



# REGULAR MEETING MINUTES

Sierra Vista Metropolitan Planning Organization

**Regular Meeting**

Thursday, March 17, 2016

3:30 PM

Web: [www.SVMPO.org](http://www.SVMPO.org)

Email: [SVMPO@SierraVistaAZ.gov](mailto:SVMPO@SierraVistaAZ.gov)

City of Sierra Vista

City Hall

City Manager's Conference Room

1011 North Coronado Drive

Sierra Vista, AZ 85635

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## SVMPO Board of Directors Present:

(One or more members may participate via teleconference)

Chair	Rick Mueller, Mayor, City of Sierra Vista
Vice-Chair	Richard Searle, Supervisor, Cochise County Designated Alternate: Pat Call, Supervisor, Cochise County
Member	Bob Blanchard, Mayor Pro Tem, City of Sierra Vista
SVMPO Administrator	Dan Coxworth, AICP

## Absent:

Member	Hank Huisking, Councilmember, City of Sierra Vista
Member	Rod Lane, Arizona Department of Transportation

## Also Present:

Kevin Adam, RTAC Chair (by telephone)

### 1. CALL TO ORDER AND ROLL CALL

Chair Mueller called the meeting to order at 3:39 p.m. SVMPO Administrator Coxworth conducted a roll call.

### 2. ACCEPTANCE OF THE AGENDA

*Chair Mueller asked for a motion to accept the agenda of the March 17, 2016 regular Meeting of the SVMPO Board of Directors. Vice-chair Searle so moved and Member Blanchard seconded. The motion passed unanimously, 3/0*

### 3. CALL TO THE PUBLIC

No comments were made by the public

**4. APPROVAL OF MEETING MINUTES - SVMPO Regular Meeting of November 18, 2015**

*Chair Mueller asked for a motion to accept the SVMPO regular meeting minutes of November 18, 2015, as written. Vice-chair Searle so moved and Member Blanchard seconded. The motion passed unanimously, 3/0*

**5. ANNOUNCEMENTS AND UPDATES**

Announcements and/or updates may be provided by Board Members, SVMPO Administrator or other invitees.

- Kevin Adam, Chair of the Rural Transportation Advisory Committee (RTAC), updated the Board on current legislative bills at the State that affect transportation and transportation funding.
- Administrator Coxworth updated the Board on current SVMPO projects to include the Fry Blvd. Corridor Study, Strategic Highway Safety Plan, and Origin & Destination Study.

**PRESENTATION / DISCUSSION / POSSIBLE ACTION**

**6. DISCUSSION / POSSIBLE ACTION: Election of Chair, SVMPO Board of Directors**

*Board*

*SUMMARY: Per SVMPO By-Laws, election of officers will occur at the first meeting of the calendar year.*

*Chair Mueller asked for a motion to elect a Chair of the SVMPO Board of Directors. Vice-Chair Searle made a motion to elect Mayor Mueller to Chair. Seconded by Member Blanchard. The motion passed unanimously, 3/0*

**7. DISCUSSION / POSSIBLE ACTION: Election of Vice-Chair, SVMPO Board of Directors**

*Board*

*SUMMARY: Per SVMPO By-Laws, election of officers will occur at the first meeting of the calendar year.*

*Chair Mueller asked for a motion to elect a Vice-Chair of the SVMPO Board of Directors. Member Blanchard made a motion to elect Supervisor Searle to Vice-Chair. Seconded by Chair Mueller. The motion passed unanimously, 3/0*

**8. DISCUSSION / POSSIBLE ACTION: SVMPO Long Range Transportation Plan**

*Dan Coxworth*

*SUMMARY: Final Draft of the Sierra Vista MPO Regional Transportation Plan (RTP). The RTP is available for review here: <http://www.svmmpo.org/rtp2040/>*

Mr. Coxworth gave a presentation to the Board of Directors. The MPO is required to have an approved plan in order for the region to continue to receive Federal transportation funds. The Plan guides decision making for planning and improvements to the transportation system. The RTP identifies projects that

will be placed in the five-year Transportation Improvement Program (TIP). The RTP also identifies planning projects that will be placed in the MPO's annual Work Program & Budget. Mr. Coxworth went over the process and timeline of development of the RTP. Public outreach included an open house in January, 2016, SVMPO web page, on-line comment form, and SVMPO quarterly newsletter.

There are six chapters of the RTP. Three main elements of the RTP include Roadway System, Bicycle & Pedestrian, and Transit. One of the main concerns of the roadway system in the region is the capacity of S. Hwy 92. Concerning bicycle and pedestrian, comments from the public included expanding the multi-use path network. Concerning Transit, the RTP identifies the need to expand transit to underserved populations and increase efficiency of routes.

The final chapter of the RTP is the Financial Chapter that identifies transportation projects and funding sources.

The final Plan after approval can be found at [www.svmppo.org/rtp2040](http://www.svmppo.org/rtp2040)

*Chair Mueller asked for a motion to approve the Sierra Vista MPO Reginal Transportation Plan (RTP). Vice-Chair Searle made a motion to approve the Plan. Seconded by Member Blanchard. The motion passed unanimously, 3/0.*

## **9. DISCUSSION: Fiscal Year 2017 Work Program & Budget**

*Dan Coxworth*

Mr. Coxworth explained that the Technical Advisory Committee met on March 3<sup>rd</sup> to discuss projects to be placed in the Fiscal Year 2017 Budget. County TAC representatives asked that a corridor study for Moson Road be placed in the budget. Mr. Searle asked what are the deliverables of the Study. Mr. Coxworth explained that there are numerous issues with Moson Road to include perfecting right-of-way and drainage that the Study can address. Mr. Searle suggested the MPO start to take a look at expanding the MPO's planning boundary. Mr. Coxworth explained that this analysis will begin after the beginning of next Fiscal Year.

*SUMMARY: Initial discussion of the FY17 SVMPO Work Program.*

*Schedule:*

- *Call for Projects from Technical Advisory Committee (TAC) – March 3, 2016*
- *Board discussion – March 17*
- *TAC review and recommendation to the Board – April 14*
- *30-day public review*
- *Board review/approval – May 19*

## **10. DISCUSSION: Future Agenda Items**

*SVMPO Board*

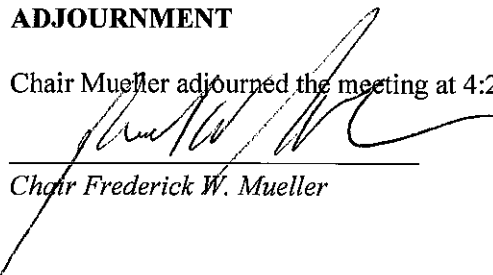
Future agenda items include the Transportation Improvement Program and Work Program & Budget. Mr. Blanchard requested an update concerning the Fry Blvd. Corridor Study at the next meeting.

**11. UPCOMING SCHEDULED MEETINGS**

- SVMPO TAC: April 14, 3:00 p.m., Public Works
- SVMPO Board: May 19, 3:30 p.m., City Hall

**12. ADJOURNMENT**


Chair Mueller adjourned the meeting at 4:23 p.m.



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*Chair Frederick W. Mueller*

*Minutes prepared by:*



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*Daniel Coxworth, Administrator*  
*City of Sierra Vista SVMPO*