



REGULAR MEETING MINUTES

Sierra Vista Metropolitan Planning Organization **Regular Meeting**
Thursday, January 26, 2017
3:30 PM

Web: www.SVMPO.org

Email: SVMPO@SierraVistaAZ.gov

SVMPO Board of Directors Present:

(One or more members may participate via teleconference)

Chair	Rick Mueller, Mayor, City of Sierra Vista
Member	Bob Blanchard, Mayor Pro Tem, City of Sierra Vista
Member	Rachel Gray, Councilmember, City of Sierra Vista
Member	Jerry James, Alternate for Rod Lane, Arizona Department of Transportation

SVMPO Administrator	Dan Coxworth, AICP
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Members Absent

Pat Call, Vice Chair

City/County Staff:

Richard Cayer, Public Works Operations Manager

Members of the public:

Jere Fredenburgh
Andre Newcomb
Eric Petermann, Sierra Vista Herald

1. CALL TO ORDER AND ROLL CALL

Chair Mueller called the meeting to order at 3:34 p.m. SVMPO Administrator Coxworth conducted a roll call.

2. ACCEPTANCE OF THE AGENDA

Chair Mueller asked for a motion to accept the agenda of January 26, 2017, Regular Meeting of the SVMPO Board of Directors. Member Gray so moved, and Member Blanchard seconded. The motion passed unanimously, 4/0

3. CALL TO THE PUBLIC

Jere Fredenburgh (attached) spoke concerning the proposal submitted by Moore & Associates that the methodology was not provided and that the proposal does not provide a deliverable. Ms. Fredenburgh further asked what happens if the proposed 500 surveys needed to be statistically valid is not reached.

Andrew Newcomb spoke explaining that in his life there are a lot of strange things going on. Mr. Newcomb explained that he worries about his life and this planet. Mr. Newcomb provided suggestions on how to improve transit systems, not specifically Vista Transit.

4. APPROVAL OF MEETING MINUTES

Chair Mueller asked for a motion to accept the SVMPO regular meeting minutes of September 15, 2016, as written. Vice-Chair Call so moved, and Member Blanchard seconded. The motion passed unanimously, 4/0 (Member Gray abstained).

5. ANNOUNCEMENTS AND UPDATES

Announcements and updates may be provided by Board Members, SVMPO Administrator or other invitees.

Mr. Coxworth explained that details about the HURF Exchange Program will be provided by ADOT in the near future.

The SVMPO is currently accepting applications for the SVMPO Bicycle Pedestrian Advisory Committee.

NEW BUSINESS: PRESENTATION / DISCUSSION / POSSIBLE ACTION

6. POSSIBLE ACTION: Elect SVMPO Chair

Member Gray nominated Mayor Mueller to service as Chair. Mayor Mueller asked for a motion to approve Mayor Mueller to serve as Chair of the SVMPO Board of Directors. Member Gray so moved, seconded by member Blanchard The motion passed unanimously, 4/0.

7. POSSIBLE ACTION: Elect SVMPO Vice-Chair

Chair Mueller nominated Supervisor Call to serve as Vice-Chair. Chair Mueller asked for a motion to approve Supervisor Call to serve as the Vice-Chair of the SVMPO Board of Directors. Member Gray so moved, second by member Blanchard. The motion passed unanimously, 4/0

8. POSSIBLE ACTION: Contract with Moore & Associates to Conduct the Vista Transit Passenger Survey

Mr. Coxworth explained the City requested funds to conduct an onboard passenger survey to determine the unique number of riders. The City received two RFPs, and the highest ranked proposal is the proposal submitted by Moore & Associates.

Mayor Mueller explained that the primary purpose of the study is to determine the number of unique riders.

Mr. Coxworth explained that for the study to be statistically valid, 340 surveys are required. Task 2 deliverable is a memo describing sample selection and methodology.

Member Blanchard asked how the survey will be conducted. Mr. Coxworth explained that the survey would be conducted with temporary employees hired by Moore & Associates.

Chair Mueller asked for a motion to approve the contract with Moore & Associates. Member Blanchard so moved, second by member Gray. The motion passed unanimously, 4/0

9. POSSIBLE ACTION: Amend Transportation Improvement Program (TIP)

The City's transit system is required to be on the SVMPO TIP. The City requested an amendment to the TIP to add the purchase of two transit buses. Also, the Buffalo Soldier Trail resurfacing program was removed from the TIP, so the funds allocated for this Fiscal Year will be released and loaned to another MPO/COG in the State.

Chair Mueller asked for a motion to approve the amendment to the SVMPO TIP. Member Blanchard so moved, second by member James. The motion passed unanimously, 4/0

10. POSSIBLE ACTION: Authorize Expense for Line of Site Testing & Analysis (Proposal Summary Attached)

This will authorize a study requested by the City of Sierra Vista. Funds are available for this study as other projects have come in other budget. The study will determine if the traffic signals in the community can be networked and managed from one central location.

Chair Mueller asked for a motion to approve the expense for the Line of Site Testing & Analysis. Member Gray so moved, second by member Blanchard. The motion passed unanimously, 4/0

11. DISCUSSION: Future Agenda Items

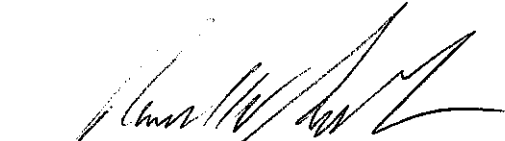
Fiscal Year 2018 Transportation Improvement Program (TIP)
Fiscal Year 2018 SVMPO Work Program & Budget
Appointments to the Bicycle & Pedestrian Advisory Committee

Jerry James gave an update of ADOT projects. The chip seal on HWY 90 is moving forward. The intersection improvements at HWY 92 and Foothills is also moving forward.

12. UPCOMING SCHEDULED MEETINGS

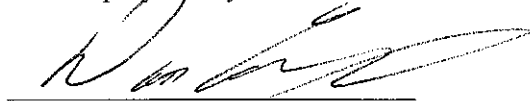
The next SVMPO Board meeting of March 16 is rescheduled for March 9, 2017, due to conflicts in MPO Board schedules.

Chair Mueller adjourned the meeting at 3:58 p.m.



Chair Frederick W. Mueller

Minutes prepared by:



Daniel Coxworth, Administrator