



# SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION TECHNICAL ADVISORY COMMITTEE: REGULAR MEETING AGENDA: MAY 8, 2019

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## MEETING LOCATION:

City of Sierra Vista: Public Works Bld.  
Main Conference Room  
401 Giulio Cesare Ave.  
Sierra Vista, AZ 85635

## MEETING DATE AND TIME:

May 8, 2019  
11:00 AM

## FOR MORE INFORMATION OR TO REQUEST ACCOMMODATION FOR SPECIAL NEEDS:

To attend the meeting by telephone:  
Call 1-415-655-0001. Meeting #287 957 271  
Enter # for Attendee ID. For Arizona Relay  
Service use 1-800-367-8939, or dial 7-1-1.

Website: [www.svmmpo.org](http://www.svmmpo.org)  
Email: [SVMPO@SierraVistaAZ.gov](mailto:SVMPO@SierraVistaAZ.gov)  
Administrator Phone: 520-515-8525

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## SVMPO TECHNICAL ADVISORY COMMITTEE (TAC)

*One or more members may participate via teleconference*

Chair:	Matt McLachlan, Dir. Community Development, City of Sierra Vista
Vice-Chair:	Sharon Flissar, P.E., Director Public Works, City of Sierra Vista
Member:	Jackie Watkins, P.E., Cochise County Engineer Designated Alternate: Brad Simmons, P.E., Civil Engineer
Member:	Daniel Coxworth, AICP, Cochise County Planning Director Designated Alternate: Paul Esparza, AICP, Planning Manager
Member:	Jing Luo, P.E., City of Sierra Vista Engineer
Member:	<i>Vacant</i> , Town of Huachuca City Designated Alternate: Jim Halterman, Public Works Supervisor
Member:	Mike Normand, Vista Transit Administrator
Member:	Mark Hoffman, Arizona Department of Transportation

## STAFF:

SVMPO Administrator: Karen L. Lamberton, AICP

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*Members of the Public: Please let the Administrator know before the meeting if you wish to speak on a specific Agenda Item.*

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## 1. CALL TO ORDER AND ROLL CALL

## 2. ACCEPTANCE OF THE AGENDA

### **3. CALL TO THE PUBLIC**

This is the time set aside for the public to speak to the TAC. Speakers are limited to a three-minute presentation and may also submit written comments for the Board files. The TAC may not discuss or take formal action on items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H) action taken as a result of public comment is limited to responding to any criticism, directing staff to review the matter, or scheduling the matter for discussion at a later date.

### **4. APPROVAL OF MEETING MINUTES**

**Action:** Approval of the TAC Regular Meeting Minutes of March 5, 2019.

### **OLD BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION**

#### **5. WORK PROGRAM: FY20 & FY21 Draft Work Program and Budget**

**Action:** The TAC will discuss the draft FY20/FY21 Work Program elements for FY20/FY21 and provide direction to the Administrator on potential FY20 and FY21 activities. Recommendations for a final draft to be presented to the Board for possible adoption will be discussed.

This is an action item.

### **NEW BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION**

#### **6. SVMPO LEDGER**

The TAC will review the current funding ledger for the SVMPO region. The current ledger shows \$509,049 in funds that were exchanged for HURF funds in the amount of \$458,144 for two projects that were scheduled to obligate in this fiscal year.

This is an information item.

#### **7. TRANSPORTATION IMPROVEMENT PROGRAM (TIP): ACTIVE PROJECTS**

**Action:** The TAC will review the status of active TIP projects and make a determination of projects scheduled in this fiscal year area ready to go or if current schedules seem to indicate that funds need to be moved in the TIP to the next fiscal year.

This is a discussion and possible action item.

#### **8. TRANSPORTATION IMPROVEMENT PROGRAM (TIP): CALL FOR PROJECTS**

The TAC will also discuss possible new TIP projects. A Call for Projects has been issued for available out-years through FFY2024. Member jurisdictions will be given an opportunity to discuss possible projects that they are considering submitting for TAC consideration/prioritization. Projects for the next TIP will be presented for selection and adoption at the June TAC meeting.

This is an information/discussion item.

#### **9. FY 20 TITLE VI PLAN UPDATE**

**Action:** The FY20 Title VI Plan has been completed. The findings from this update will be shared and possible action to forward this Plan to the Board for approval.

This is an action item.

## **INFORMATIONAL ITEMS/DIRECTION TO SVMPO ADMINISTRATOR MAY BE GIVEN**

### **10. TRANSIT ASSET INVENTORY REPORT UPDATE**

SVMPO staff will provide a short presentation to the TAC on updates completed to the Transit Asset Inventory Report. This report is a required by FTA for annual FTA funding to the region and to Vista Transit.

This is an information/discussion item.

### **11. SOUTHCENTRAL DISTRICT REPORT**

ADOT and/or the Administrator will report on the status of current and potential ADOT projects within the region. This item is the time for the TAC to discuss issues or raise questions related to projects under the jurisdiction of ADOT.

This is an information item.

### **12. ATTENDEE REPORTS ON CONFERENCES**

TAC members and SVMPO staff will report on highlights of sessions attended at the American Planning Association and Roads and Streets conferences.

This is an information item.

### **13. JURISDICTION PROJECT UPDATES & ANNOUNCEMENTS**

A status update on SVMPO funded project activities will be given by each member jurisdiction: Pavement Condition Survey, Adaptive Signal Control, North Garden/Fry Blvd Design, pending Charleston Road HSIP Project and Transit activities.

This is the time set aside for the TAC Member to share information about member jurisdiction projects and current events/announcements.

This is an information item.

### **14. UPCOMING SCHEDULED MEETINGS and ADMINISTRATOR'S REPORT**

SVMPO Board Meeting set for May 9, 2019 at 3:00 p.m. Sierra Vista City Hall  
Sun Corridor Data Portal Meeting for May 10, 2019 at 11:00 a.m. Phoenix, AZ  
SEAGO Meeting set for May 16, 2019 at 10:00 a.m. Cochise College, Benson, AZ  
Every Day Counts Stakeholder Council, June 13, 2019, MAG offices, Phoenix, AZ  
Administrator will be on vacation/working out of the office from May 17<sup>th</sup> – May 21<sup>st</sup>.

- ❖ The Administrator will brief the TAC on the April 25<sup>th</sup> Board Work Session discussion.
- ❖ The Administrator will brief the TAC on the pending JPA Agreement with ADOT.
- ❖ The Administrator will update the TAC on the status of Federal and State legislative activities.

### **15. FUTURE AGENDA ITEMS**

The next TAC meeting is scheduled for June 4, 2019 at 10:00 a.m. Other 2019 TAC meetings are currently scheduled for September 3<sup>rd</sup> and November 5<sup>th</sup>.

### **16. ADJOURNMENT**

The meeting room is accessible to those individuals with mobility impairments. Individuals with disabilities who require special accommodations or have limited English proficiency and are in need of an interpreter may contact Karen Lambertson at 520.515.8525 at least 72 hours before the meeting time to request accommodations.

Si necesita acomodaciones especiales o un interprete para esta conferencia, debe pnerse en contacto con Karen Lambertson al numero 520.515.8525 por lo menos setenta y dos (72) hora antes de la conferencia.