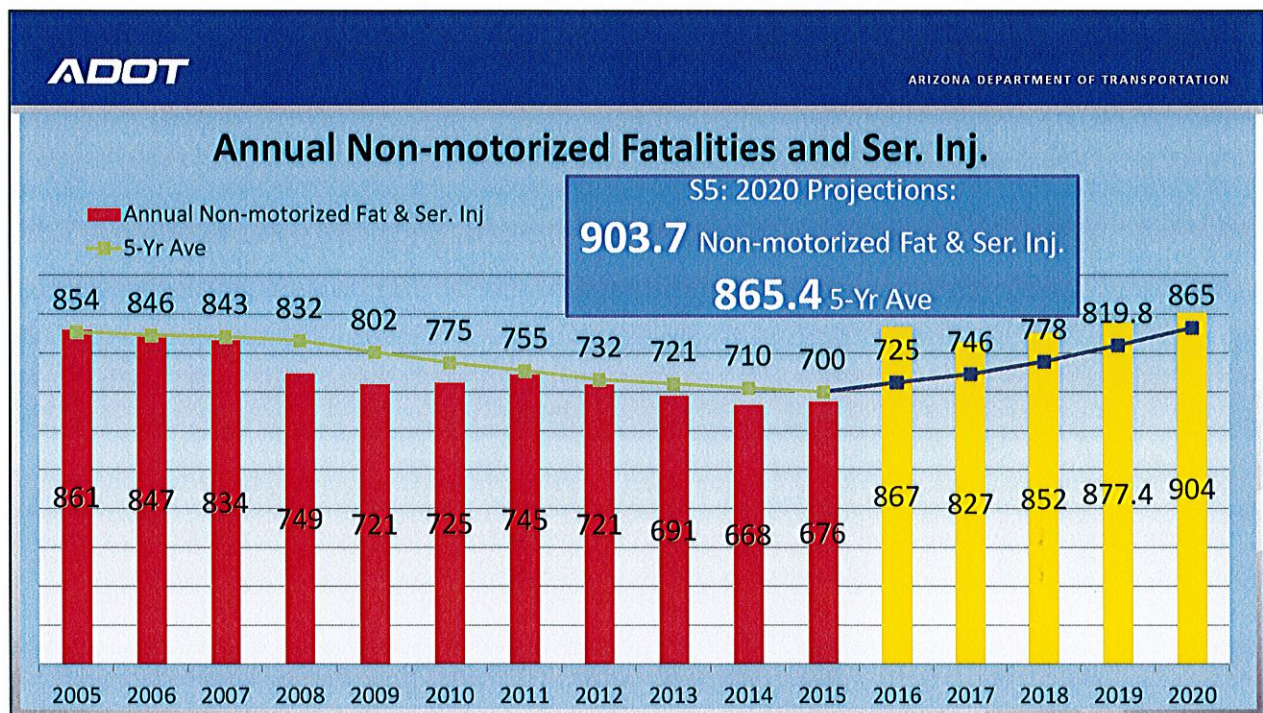
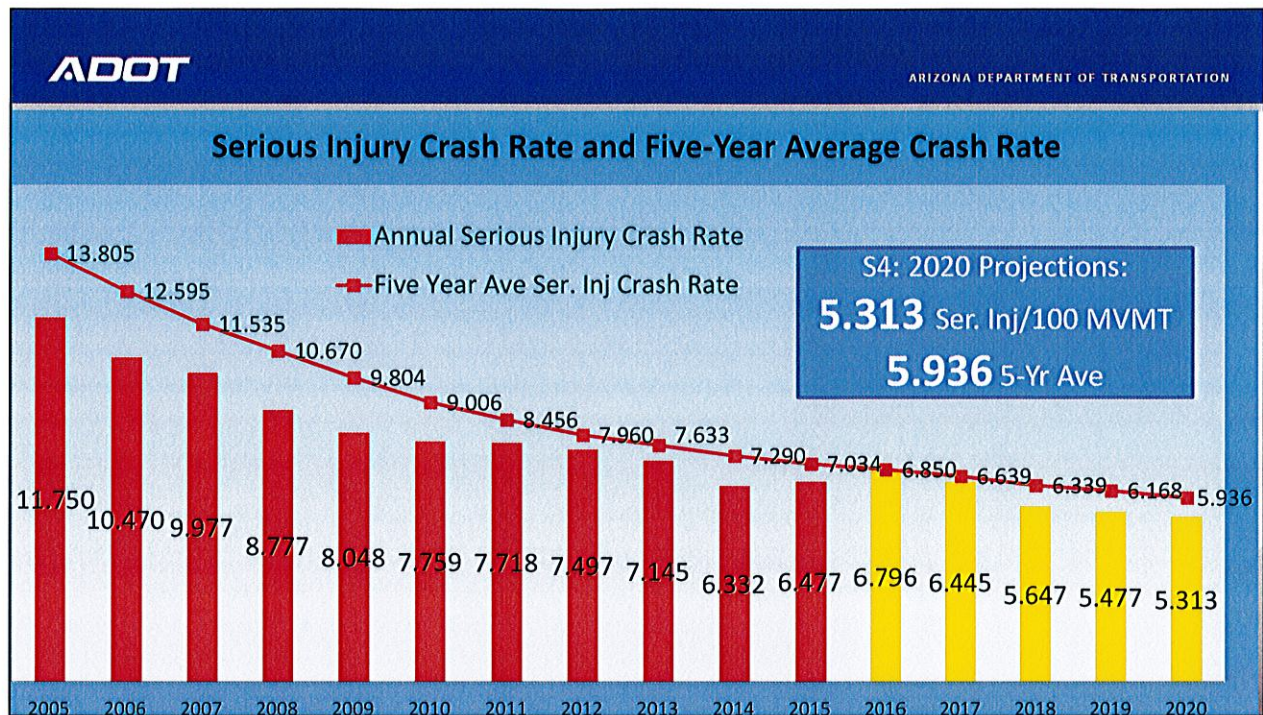
2020 rates based on 1.82% increase (5-Yr 2012-16)

2020 projections based on 5-year change rounded up if less than annual change, rounded down if more than annual change except for bike & ped rounded up based on recent trends

<div> <div>ADOT</div> <div>ARIZONA DEPARTMENT OF TRANSPORTATION</div> </div>								
Target Setting								
Performance Measure	As reported - Aug 2017				As reported - Aug 2018			
	2016 - Baseline		2018 Projections (2017)			2019 Projections (2018)		
	Actual	5-yr avg.	Chg	Annual	5-yr avg.	Chg	Annual	5-yr avg.
S1 – Fatalities	952	860.6	4	1,040	934.6	5	1105	1001.5
S2 – Fatality Rate*	1.45	1.364	2	1.525	1.412	2	1.507	1.442
S3 – Serious Injuries	4,604	4,291.60	0	4,515	4,330.0	-1	4,006	4,166.9
S4 – Serious Injury Rate*	6.753	6.818	-1	6.62	6.551	-4	5.61	6.102
S5 – Non-Motorized	867	720.4	2	889	790	3	871	814







MPO Safety Target Setting - Specific

- MPOs that choose to set separate rate targets:
- must report VMT estimate used and the methodology to develop estimate.
- should maximize use of HPMS data when preparing estimates.
- Targets are reported to ADOT, and made available to FHWA, upon request.
- MPOs establish targets 180 days after state.
- MPO targets are not included in the assessment of whether a State met or made significant progress toward meeting its targets.
 - **ADOT recommends adopting state safety performance targets**

Requirements if State did not meet or make a significant progress towards meeting targets (4 out of 5 targets)

- Use obligation authority equal to the HSIP apportionment for the prior year only for highway safety improvement projects, and
- Submit a HSIP Implementation Plan

Thank You!

Mona Aglan-Swick, P.E.

Safety Program Manager

Maglan-swick@azdot.gov

602-712-7374



Sierra Vista Metropolitan Planning Organization Memorandum

To: SVMPO Board of Directors
From: Karen L. Lamberton, AICP, SVMPO Administrator
Date: January 16, 2020
Subject: FHWA/FTA Consolidated Planning Funding Option

Under the current federal authorization act States have the option to combine FHWA and FTA awards to MPO's. **All MPO's within the State must agree to this option for it to be implemented.** To date, 38 States have implemented this option. Virtually all of these States have chosen to merge their FTA funds into the FHWA funding program.

Arizona is considering if this is an option that the MPO's would support at this time. Over the past year MPO and COG Directors have discussed this option and have made the following observations:

PROS:

A combined planning award would take on the match requirements of FHWA (5.7%) vs FTA (20%). 100% of apportionment is available for the FTA 5305d and 5305e funding – Obligation Authority would not apply.

Fewer Grants to manage – reduces the burden of separate reimbursement requests and review COGS (e.g. SEAGO) would also benefit with a 5.7% match applied to their 5305e transit funds

Increased flexibility in spending the funds

Government shutdowns of FTA would not affect the ADOT transit program and reimbursements.

CONS:

MPOS are still required to perform all needed transit planning activities in the region but might be more easily overlooked if the funding is all combined.

Concern that FTA would not be as actively involved with transit planning at the MPO if this was implemented (FTA has stated that this would not be the case).

Transparency to MPO Boards and the Public as to transparency of where the funds are originated from and both reconciling and justifying the funds spent on transit planning activities.

FTA does allow for carry-forward of In-Kind match whereas FHWA does not.

The overall program for transit could decline at the MPO level if local agencies reduced to the minimum requirement of 5.7% match rather than the current 20% contribution.

Note: 5305d funds are federal Metropolitan Planning Funds provide to MPO's for transit planning activities. 5305e funds are competitive grant funds offered by FTA for Statewide Transportation Planning and Research related to rural and urban transit planning activities.

The Vista Transit Administrator, Mike Normand, stated that he had no objection to the proposal given FTA and ADOT Transit Dept. assurances that 1) they would still be proactively involved in transit planning and 2) that it would be possible to provide the financial data of how much of the consolidated planning funds were being transferred from FTA and how much was from FHWA. The lower match is welcomed and local agencies then gain more control over how much additional funds they wish to contribute to the federal and state transit funds.

Required match amounts for the SVMPO Operating Budget could potentially be lower if consolidated funding awards were implemented. An example of this is as follows: the current match in the approved SVMPO Work Program for FY21 is 20% of \$45,399, which is \$11,349. The total transit planning budget is then \$56,746. If the match is reduced to 5.7%, then the required match would be \$2,715, with the total transit planning budget then reduced to \$47,637. The federal share would not change, only the requirement to contribute at least 5.7% match instead of the current 20% match. There would not be any restrictions to a local agency continuing to add local dollars beyond required match amounts nor would there be any restrictions to using other sources of federal planning dollars towards transit planning activities approved in the MPO Work Programs.

Responses to-date (Jan. 13th):

CYMPO - YES	PAG - YES
FMPO – YES (Now known as MetroPlan)	SCMPO - YES
LHMPO - YES	SVMPO - Pending Board Consideration
MAG – Pending Board Consideration	YMPO - YES

The Administrator seeks direction on if the SVMPO Board supports the option to consolidate FHWA and FTA funding awards to MPO's in future Work Program allocations. If Arizona chooses to go forward with this option FHWA and FTA will work together to implement this for the next two-year Work Programs in FY22-Fy23.

Attachments:

Action Requested: A motion to support the option to consolidate FHWA/FTA funds into one MPO funding award for future Work Program planning activities.

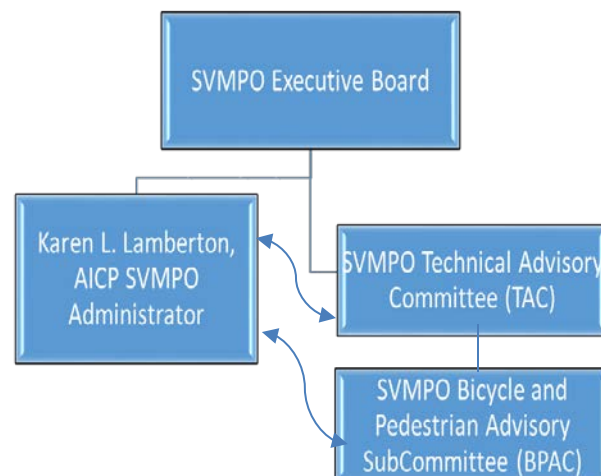


Sierra Vista Metropolitan Planning Organization Memorandum

To: SVMPO Board of Directors
From: Karen L. Lamberton, AICP, SVMPO Administrator
Date: January 16, 2020
Subject: Appointments to the Bicycle/Pedestrian Advisory Subcommittee

In November of 2019, the SVMPO Executive Board executed SVMPO Resolution 2019-001 updating the established Bicycle and Pedestrian Advisory Subcommittee structure and membership.

The revised SVMPO By-Laws set the framework for advisory subcommittees for the SVMPO. Minor changes were made to create a hierarchy where the Executive Board would oversee the overarching policy and formation of advisory subcommittees, those groups report up to the Executive Board through the formal Technical Advisory Committee, thus vetting through the jurisdiction technical staff the reasonability and potential funding implications of any advisory subcommittee recommendations.



Appointees from member jurisdictions is actively desired. Updated applications have been received from three potential members and two verbal commitments from formal appointees to continue with this subcommittee. ADOT has also indicate that they are willing to participate more actively with the BPAC Advisory Subcommittee.

The next BPAC meeting is currently scheduled for **Tuesday, January 28, 2020 at 10 a.m.** The SVMPO Administrator will continue to reach out to potential members before that date.

BPAC Membership Composition

Buena High School Mountain Bike Club	John Healy Mountain Bicycle Club Coach
Cochise Bicycle Advocates	Kathy Buonocore Cochise Bicycle Advocates
Cochise County Health and Social Services Dept.	Carrie Langley, MSN, MPH, RN-BC Director, Cochise Health & Human Services
Emergency Services/Medical Profession	
Fort Huachuca Wellness Division	
Hereford/Palominos Citizen Representative	
Regional Fitness/Health Club	
Regional Hiking/Running Club	Steve Scheumann Huachuca Hiking Club
Sierra Vista Citizen Representative	
School District/Wellness Coordinator	
Whetstone/Huachuca City Citizen Representative	Kara Harris
ADOT Liaison (Non-Voting)	Donna Lewandowski ADOT Bicycle and Pedestrian Program Coordinator

Attachments: BPAC Applications (*Please note that these forms are not the same; some are earlier versions from on-line submittals and the revised BPAC applications forms initially had technical difficulties in the fillable pdf's that have since been fixed.*)

Action Requested: A motion to approve recommended members (John Healy; Kathy Buonocore; Carrie Langley; Steve Scheumann and Kara Harris) as voting members of the Bicycle and Pedestrian Advisory Subcommittee.

SVMPO

From: SVMPO BPAC <svmpo@sierravistaaz.gov>
Sent: Tuesday, January 24, 2017 5:40 PM
To: SVMPO
Subject: BPAC Application

First Name: John

Last Name: Healy

Address Line 1: [REDACTED]

City: Sierra Vista

Zip Code: 85650

Phone Number: [REDACTED]

E-mail: [REDACTED]

Education: AAS CIS /BS Parks and Recreation In progress

Professional/Community Activities: Head Coach - Buena Mountain Bike Team. Active competitive cyclist.

Qualifications/Interest in Bicycle Pedestrian Advisory Committee: National Interscholastic Cycling Association (NICA) Head Coach Volunteer Buena High School Coach

Primary Interest: Bicycle

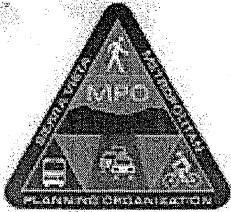
Reference #1: Name: David DiMattio

Reference #1: Phone: [REDACTED]

Reference #2: Name: Adelaide Vidinski

Reference #2: Phone: [REDACTED]

On-line Bicycle & Pedestrian Submission



SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION

401 Giulio Cesare Ave, Sierra Vista, Az 85635-2411

BICYCLE & PEDESTRIAN ADVISORY SUBCOMMITTEE (BPAC) APPLICATION

Thank you for your interest in our region's bicycling and pedestrian activities. The SVMPO Board is seeking appointees that support bicycling, walking, hiking, exercising and/or alternative transportation options. If you or your organization are interesting in developing recommendations for facilities and physical activities for recreation in the Sierra Vista region, please consider joining the regional Bicycle and Pedestrian Advisory Subcommittee. This important regional stakeholder group meets about four to six times a year.

DATE: 28 Dec, 2019

NAME: Kathleen Buonocore TELEPHONE: 520-746-3555
(HOME / CELL) (WORK)

E-MAIL ADDRESS: [REDACTED]

MAILING ADDRESS: [REDACTED] CITY: Sierra Vista ZIP: 85635

EDUCATION: Computer networking/security

OCCUPATION: Operations Supervisor
(IF RETIRED, INDICATE FORMER OCCUPATION)

ORGANIZATION OR DEPARTMENT REPRESENTING: Cochise Bicycle Advocates (CBA)

PROFESSIONAL/COMMUNITY ACTIVITIES: Kiwanis, Friends of S.V. Animal Shelter, Alternative Dispute Resolution

QUALIFICATIONS/INTEREST IN BICYCLE & PEDESTRIAN ADVISORY COMMITTEE:

As a /driver/walker/bicyclist I am interested in making our community a safer place for all modes of transportation and recreation.

PRIMARY INTEREST (CHECK ONE):

- ☐ BICYCLE
☐ PEDESTRIAN
☒ ACTIVE LIVING

REFERENCE NAME(S): (SVMPO Board or TAC Member; Jurisdiction Elected Official or Department; Agencies):

Karen Lamberton, SVMPO Administrator Stu Carter, CBA, SV VeloVets

Kathleen M Buonocore
(APPLICANT'S SIGNATURE)

The Sierra Vista Metropolitan Planning Organization is a regional policy and planning agency serving the City of Sierra Vista, the Town of Huachuca City and Cochise County in partnership with the Arizona State Department of Transportation. We share information and build consensus among our member jurisdictions on regional transportation plans and projects.



SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION

401 Giulio Cesare Ave, Sierra Vista, Az 85635-2411

BICYCLE & PEDESTRIAN ADVISORY SUBCOMMITTEE (BPAC) APPLICATION

Thank you for your interest in our region's bicycling and pedestrian activities.

The SVMPO Board is seeking appointees that support bicycling, walking, hiking, exercising and/or alternative transportation options. If you or your organization are interesting in developing recommendations for facilities and physical activities for recreation in the Sierra Vista region, please consider joining the regional Bicycle and Pedestrian Advisory Subcommittee. This important regional stakeholder group meets about four to six times a year.

DATE: NOVEMBER 25, 2019

NAME: CARRIE LANGLEY

TELEPHONE: 505-751-1100 / _____

CELL) (WORK)

E-MAIL ADDRESS:

[REDACTED]

MAILING ADDRESS: [REDACTED] WORK ADDRESS

CITY: BISBEE ZIP: _____

EDUCATION: MSN, MPH, RN AND PHD CANDIDATE (GRADUATING MAY 2020)

OCCUPATION: HEALTH DIRECTOR, COCHISE COUNTY

(IF RETIRED, INDICATE FORMER OCCUPATION)

ORGANIZATION OR DEPARTMENT REPRESENTING: COCHISE COUNTY

PROFESSIONAL/COMMUNITY ACTIVITIES: CANYON VISTA MEDICAL CENTER BOARD OF TRUSTEES, SOUTH EASTERN AZ HEALTH EDUCATION CONSORTIUM BOARD MEMBER; HEALTH DIRECTOR FOR COCHISE COUNTY

QUALIFICATIONS/INTEREST IN BICYCLE & PEDESTRIAN ADVISORY COMMITTEE:

EXPERIENCED PUBLIC HEALTH LEADER, SUCCESSFUL GRANT WRITING HISTORY, RESEARCH BACKGROUND IN NURSING AND PUBLIC HEALTH POLICY.

PRIMARY INTEREST (CHECK ONE):

- ☐ BICYCLE
☐ PEDESTRIAN
☒ ACTIVE LIVING

REFERENCE NAME(S): (SVMPO Board or TAC Member; Jurisdiction Elected Official or Department; Agencies):

Carrie Langley
Applicants Signature

The Sierra Vista Metropolitan Planning Organization is a regional policy and planning agency serving the City of Sierra Vista, the Town of Huachuca City and Cochise County in partnership with the Arizona State Department of Transportation. We share information and build consensus among our member jurisdictions on regional transportation plans and projects.



SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION

401 Giulio Cesare Ave, Sierra Vista, Az 85635-2411

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DATE: 2 DECEMBER 2019

NAME: STEVEN SCHEUMANN TELEPHONE: 505.744.826 / N/A
(HOME / CELL) (WORK)

E-MAIL ADDRESS: SCHEUMANN@SIERRAVISTA.AZ

MAILING ADDRESS: 2000 N. SIERRA VISTA CITY: SIERRA VISTA ZIP: 85650

EDUCATION: INDIANA UNIVERSITY (IU), BA, 71; IU, MBA, 77; US ARMY WAR COLLEGE 1996

OCCUPATION: US ARMY SIGNAL CORPS (ADP SPECIALITY) OFFICER, COL (RET); DOD CONTRACTOR - SYSTEM ARCHITECT/PROJECT LEADER
(IF RETIRED, INDICATE FORMER OCCUPATION)

ORGANIZATION OR DEPARTMENT REPRESENTING: HUACHUCA HIKING CLUB (HHC)

PROFESSIONAL/COMMUNITY ACTIVITIES: HHC PRESIDENT; MILITARY OFFICERS ASSN OF AM (MOAA) MEMBER; SIERRA VISTA RANGER DISTRICT OF CORONADO NAT'L FOREST (CNF) TRAIL MAINTENANCE; COMMENT ON RELATED DOCUMENTS & PARTICIPATE IN CNF AND BUREAU OF LAND MGT NATL ENVIRONMENTAL POLICY ACT (NEPA) PROCESS

QUALIFICATIONS/INTEREST IN BICYCLE & PEDESTRIAN ADVISORY COMMITTEE:

REPRESENT LOCAL HIKER INTERESTS; WORKED WITH KAREN LAMBERTON ON COCHISE COUNTY TRANSPORTATION PLAN REPRESENTING HIKER/PEDESTRIAN INTERESTS

PRIMARY INTEREST (CHECK ONE):

- ☐ BICYCLE
☒ PEDESTRIAN
☐ ACTIVE LIVING

REFERENCE NAME(S): (SVMPO Board or TAC Member; Jurisdiction Elected Official or Department; Agencies):

RICK MUELLER AND TOM BORER

Steven Scheumann
(APPLICANT'S SIGNATURE)

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Karen Lamberton

From: Sierra Vista MPO <svmpo@sierravistaaz.gov>
Sent: Thursday, January 10, 2019 10:43 AM
To: SVMPO
Subject: On-Line Submission

First Name: Kara

Last Name: Harris

Address Line 1: [REDACTED]

City: Huachuca City

Zip Code: 85616

Phone Number: [REDACTED]

E-mail: [REDACTED]

Education: Some college

Occupation (If retired, former occupation): Motivational speaker, former abstinence coordinator and educator.

Professional/Community Activities: Lobbyist for widening of 82 with ADOT. Former Cochise County Workforce board member and president. Advocate for parents of disabled children. TUSD school board member for 1 year.

Qualifications/Interest in Bicycle Pedestrian Advisory Committee: I ride a bike in Whetstone approximately 100 miles a week.

Primary Interest: Bicycle

Reference #1: Name: Dana Cole

Reference #1: Phone: [REDACTED]

Reference #2: Name: :Peggy Judd

Reference #2: Phone: [REDACTED]



Rural Transportation Advocacy Council

Linking Arizona to the Global Economy

Central Arizona Governments
Central Yavapai Metro. Planning Org.
Flagstaff Metropolitan Planning Org.
Lake Havasu Metro. Planning Org.
Northern Arizona Council of Gov'ts.
Sierra Vista Metro. Planning Org.
Southeastern Arizona Governments Org.
Sun Corridor Metro. Planning Org.
Western Arizona Council of Gov'ts.
Yuma Metropolitan Planning Org.

RTAC STRATEGIC WORK PLAN

For 2020

RTAC MISSION STATEMENT

Protect and promote rural and small metropolitan transportation interests, as well as creating a stronger and more effective rural transportation advocacy network in Arizona.

GUIDING PRINCIPLES

1. Ensure preservation, enhance safety, mobility and connectivity, and promote adequate funding for transportation infrastructure and programs in rural Arizona
2. Inform members of proposed legislation, regulatory rules and other policy measures potentially impacting transportation in rural Arizona.
3. Inform the United States Congress, U.S. Department of Transportation, Governor, Arizona Department of Transportation, State Legislature, political subdivisions, and public regarding matters impacting transportation in rural Arizona.
4. Propose, evaluate and influence legislation and other policy measures concerning transportation in rural Arizona.
5. Provide a forum for city and county elected officials and technical staff to exchange information and enhance coordination on matters impacting transportation in rural Arizona
6. Work cooperatively with non-governmental organizations that are involved in transportation issues of interest to rural Arizona
7. Participate in programs and organizations that further RTAC's purpose and objectives

RTAC MEASURABLE OBJECTIVES

1. OUTREACH:

- a) Continue to provide legislative updates, alerts and issue briefs, expand the rural distribution base and update the look to enhance the ability of Greater Arizona officials to articulate and advocate for Greater Arizona transportation infrastructure.
- b) Prioritize attendance and presentations at Greater Arizona COG/MPO meetings and continue to seek other speaking opportunities that will broaden awareness and advocacy for statewide and particularly Greater Arizona transportation needs.
- c) Restart the RTAC website with modern design, browsing and format standards.
- d) Orient more education efforts towards the public to generate greater awareness of infrastructure underinvestment and its impacts. This would be accomplished through the drafting of educational materials, the website and social media.
- e) Consider potential structural changes to RTAC including the costs and benefits of incorporation.

2. RTAC MANAGEMENT COMMITTEE:

- a) Resume RTAC Management Committee meetings.
- b) Enhance the coordination and participation opportunities for the COG/MPO Directors.

3. RURAL TRANSPORTATION SUMMIT:

- a) Support permanent planning structure for the Rural Transportation Summit.
- b) Develop and define the RTAC role for the Summit.

4. STATE ADVOCACY:

- a) Continue to develop a state RTAC legislative agenda.
- b) Promote and support greater interaction between the RTAC Board members and state lawmakers regarding the RTAC agenda by facilitating greater communications including meetings at the Capitol and back in the rural legislative districts.
- c) Explore other opportunities for the Board to engage state lawmakers such as the formation of legislative sub-committees.
- d) Continue efforts to broaden and strengthen the public and private sector coalition of transportation advocates including the coordination and coalescing of an agenda.
- e) Promote greater coordination with the State Transportation Board on efforts to address funding shortfalls as well as the efficient and equitable use of transportation funding.
- f) Augment use of the Rural Transportation Summit to educate and advocate the RTAC agenda to state lawmakers.

5. FEDERAL ADVOCACY:

- a) Continue to develop a federal RTAC legislative agenda.
- b) Work with national associations to influence their agenda setting and support their national transportation advocacy efforts.
- c) Promote and support greater interaction between the RTAC Board members and the Arizona congressional delegation regarding the RTAC federal agenda by helping to facilitate increased communications including in-state meetings and a potential RTAC delegation trip to Washington.
- d) Explore other opportunities for the Board to engage federal lawmakers such as the formation of legislative sub-committees.
- e) Augment use of the Rural Transportation Summit to educate and advocate the RTAC agenda with federal lawmakers and their staffs.

2020 RTAC LEGISLATIVE AGENDA

(As of December, 2019)

STATE LEGISLATIVE AGENDA:

- Advocate for legislation that will substantially address the drastic under-investment shortfalls on the state highway and local road systems:
 - a) That focus will be centered on a bill sponsored by House Transportation Committee Chairman Noel Campbell and backed by legislative leaders focused on the establishment of a vehicle fuel user fee.
 - b) Support either through inclusion in the Campbell bill or some other means, the indexing of fuel taxes.
 - c) Support either through the Campbell bill or some other means, road user parity through the establishment of comparable fees and taxes for alternative fuel vehicles.
- In the anticipated event of above-forecasted state revenue levels, advocate for one-time funding to be directed to transportation infrastructure.
- Oppose the transfer of transportation infrastructure-related funding for other purposes.
- Monitor and oppose any legislation detrimental to infrastructure development particularly for Greater Arizona.

2020 FEDERAL LEGISLATIVE AGENDA:

- Develop Greater Arizona priorities for transportation reauthorization bill.
- Advocate for Highway Trust Fund solvency with recurring revenue streams that will fully fund authorized program levels.
- Advocate for a large infrastructure investment initiative.
- Monitor and oppose any legislation detrimental to infrastructure development particularly for Greater Arizona.



Central Arizona Governments
Central Yavapai Metro. Planning Org.
Flagstaff Metropolitan Planning Org.
Lake Havasu Metro. Planning Org.
Northern Arizona Council of Gov'ts.
Sierra Vista Metro. Planning Org.
Southeastern Arizona Governments Org.
Sun Corridor Metro. Planning Org.
Western Arizona Council of Gov'ts.
Yuma Metropolitan Planning Org.

Resolution

A Resolution Urging State Lawmakers to Address the Drastic Under-Investment Levels on the State Highway and Local Road Networks

WHEREAS, the quality of Arizona's transportation infrastructure is vital to public safety, economic prosperity, environmental health, quality of life and cost of living, and

WHEREAS, based on ADOT's current long range plan, the state highway system has a \$30.5 billion shortfall with anticipated revenues that will only address 43% of the needs, and

WHEREAS, this funding gap is continually expanding and currently equates to at least \$1.22 billion a year every year in under-investment, and

WHEREAS, ADOT's previous plan, *Building a Quality Arizona*, also determined a \$48.5 billion shortfall on the state's local road systems, and

WHEREAS, Arizona's county engineers assert a 90% delay in repairs and maintenance on county roads due to budget constraints, and

WHEREAS, ADOT has established what is essentially a moratorium on new construction in Greater Arizona due to the lack of available funding and the need to prioritize preserving the existing system, and

WHEREAS, despite prioritizing preservation, the existing infrastructure will not be adequately preserved as pavement deterioration on highways across Greater Arizona is still projected, and

WHEREAS, the lack of Greater Arizona highway expansion is occurring at the same time that Arizona is the fastest growing state in the nation, and

WHEREAS, seven of the thirteen Greater Arizona counties are expected to grow by at least 45% over the next thirty years, and

WHEREAS, Maricopa County is the fastest growing county in the nation with massive impacts on statewide infrastructure including Greater Arizona, and

WHEREAS, road use is expected to increase 25% nationally, including a 64% increase by large commercial trucks, and

WHEREAS, future growth aside, existing congestion already costs the average American commuter 54 hours a year and 21 gallons of extra fuel, and

WHEREAS, driving on deteriorating roads costs U.S. motorists on average \$1,049 annually in additional vehicle repairs, extra maintenance, higher fuel consumption and tire wear plus accelerated vehicle deterioration and depreciation, and

WHEREAS, Arizona's non-interstate rural roads have the third highest fatality rate in the nation, and

WHEREAS, the state highway and local road systems rely heavily on state fuel taxes which have not been raised since 1991, and

WHEREAS, the purchasing power of Arizona's fixed per gallon fuel tax rates have greatly deteriorated due to inflation, greater vehicle fuel efficiency and alternative fuel vehicle growth over the roughly thirty-year period since the last rate adjustments, and

WHEREAS, from 1991 to 2018, Arizona income per capita has increased 167%, average homes costs have increased 158%, gas prices have increased 140%, highway cost construction per mile has increased 117%, yet gas tax revenue generated per mile has decreased 70%, and

WHEREAS, from 1990 to 2017, Arizona General Fund spending has increased \$486 per person while HURF revenue growth has been limited to \$20 per person, and

WHEREAS, just in the last three years, ADOT's construction cost index, the price of materials such as asphalt and steel, has increased 47%, and

WHEREAS, U.S. vehicle fuel efficiency has more than doubled since 1970, with further fuel economy requirements planned, and

WHEREAS, alternative fuel vehicles are anticipated to account for about 18% of U.S. domestic passenger fleet sales and 11% of commercial fleet sales by 2040 while currently contributing relatively little to infrastructure funding, and

WHEREAS, more than 70% of manufacturers do not believe the state of our nation's infrastructure is positioned to respond to the competitive needs of our growing economy.

NOW, THEREFORE, BE IT RESOLVED, the Rural Transportation Advocacy Council urges state lawmakers to address the funding shortfalls on the state highway and local road systems by:

- Increasing existing fuel taxes or establishing a per gallon user fee dedicated to the Highway User Revenue Fund.
- Automatically adjust fuel taxes and fees periodically for inflation.
- Establish system user parity by implementing comparable taxes and fees for alternative fuel vehicles.



SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION

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Administrator's Report/TAC Meeting: January 16, 2020

Adopted Revisions to the SVMPO By-Laws

The Administrator will provide to SVMPO Board members hard copies of the revised SVMPO By-Laws. These have been posted on the svmpo.org website.

Operating Match Agreement Status

The Administrator will share the status of Agreements with member jurisdictions to provide the required SVMPO operating match amounts (Cash, In-Kind or Services) as set forth in the revised SVMPO By-Laws.

SVMPO On-Call Request for Proposals

In an effort to streamline the requirements of federal, state and the SVMPO Fiscal Agent for procurement, an On-Call Request for Proposals was developed to cover most of the potential activities in the approved Work Program. Once this list is developed On-Call consultants will be solicited for specific cost proposals related to approved tasks in the Work Program. This RFP was released but, unfortunately, was challenged by the American Council of Engineers, Arizona's Chapter, citing to state law on procurement for professional services. The SVMPO Administrator worked with FHWA, FTA, ADOT and the Sierra Vista Procurement and legal staff to resolve the conflicting guidance. Direction was given to MPO Directors at the December Director's meeting. CYMPO will be going out with a focus on engineering services, SVMPO will be going out with a focus on planning tasks: both Solicitations will be reciprocal to all other MPO/COGS and meet all federal and state requirements.

However, by the time this resolution was reached a new DBE goal was then needed – this has been requested and is expected by the end of January. Shortly after that a revised Solicitation will be released for advertisement.

Board Member attendance at 2020 Conferences

The SVMPO approved Work Program covers registration costs to selected conference of regional transportation interest. The Administrator will provide the SVMPO Board with 2020 conference dates and coordinate with any Board members interested in attending any of these conferences. Lodging and Travel are covered by the member jurisdictions.

Partnership Agency Staff Changes

Staff changes in agencies that may be of importance to this Board include:

SEAGO's Transportation Planner resigned and Chris Vertrees, the former SEAGO Transportation Planner has returned to work with SEAGO in that role again.

The Flagstaff MPO has hired Jeff Meilbeck as their Executive Director and renamed their organization to MetroPlan.

Matthew Williams, the Town of Huachuca City's Town Manager has resigned and he has been replaced by an interim Town Manager, Eric Duthie.

Unfortunately and sadly, our primary contract with FTA, Amy Corathers, unexpectedly passed away. Her replacement is not yet assigned to our region – this may cause some delay in response to transit inquiries.