



SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION  
BICYCLE & PEDESTRIAN ADVISORY SUBCOMMITTEE  
OPERATING BY-LAWS

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# SIERRA VISTA MPO

## Bicycle & Pedestrian Advisory Subcommittee

### OPERATING BY-LAWS

Adopted on November 17, 2016

Resolution 2016-01

SVMPO Board of Directors

Amendment One ADOPTED on November 21, 2019

Resolution 2019-01

SVMPO Board of Directors

#### *Mission Statement*

*The Sierra Vista Metropolitan Planning Organization is a regional policy and planning agency serving the City of Sierra Vista, the Town of Huachuca City and Cochise County, in partnership with the Arizona State Department of Transportation. We share information and build consensus among our member jurisdictions on regional transportation plans and projects.*



## SIERRA VISTA MPO BPAC BY-LAWS

AS LAST AMENDED NOVEMBER 21, 2019

The Bicycle & Pedestrian Advisory Committee (BPAC) is a standing advisory subcommittee of the Sierra Vista Metropolitan Planning Organization (SVMPO). Approved by Resolution SVMPO 2016-01 by the SVMPO Board of Directors on November 17, 2016. Amended by Resolution 2019-01 by the SVMPO Board of Directors on November 21, 2019.

### **Role/Purpose:**

The role of the Sierra Vista Metropolitan Planning Organization Bicycle & Pedestrian Advisory Subcommittee (BPAC) is to:

1. Advise the Sierra Vista Metropolitan Planning Organization (SVMPO) Board of Directors and SVMPO Technical Advisory Committee (TAC) on bicycling & pedestrian related issues.
2. Advance the state of bicycle & pedestrian infrastructure within the SVMPO region.
3. Encourage bicycling and walking for transportation and recreation.
4. Promote public education and awareness.
5. Assist the SVMPO and member jurisdictions with the development of bicycle and pedestrian plans and the bicycle/pedestrian elements of comprehensive, general and long-range plans.
6. Review and recommend bicycle, pedestrian and healthy physical activity lifestyle policy changes.
7. Recommend priorities for the use of public funds on bicycle and pedestrian projects.
8. Help ensure the Sierra Vista region retains and enhances its status as a bike and pedestrian friendly community.

### **Objectives:**

The objectives of the BPAC shall include, but are not limited, to:

#### **1. Policies**

- A. Support the implementation of the approved SVMPO Work program related to the Alternative Transportation System Planning Work Program element and identified work activities.
- B. Assist in the development and implementation of bicycle & pedestrian master plans for the region.

- C. Review and make recommendations on SVMPO planning documents incorporating best practices for the use of the bicycle as a transportation and/or recreational modes. These shall include, but are not limited to, member jurisdiction Comprehensive and General Plans, Regional Long-Range Transportation Plans, and local development plans.
- D. Review and make recommendations regarding funding priorities for bicycle and pedestrian program activities and capital improvement projects insofar as they relate to bicycling or walking.
- E. Monitor activities of other jurisdictions as they affect bicycling, walking and other physical activities that support healthy lifestyle opportunities.
- F. Advise the SVMPO on issues related to the current and future bicycle and pedestrian network, traffic safety, and innovative or best practices for alternative transportation modes.

## **2. Implementation**

- A. Review and make recommendations on proposed planning and construction improvement projects in the region to ensure that adequate consideration is given for bicycles and pedestrians.

## **3. Education and Enforcement**

- A. Advise the SVMPO and member jurisdictions on promoting bicycle safety education and enforcement activities in the Sierra Vista region.
- B. Coordinate with local and regional law enforcement, other governmental agencies, and advocacy organizations as they relate to bicycle and pedestrian safety related to on and off-road bicycle network developments.

## **4. Community Involvement & Input**

- A. Provide a forum for citizens to comment on the interaction of transportation systems and physical activity options locally and regionally.
- B. Support public involvement in bicycle and pedestrian improvement projects both locally and regionally with the goal of developing a consensus among the affected public.

## **Membership:**

1. Appointments will be made by the SVMPO Board based on the recommendations of SVMPO Board members, SVMPO Technical Advisory Committee members; member jurisdiction elected officials, member jurisdiction departments, agencies, and/or businesses.

2. Membership Qualifications:
  - A. Interest and expertise in bicycle or pedestrian issues
  - B. Interest in continued education about bicycling or pedestrian best practices
  - C. Favorable/positive interest in bicycling and pedestrian sustainability
  - D. Knowledge and community connections that support the integration of physical activities into the routines of daily life.
3. Composition size: 6 to 12 membership positions.
4. Members will typically serve two-year terms but may serve consecutive terms.
5. All members are expected to attend meetings regularly. Identified membership positions that do not have a representative, or an alternate, present for three regularly scheduled meetings in a row will be removed and that position vacated.
6. Membership shall consist of a mix of member jurisdiction departments/staff, interested agencies, related businesses and citizens with interest and expertise in alternative transportation options and modes.
7. Identified members may send alternates to represent their position and/or bring additional guests to participate; each membership position shall have one vote.
8. Non-Voting Liaisons:
  - A. Sierra Vista Metropolitan Planning Organization, Administrator
  - B. Arizona Department of Transportation, Bicycle and Pedestrian Coordinator

#### **Meetings:**

1. The BPAC shall meet on a regular basis but at a minimum of twice a year. The membership will set regular meeting times, dates, and locations appropriate for planned activities. Meeting dates will be posted on the SVMPO website and notice of meetings provided to all members.
2. A quorum shall consist of a majority of appointed voting members . Vacant positions shall not be counted toward the quorum.
3. BPAC meetings shall be open to the public and comply with the Open Meeting Laws of Arizona.

*BPAC Membership Composition*

Buena High School Mountain Bike Club	
Cochise Bicycle Advocates	
Cochise County Health and Social Services Dept.	
Emergency Services/Medical Profession	
Fort Huachuca Wellness Division	
Hereford/Palominos Citizen Representative	
Regional Fitness/Health Club	
Regional Hiking/Running Club	
Sierra Vista Citizen Representative	
Sierra Vista School District/Wellness Coordinator	
Whetstone/Huachuca City Citizen Representative	

*Sierra Vista Metropolitan Planning Organization*

*401 Giulio Cesare Ave*

*Sierra Vista, AZ 85635*

[www.SVMPO.org](http://www.SVMPO.org)

A RESOLUTION OF THE SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION (SVMPO), SIERRA VISTA, COCHISE COUNTY, ARIZONA; AMENDING THE OPERATING BY-LAWS OF THE SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION BICYCLE AND PEDESTRIAN ADVISORY SUBCOMMITTEE

**WHEREAS**, the Sierra Vista Metropolitan Planning Organization (SVMPO) is the organization designated by the Governor of Arizona as the Metropolitan Planning Organization (MPO), for the Sierra Vista Urbanized Area; and

**WHEREAS**, the Sierra Vista Metropolitan Planning Organization approved Regional Transportation Plan recommended the establishment of a Bicycle and Pedestrian Advisory Committee; and

**WHEREAS**, the Sierra Vista Metropolitan Planning Organization Board of Directors has established a Bicycle and Pedestrian Special Committee pursuant to the Sierra Vista Metropolitan Planning Organization By-Laws on November 17, 2016; and

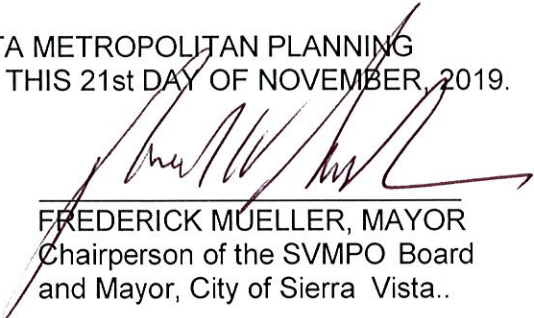
**WHEREAS**, the SVMPO By-Laws now defines Special Committees as Advisory Subcommittees; and

**WHEREAS**, the established Bicycle and Pedestrian Advisory Committee recommends changes in the operating By-Laws of this standing SVMPO Committee;

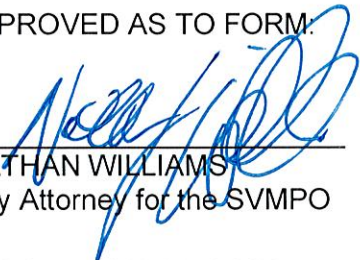
**NOW, THEREFORE, BE IT RESOLVED:**

That the Sierra Vista Metropolitan Planning Organization Board of Directors reaffirms the continued establishment of the Bicycle and Pedestrian Special Committee as a standing Advisory Subcommittee of the SVMPO pursuant to Attachment A: Bicycle and Pedestrian Advisory Subcommittee Operating By-Laws, which is attached hereto.

PASSED AND ADOPTED BY THE SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION OF SIERRA VISTA, ARIZONA, THIS 21st DAY OF NOVEMBER, 2019.

  
FREDERICK MUELLER, MAYOR  
Chairperson of the SVMPO Board  
and Mayor, City of Sierra Vista..

APPROVED AS TO FORM:

  
NATHAN WILLIAMS  
City Attorney for the SVMPO

ATTEST:

  
KAREN L. LAMBERTON, AICP  
SVMPO Administrator