



# REGULAR MEETING MINUTES

Sierra Vista Metropolitan Planning Organization

**Regular Meeting**

Thursday, September 15, 2016

3:30 PM

Web: [www.SVMPO.org](http://www.SVMPO.org)

Email: [SVMPO@SierraVistaAZ.gov](mailto:SVMPO@SierraVistaAZ.gov)

City of Sierra Vista

City Hall

City Manager's Conference Room

1011 North Coronado Drive

Sierra Vista, AZ 85635

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## SVMPO Board of Directors Present:

(One or more members may participate via teleconference)

Chair	Rick Mueller, Mayor, City of Sierra Vista
Vice-Chair	Pat Call, Supervisor, Cochise County
Member	Bob Blanchard, Mayor Pro Tem, City of Sierra Vista
Member	Jerry James ADOT, (participated by teleconference) alternate for Rod Lane, ADOT District Engineer

SVMPO Administrator	Dan Coxworth, AICP
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### Absent:

Member	Hank Huisking, Councilmember, City of Sierra Vista
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### Members of the public:

Sandra Kenny  
Kale Kyabe

## 1. CALL TO ORDER AND ROLL CALL

Chair Mueller called the meeting to order at 3:46 p.m. SVMPO Administrator Coxworth conducted a roll call.

## 2. ACCEPTANCE OF THE AGENDA

*Chair Mueller asked for a motion to accept the agenda of the September 15, 2016, Regular Meeting of the SVMPO Board of Directors. Member Call so moved, and Member Blanchard seconded. The motion passed unanimously, 4/0*

## 3. CALL TO THE PUBLIC

No one spoke at the Call to the Public

**4. APPROVAL OF MEETING MINUTES**

- SVMPO Regular Meeting of May 19, 2016
- SVMPO Regular Meeting of July 21, 2016

*Chair Mueller asked for a motion to accept the SVMPO regular meeting minutes of May 19, 2016, as written and July 21, 2016, as written. Member Call so moved, and Member Blanchard seconded. The motion passed unanimously, 4/0*

**5. ANNOUNCEMENTS AND UPDATES**

Announcements and updates may be provided by Board Members, SVMPO Administrator or other invitees.

Mr. Coxworth updated the Board concerning MPO funded transportation studies to include:

Origin & Destination Study – Mr. Coxworth explained the study is expected to be completed by the end of the year.

Fry Blvd – The consultant is currently working on revising the final draft plan to include phasing and associated cost. Member Call asked about the different phases. Member Blanchard asked if the business owners were opposed to the Plan. Mr. Coxworth explained that two public open houses were held for stakeholders along the corridor and business owners expressed very few concerns.

Strategic Highway Safety Plan – The consultant has collected all the traffic accident data for the region. The consultant will make a presentation to the MPO Board once the Plan is complete. The Plan will include recommendations to remedy areas of the community with traffic safety concerns. Performance measures will also be provided in the Plan to reduce the number of accidents in the region.

Douglas to Sierra Vista Transit Feasibility Study – Although not an MPO project, the MPO a Technical Advisory Committee member for the SEAGO feasibility study for transit service between Douglas and Sierra Vista.

**PRESENTATION / DISCUSSION / POSSIBLE ACTION**

**6. POSSIBLE ACTION: Bicycle & Pedestrian Advisory Committee (BPAC) (Attached)**

*Dan Coxworth*

*Summary: Consideration and recommendation to the SVMPO Board to establish a Bicycle & Pedestrian Advisory Committee. See attached memo for more information.*

Mr. Coxworth gave an overview of the Bicycle & Pedestrian Advisory Committee (BPAC). This is the first BPAC in the region. The BPAC will advise the MPO of bicycle and pedestrian related activities and the development of transportation plans as they relate to bicycle and pedestrian activities.

Mr. Blanchard asked who would be on the Committee. Mr. Coxworth explained the MPO would be seeking a diverse Committee.

Vice Chair Call expressed concerns that the BPAC does not become an extension of the Cochise Bicycle Advocates.

Chair Mueller asked for more time to go through the establishing documents, and the Board may not be ready to move on this item.

Mr. Coxworth explained the Committee would be used to make recommendations for implementing the Sierra Vista Sidewalk Implementation Plan. In the fiscal year 2018, the State will begin accepting applications for Transportation Alternatives Grant and that the BPAC could help in prioritizing projects in the region.

Mr. Call stated that he liked the idea of the BPAC and that the Committee could help forward other bicycle and pedestrian issues in the community.

The Technical Advisory Committee reviewed the BPAC and made minor adjustments with a recommendation to approve.

Vice-Chair Call asked how people will become aware that the BPAC is looking for members. Mr. Coxworth explained there would be an application process and that the Board will approve members.

**No action was taken on this item.**

## **7. UPDATE / DISCUSSION: FISCAL YEAR 2017 WORK PROGRAM & BUDGET**

*Dan Coxworth*

*Summary: An overview and discussion of the approved MPO Work Program & Budget to discuss minor amendments and currently programmed transportation planning studies and projects.*

Mr. Coxworth explained that the Technical Advisory Committee reviewed the current Work Program & Budget and that the Board will see a revised budget at their next meeting in November. The County Transportation Planner will determine if the county is ready to begin the process of developing the Moson Road Corridor Study. The TAC will meet again to revise the budget and make recommendations for Board review and approval.

Mr. Call stated that the importance of Corridor Study would be to connect Moson Road to Highway 92.

The other potential project in the revised budget could include a pavement analysis and maintenance plan for the City.

**No action was taken on this item.**

**8. DISCUSSION: Future Agenda Items**  
*SVMPO Board*

Chair Mueller return to Item 5. Kevin Adam provided an update on legislation items. Mr. Adams stated that both presidential candidates want an investment in infrastructure. At the State level, there is no anticipated change in State governance as a result of the election. The RTAC continues to push for the return of the HURF exchange.

Chair Mueller asked about the local jurisdictions managing their transportation projects that use Federal Aid funds. Mr. Adams explained that the HURF exchange would remedy this since State generated funds do not require following federal rules.

Mr. Call asked Mr. James (ADOT) about how to get the shoulders along Highway 90 & 92 swept. The City is working to obtain the Bicycle friendly committee designation, and that NAMI is also hosting a ride along these roads. Mr. James stated that he would speak with maintenance crews assigned to this area about sweeping the shoulders.


Mr. Call also asked about widening the shoulders along portions of the State routes in the region.

Mr. James provided an update on State Highway projects in the region.


**9. UPCOMING SCHEDULED MEETINGS**  
➤ SVMPO Board: November 15, 3:30 p.m., City Hall

**10. ADJOURNMENT**

**Chair Mueller adjourned the meeting at 4:39 p.m.**

  
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*Chair Frederick W. Mueller*

*Minutes prepared by:*

  
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*Daniel Coxworth, Administrator*  
*City of Sierra Vista*