



SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION EXECUTIVE BOARD: REGULAR MEETING AGENDA: JUNE 18, 2020

MEETING LOCATION:

City of Sierra Vista: City Hall
City Manager's Conference Room
1011 North Coronado Drive
Sierra Vista, AZ 85635

MEETING DATE AND TIME:

June 18, 2020
4:00 p.m.

To attend the meeting by telephone:

Call 1-415-655-0001. Meeting # 287 957 271.

Enter # for Attendee ID. For Arizona Relay Service use 1-800-367-8939, or dial 7-1-1.

FOR MORE INFORMATION OR TO REQUEST ACCOMMODATION FOR SPECIAL NEEDS:

Website: www.svmpto.org
Email: SVMPO@SierraVistaAZ.gov
Administrator Phone: 520-515-8525

SVMPO BOARD OF DIRECTORS

One or more members may participate via teleconference

Chair:	Rick Mueller, Mayor, City of Sierra Vista
Vice-Chair:	Tom Borer, Supervisor, Cochise County <i>Designated Alternate:</i> Peggy Judd, Supervisor, Cochise County
Member:	Rachel Gray, Councilmember, City of Sierra Vista
Member:	Sarah Pacheco, Councilmember, City of Sierra Vista
Member:	Joy Banks, Councilmember, Town of Huachuca City <i>Designated Alternate:</i> Cynthia Butterworth, Councilmember, Huachuca City
Member (Non-Voting)	Rod Lane, Arizona Department of Transportation

STAFF: SVMPO Administrator: Karen L. Lamberton, AICP

1. CALL TO ORDER AND ROLL CALL

2. ACCEPTANCE OF THE AGENDA

3. CALL TO THE PUBLIC

This is the time set aside for the public to comment. Speakers are limited to a three-minute presentation and may also submit written comments for the Board files. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H) action taken as a result of public comment is limited to responding to any criticism, directing staff to review the matter, or scheduling the matter for discussion at a later date.

4. APPROVAL OF MEETING MINUTES

Action: Approval of the Board of Directors Regular Meeting Minutes of May 21, 2020.

NEW BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION

5. COCHISE COUNTY MATCH AGREEMENT

Action: Cochise County will update Board members on their proposed match agreement with the SVMPO. This Agreement will include language describing how the County's match will be determined and paid each fiscal year to the MPO.

This is a potential action item and/or an information item.

CONTINUING BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION

6. FY20/FY21 WORK PROGRAM AMENDMENT TWO

Action: The Board will review proposed amendments to the two-year Work Program as the MPO moves into the next Fiscal Year. The FY21 Budget has been adjusted to reflect anticipated carry forward of funds and projects shifted into the FY21 that were not yet completed in FY20. Although most changes are considered to be administrative, the budget increases to FY21 are substantive and are appropriate for the Board to review and formally approve. The Board may take action to approve Amendment Two to the FY20/FY21 Work Program and Budget.

This is an action item.

7. TRANSPORTATION IMPROVEMENT PROGRAM (TIP): 2021-2025 TIP

Action: The Board will review the SVMPO Ledgers and the Administrator will share any public input received during the public outreach period of the revised 2021-2025 TIP. The projects in the TIP will be discussed and the Board may take action to approve the 2021-2025 TIP.

This is an action item.

INFORMATIONAL ITEMS/DIRECTION TO SVMPO ADMINISTRATOR MAY BE GIVEN

8. SOUTHCENTRAL DISTRICT REPORT

ADOT and/or the Administrator will report on the status of current and potential ADOT projects within the region. This item is the time for the Board to discuss issues or raise questions related to projects under the jurisdiction of ADOT.

This is an information item.

9. UPCOMING SCHEDULED MEETINGS and ADMINISTRATOR'S REPORT

BPAC Mtg – June 23, 2020 at 10 a.m.

Title VI Training Mtg(s) – June 24th or June 26th (Mandated FHWA Training)

State Transportation Board Meeting – June 19th at 9 a.m. Payson/Telephonic

MPO/COG Directors Mtg – June 30th at 10 a.m.

TAC Mtg – Sept, 2, 2020

The Rural Transportation Summit has been cancelled for 2020. Many other conferences are cancelling, converting to virtual conferences or potentially moving into the Fall. The Roads and Streets Conference is currently re-scheduled for Sept. 23-25, 2019. The Administrator is alerting staff registered for Spring conferences of changes to dates and locations to conferences as they are released.

- ❖ The Administrator will advise the Board on the status of the SVMPO On-Call contracts and pending Cost Proposals for approved Work Program projects, including the Long-Range Transportation Plan.
- ❖ Census 2020 Count statistics will be provided to the Board.
- ❖ The Board will be briefed on the pending schedule for an update to the MPO/COG Manual (WSP Consultant selected for this effort that will proactively involve all state-wide regional agencies).
- ❖ The Administrator will advise the Board of the development of a state-wide policy and standard for Traffic Count Programs and Reporting (Works Consulting is the consultant selected for this project that will involve all regional and local agencies).
- ❖ The Administrator will brief the Board on potential updates to the FHWA adopted Federal Functional Classified roadway system (WebEx Mtg held with member jurisdictions on June 10th).
- ❖ The Board is advised that the State has moved the Real ID deadline to October 1, 2021 – this requirement for flight travel for those without passports is delayed due to inability to fully open MVD offices to issue these new Driver's Licenses.
- ❖ Fy21 Member Jurisdiction Estimated Match per May 2020 adopted By-Laws.

This is an information item.

10. ANNOUNCEMENTS, UPDATES & LEGISLATIVE ITEMS

This is the time set aside for the SVMPO Board of Director members to share information and current events. Legislative items of interest may also be shared with the Board at this time.

11. FUTURE AGENDA ITEMS

The Board of Directors has tentatively set a Board Work Session for **August 20, 2020 at 3:00 p.m.** The Board may discuss the need for this Work Session and/or potential agenda items.

The next Board of Directors meeting is tentatively set for **September 17, 2020 at 3:00 p.m.** The Board will discuss potential agenda items next Board meeting.

12. ADJOURNMENT of REGULAR SESSION

The meeting room is accessible to those individuals with mobility impairments. Individuals with disabilities who require special accommodations or have limited English proficiency and are in need of an interpreter may contact Karen Lamberton at 520.515.8525 at least 72 hours before the meeting time to request accommodations.

Si necesita acomodaciones especiales o un interprete para esta conferencia, debe pnerse en contacto con Karen Lamberton al numero 520.515.8525 por lo menos setenta y dos (72) hora antes de la conferencia.