



SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION BICYCLE PEDESTRIAN ADVISORY COMMITTEE MEETING MINUTES: OCTOBER 30, 2018

DRAFT

MEETING LOCATION:

Vinny's Pizza
1977 S. Frontage Road
Sierra Vista, AZ 85635

MEETING DATE AND TIME:

October 30, 2018
1:00 PM

To attend the meeting by telephone:

Please contact the Administrator at least 72 hours in advance if you would like to be connected to this meeting by telephone.

FOR MORE INFORMATION OR TO REQUEST ACCOMMODATION FOR SPECIAL NEEDS:

Website: www.svmppo.org
Email: SVMPO@SierraVistaAZ.gov
Administrator Phone: 520-515-8525



Bicycle/Pedestrian Advisory Committee (BPAC) Members in Attendance:

One participated via teleconference; this meeting was not recorded.

Chair: Vacant

Vice-Chair: Bud Dragoo (*by phone*)

Member: John Healy

Member: Jacob Jones-Martinez

Member: Anna Strompro

Member: Vacant

Member: Vacant

STAFF:

SVMPO Administrator: Karen L. Lamberton, AICP

OTHERS PRESENT:

Dan Coxworth, Cochise County Planning Director

Stu Carter, Citizen/CBA Chair and CODI Commission

Jeff Pregler, City of Sierra Vista, Senior Planner

Donna Lewandowski, ADOT Bicycle/Pedestrian Coordinator

1. INTRODUCTIONS

The BPAC meeting was called to order at approximately 1:08 p.m.

The new SVMPO Administrator, Karen Lamberton, introduced herself and advised the BPAC that legal counsel of the SVMPO had advised that for the purposes of a quorum, vacancies

did not count towards the quorum count. She stated that the BPAC did have sufficient attendance at this meeting to constitute a quorum; however, no items had been posted for official action. This meeting would be informational with requests for guidance or future actions noted.

The new ADOT Bicycle and Pedestrian Program Coordinator, Donna Lewandowski, was introduced to the committee members. All attendees introduced themselves and shared their interest in the bicycling and/or pedestrian activities in the region.

This was an informational item.

2. BPAC DISCUSSION

Attendees discussed the Bicycling and Pedestrian Advisory Committee formation and there was consensus among both members and other attendees that this Special Committee had a purpose and they would like to see it continue as a formal, official SVMPO Committee. The requirements of the League of American Bicyclists designation was discussed: the presence of an active advisory committee is one factor. Three questions are asked: existence of an official committee; frequency of meeting; contact information for the Chair.

Questions were asked about best practices and other similar advisory committees standards. Ms. Lewandowski stated that there really isn't a formal set of best practices and that other advisory committees are all different in membership and frequency of meeting. A discussion between members and attendees then occurred regarding the vacancies and which groups were missing from the table. It was desired to keep the Committee size manageable but it was felt that additional pedestrian focused groups (the Sierra Running Club was mentioned) would be good. A representative from the School Superintendent's office that focused on Safe Routes to School would be helpful: members were unsure if a position like this still existed. Member Healy stated that it would be Bike to School week next week and that the coordinator for that in the past was no longer doing that work. Members agreed that representation from the disability/ADA aspects of mobility would be desired. It was noted that with the SVMPO boundary expansion specific representation from the Town of Huachuca City and/or the Hereford area would be helpful. The group also concurred that a position identified for a recreational access focus would be worth adding.

The pros and cons of setting up the committee membership by Executive Board direction vs. group representation vs. expertise driven appointments was discussed. No conclusion was reached but the attendees leaned towards expertise driven invitees. Member Drago noted that a broad segment of expertise with the community (SVMPO) that well covered the geographic area would be best, if it could be achieved.

Administrator Lamberton noted that she would do outreach to the identified groups and solicit potential new members for the vacant positions.

This was an informational item.

3. EAST/WEST BICYCLE ROUTE

The BPAC considered a draft east/west bicycle route in their last meeting (Oct 2017) and the revised version developed by the City of Sierra Vista with the input of various bicycling groups was presented. Jeff Pregler, City of Sierra Vista Senior Planner, describe why the route was selected and what the plans were going forward. A brief discussion was held about the value of the BPAC taking a formal position on it and it was determined it might still be helpful from a grant standpoint if they did. Future funding through the MPO was discussed as were the pros and cons of using federal funds for smaller bicycle projects. Administrator Lamberton noted that although SVMPO funds were potentially available small projects like bicycle lane striping rarely penciled out as a good return on federal dollars.

This was an informational item.

4. FUTURE AGENDA ITEMS & MEETING DATE/TIMES

Members indicated that meetings ought to be held at least every other month, but possibly more frequently in the near-term to re-build the committee and plan for legitimate and worth-while activities to undertake next year. Monday, Dec 3rd was suggested for the next meeting. The group identified equal issues with evening vs. daytime meeting times. The majority of members desired a mid-day meeting timeframe: 11 am to 12:30 timeframe was set for at least the next few meetings. Member Strompro indicated that a meeting room as close to Fort Huachuca as possible was desired as she is taking personal leave time for attending the meeting. Call-In options and potential locations (Public Works, City Hall) were discussed.

This was an informational item.

5. ADJOURNMENT

The committee adjourned by general consent at approximately 2:25 p.m.

The meeting room is accessible to those individuals with mobility impairments. Individuals with disabilities who require special accommodations or have limited English proficiency and are in need of an interpreter may contact Karen Lamberton at 520.515.8525 at least 72 hours before the meeting time to request accommodations.

Si necesita acomodaciones especiales o un interprete para esta conferencia, debe pnerse en contacto con Karen Lamberton al numero 520.515.8525 por lo menos setenta y dos (72) hora antes de la conferencia.