



# REGULAR MEETING MINUTES

Sierra Vista Metropolitan Planning Organization

**Regular Meeting Minutes: APPROVED/FINAL**

Thursday, May 17, 2018

3:30 PM

Web: [www.SVMPO.org](http://www.SVMPO.org)

Email: [SVMPO@SierraVistaAZ.gov](mailto:SVMPO@SierraVistaAZ.gov)

To attend the meeting via telephone,  
call 1-415-655-0001. Meeting number 807998048.

Enter # for Attendee ID

City of Sierra Vista

City Hall

City Manager's Conference Room

1011 North Coronado Drive

Sierra Vista, AZ 85635

## SVMPO Board of Directors

(One or more members may participate via teleconference)

Chair	Rick Mueller, Mayor, City of Sierra Vista
Vice-Chair	Pat Call, Supervisor, Cochise County
Member	Rachel Gray, Councilmember, City of Sierra Vista
Member	Craig Mount, Councilmember, City of Sierra Vista
Member	Daniel Casmer, Arizona Department of Transportation
Member	Joy Banks, Councilmember, Town of Huachuca City
SVMPO Interim Administrator	Andrea Castanon

Staff and members of the public present

Cynthia Butterworth  
Carolyn Umphrey  
Mark Hoffman  
Jere Fredenburgh  
Joanne Daley  
Tricia Gerrodette

Please let the Chair know **before** the meeting begins if you wish to speak about an item that is ON the agenda.

### 1. CALL TO ORDER AND ROLL CALL

*Chair Mueller called the meeting to order at 3:31 p.m.*

### 2. ACCEPTANCE OF THE AGENDA

*Chair Mueller asked for a motion to accept the agenda of May 17, 2018, Regular Meeting of the SVMPO Board of Directors. Vice Chair Call so moved, and Member Gray seconded. The motion passed unanimously, 6/0*

### 3. CALL TO THE PUBLIC

This is the time for the public to comment. Members of the Board may not discuss items that are

not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H) action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

**4. APPROVAL OF MEETING MINUTES**  
SVMPO Regular Meeting of March 15, 2018

*Chair Mueller asked for a motion to accept Regular Meeting Minutes of the SVMPO Board of Directors. Vice Chair Call so moved, and Member Mount seconded. The motion passed unanimously, 6/0.*

**5. ANNOUNCEMENTS AND UPDATES**

Announcements and updates may be provided by Board Members, SVMPO Administrator or other invitees.

*Mr. Mark Hoffman provided updates on ADOT's 5-yr Program. May 18 is a Public hearing in Phoenix. June 15 is Board meeting in Globe to adopt the 5-yr program.*

*Mr. Kevin Adam, Legislative Liaison with Rural Transportation Advocacy Council, provided State and Federal legislative updates relative to rural transportation.*

**OLD BUSINESS: DISCUSSION/POSSIBLE ACTION**

**6. DISCUSSION/POSSIBLE ACTION: Fiscal Year 2019 Work Program and Budget**  
SVMPO Board

*Summary: Review and discuss Work Program and annual budget of the SVMPO for Fiscal Year 2019. Ms. Fredenburgh requested her questions/comments be included as part of the public record. Questions and answers will be included and attached to this DRAFT and the final minutes. There was further discussion on the process of programming and budgeting money for projects on the Transportation Improvement Program (TIP). That discussion was deemed more applicable to item 7 on this agenda.*

*Chair Mueller asked for a motion to approve the FY 19 Work Program and annual budget. Member Gray so moved, and Member Mount seconded. The motion passed, 5/1.*

**7. DISCUSSION: Fiscal Year 2019-2023 Transportation Improvement Program (TIP)**  
SVMPO Board

*Summary: Review/discuss draft TIP to be placed in 45-day review before SVMPO Board approval at next Board meeting.*

**NEW BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION**

**8. DISCUSSION: SVMPO Administrator candidate interview/selection process and update SVMPO Board**

*Summary: 4 candidates have been identified and recommended to the board for interview and selection in Executive Sessions.*

**9. UPCOMING SCHEDULED MEETINGS**

➤ SVMPO Board: July 19, 2018, 3:30 p.m., City Hall

**10. ADJOURNMENT**

*Chair Mueller adjourned the meeting at 4:09 p.m.*