

NOTICE OF PUBLIC MEETING OF THE
SVMPO TAC (TECHNICAL ADVISORY COMMITTEE)

Pursuant to A.R.S. § 38-431.05, notice is hereby given to the members of the Sierra Vista Metropolitan Planning Organization (SVMPO) Technical Advisory Committee (TAC) and to the general public that the SVMPO TAC will hold a meeting open to the public on Wednesday, August 1, 2018, at 10:30 a.m. in the Main Conference Room, Public Works Pete Castro Center, 401 Giulio Cesare Ave.

A copy of the agenda for the meeting will be available at www.SVMPO.org

Dated this 27th day of July 2018

SVMPO



By Andrea D. Castañon
Interim Administrator

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Andrea D. Castanon at 520-515-8521 or email SVMPO@SierraVistaAZ.gov or through Arizona Relay Service at 1-800-367-8939, or by dialing 7-1-1. Requests should be made as early as possible to arrange the accommodation.

Post by: July 27, 2018



TECHNICAL ADVISORY COMMITTEE (TAC) REGULAR MEETING AGENDA

Sierra Vista Metropolitan Planning Organization
Technical Advisory Committee

Regular Meeting

Wednesday, August 1, 2018

10:30 AM

Web: www.SVMPO.org

Email: SVMPO@SierraVistaAZ.gov

To attend the meeting via telephone,
call 1-415-655-0001. Meeting number 807998048.

Enter # for Attendee ID

Public Works, Pete Castro Center
Main Conference Room
401 Giulio Cesare Avenue
Sierra Vista, AZ 85635

SVMPO TAC MEMBERS

(One or more members may participate via teleconference)

Chair	Matt McLachlan, Director Community Development, City of Sierra Vista
Vice-Chair	Sharon Flissar, Director Public Works, City of Sierra Vista
Member	Karen Riggs, Highway & Floodplain Director Cochise County Designated Alternate: Karen Lamberton, Transportation Planner, Cochise County
Member	Jing Luo, City Engineer
Member	Mark Hoffman, Arizona Department of Transportation (call-in)
Member	Jennifer Fuller, Town Clerk, Town of Huachuca City
SVMPO Interim Administrator	Andrea Castañon

Please let the Chair know **before** the meeting begins if you wish to speak about an item that is ON the agenda.

1. CALL TO ORDER AND ROLL CALL

2. ACCEPTANCE OF THE AGENDA

3. CALL TO THE PUBLIC

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H) action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

4. APPROVAL OF MEETING MINUTES

TAC Regular Meeting of June 5, 2018

5. ANNOUNCEMENTS AND UPDATES

Announcements and updates may be provided by Members, SVMPO Administrator or other invitees.

Summary:

- SVMPO approval of Transportation Improvement Program (TIP)
- SVMPO selected Administrator

August 1, 2018

- *Work Program and budget*
- *Project updates*
- *Transportation Asset Management (TAM) Performance Measures Charter*

NEW BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION

6. PRESENTATION/DISCUSSION: Federal Functional Classification (FFC) Rebalancing
James Meyer

Summary: Working session to review and discuss ADOT FFC rebalancing draft and suggested changes.

7. UPCOMING SCHEDULED MEETINGS

- SVMPO Board: September 20, 2018, 3:30 p.m., City Hall

8. ADJOURNMENT

For special needs and accommodations, please contact Andrea Castañon before the meeting or activity. Ms. Castañon can be reached at 520-515-8521 or email SVMPO@SierraVistaAZ.GOV or through Arizona Relay Service at 1-800-367-8939, or by dialing 7-1-1.



TECHNICAL ADVISORY COMMITTEE (TAC) REGULAR MEETING MINUTES

Sierra Vista Metropolitan Planning Organization
Technical Advisory Committee (TAC)

Regular Meeting Minutes

Tuesday, June 5, 2018 2:00 PM

Web: www.SVMPO.org

Email: SVMPO@SierraVistaAZ.gov

To attend the meeting via telephone,
call 1-415-655-0001. Meeting number 807998048

Public Works, Pete Castro Center
Main Conference Room
401 Giulio Cesare Avenue
Sierra Vista, AZ 85635

SVMPO TAC MEMBERS

(One or more members may participate via teleconference)

Chair	Matt McLachlan, Director Community Development, City of Sierra Vista
Vice-Chair	Sharon Flissar, Director Public Works, City of Sierra Vista
Member	Karen Riggs, Highway & Floodplain Director Cochise County Designated Alternate: Karen Lamberton, Transportation Planner, Cochise County
Member	Jing Luo, City Engineer
Member	Mark Hoffman, Arizona Department of Transportation (call-in)
Member	Jennifer Fuller, Town Clerk, Town of Huachuca City (not present)

SVMPO Interim Administrator Andrea Castañon

OTHERS PRESENT:

Chris Vertrees, SEAGO
Mike Normand, Vista Transit

Please let the Chair know before the meeting begins if you wish to speak about an item that is ON the agenda.

1. CALL TO ORDER AND ROLL CALL

Chair McLachlan called the meeting to order at 2:00 p.m.

2. ACCEPTANCE OF THE AGENDA

Chair McLachlan asked for a motion to accept the agenda of March 6, 2018. Vice Chair Flissar moved to accept, member Luo seconded. The motion passed, unanimously.

June 5, 2018

3. CALL TO THE PUBLIC

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H) action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

4. APPROVAL OF MEETING MINUTES

TAC Regular Meeting of March 6, 2018

Summary: Member Lamberton raised a question on an item that may have been discussed at the previous meeting but wasn't included in the final documents. She will revisit notes and address at a later date, if appropriate.

Chair McLachlan asked for a motion to accept the minutes of March 6, 2018. Vice Chair Flissar moved to accept, Member Luo seconded. The motion passed, unanimously.

5. ANNOUNCEMENTS AND UPDATES

Announcements and updates may be provided by Members, SVMPO Administrator or other invitees.

Summary: Member. Lamberton shared updates on the restructuring of personnel and departments at the County, naming Ms. Watkins as the County Engineering Department Director. Member. Hoffman shared updates on the status of a project in Nogales and a June 15th Meeting in Globe to approve ADOT's 5-year plan. Member. Luo updated the TAC on the pavement condition study and a potential workshop. Ms. Castañon provided an update on the SVMPO Administrator position.

NEW BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION**6. PRESENTATION/DISCUSSION/POSSIBLE ACTION: Strategic Highway Safety Plan (SHSP)**

Chris Vertrees, SEAGO

Summary: Review and discuss SHSP. Member Flissar noted a couple of updates to the unsignalized and signalized intersections in the plan. Mr. Vertrees requested any additional comments/updates be sent to him before June 30, 2018 for incorporation into the final plan.

Chair McLachlan asked for a motion to recommend to the Board of Directors the SHSP, with changes. Vice Chair Flissar moved to accept, Member Lamberton seconded. The motion passed unanimously.

7. PRESENTATION/DISCUSSION/POSSIBLE ACTION: Transportation Management Asset Performance Measures (TPM) Memorandum of Understanding (MOU)

Andrea Castañon/Vista Transportation Administrator Mike Normand

June 5, 2018

Summary: Review and discuss the TPM MOU.

Chair McLachlan asked for a motion to recommend to the Board of Directors the TPM MOU. Member Lou moved to accept, Member Lamberton seconded. The motion passed unanimously.

8. UPCOMING SCHEDULED MEETINGS

➤ SVMPO Board: July 19, 2018, 3:30 p.m., City Hall

9. ADJOURNMENT

Chair McLachlan adjourned the meeting at 3:09 p.m.

*Chair Matt McLachlan
SVMPO Technical Advisory Committee*

Minutes prepared by:

*Andrea Castañon, Interim Administrator
SVMPO*



SVMPO TAC Meeting

June 6, 2018

Name	Organization
Karen Lambert	Cochise County
Sharon Flissar	City of SV
Jing Luo	COSV
MATT McALEER	CSV
Mike Normand	CSV
Chris Verbees	SEA60