



# SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION TECHNICAL ADVISORY COMMITTEE: REGULAR MEETING AGENDA: MAY 12, 2021

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## MEETING LOCATION:

City of Sierra Vista: Public Works Bld.  
TRAINING CONFERENCE ROOM  
401 Giulio Cesare Ave.  
Sierra Vista, AZ 85635

## MEETING DATE AND TIME:

May 12, 2021  
10:00 AM to 12 Noon

## CDC PROTOCOLS WILL BE FOLLOWED FOR PRE-SANITATION AND DISTANCING

Microsoft Teams Meeting Option

**Join on your computer or mobile app**

[Click here to join the meeting](#)

**Or call in (audio only) [+1 602-704-1809,,17487074#](tel:+16027041809)**

Phone Conference ID: 174 870 74#

## FOR MORE INFORMATION OR TO REQUEST ACCOMMODATION FOR SPECIAL NEEDS:

Website: [www.svmppo.org](http://www.svmppo.org)  
Email: [SVMPO@SierraVistaAZ.gov](mailto:SVMPO@SierraVistaAZ.gov)  
Administrator Phone: 520-515-8525

## SVMPO TECHNICAL ADVISORY COMMITTEE (TAC)

*Members may also participate via virtual connection*

|             |  |
|-------------|--|
| Chair:      | Linda Jones, Vista Transit Transportation Administrator  |
| Vice-Chair: | Brad Simmons, P.E., Civil Engineer   |
| Member:     | Sharon Flissar, P.E., Director Public Works, City of Sierra Vista  |
| Member:     | Matt McLachlan, Dir. Community Development, City Sierra Vista<br>Designated Alternate: Blake Fisher                                  |
| Member:     | VACANT/CITY ENGINEER<br>Designated Alternate: Angela Dixon-Maher, P.E.   |
| Member:     | Jim Halterman, Town of Huachuca City, Public Works Supervisor<br>Designated Alternate: Jim Johnson, Ph.D, CBO,CCI; Building Official |
| Member:     | Jackie Watkins, P.E., Cochise County Engineer<br>Designated Alternate: Valerie Fuller  |
| Member:     | Mark Hoffman, Arizona Department of Transportation   |

## STAFF:

SVMPO Administrator: Karen L. Lamberton, AICP

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*Members of the Public: Please let the Administrator know [before](#) the meeting if you wish to speak on a specific Agenda Item.*

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## **1. CALL TO ORDER AND ROLL CALL**

## **2. ACCEPTANCE OF THE AGENDA**

## **3. CALL TO THE PUBLIC**

This is the time set aside for the public to speak to the TAC. Speakers are limited to a three-minute presentation and may also submit written comments for the Board files. The TAC may not discuss or take formal action on items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H) action taken as a result of public comment is limited to responding to any criticism, directing staff to review the matter, or scheduling the matter for discussion at a later date.

## **4. APPROVAL OF MEETING MINUTES**

**Action:** Approval of the TAC Regular Meeting Minutes of March 10, 2021.

## **NEW BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION**

### **5. SVMPO WORK PROGRAM FOR FY22 & FY23**

**Action:** The SVMPO develops a two-year program for the operation of the MPO and completion of mandated studies, plans and programs under a Board approved Joint Project Agreement with ADOT. This document projects forward activities of the MPO and the associated funding sources to cover estimated costs. Amendments occur after the end of both the state and federal fiscal year to adjust funding carry-forward and appropriation amounts, as well as to add or delete planned work activities as needs change over time.

This Work Program is a continuation of previous Work Programs with no changes to the previous nine Work Elements. It has been conditionally approved by FHWA, FTA and ADOT. It is intended for Board consideration at their May 27, 2021 regular Board meeting.

This is a discussion and possible action item. The TAC may recommend work activities to be added or deleted prior to finalizing the FY22 & Fy23 Work Program.

## **CONTINUING BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION**

### **6. TRANSPORTATION IMPROVEMENT PROGRAM (TIP): 2021-2025 TIP/2022-2026 TIP**

The TAC will review the SVMPO Ledger and the tentative TIP for the 2022-2026 cycle. At this time the SVMPO has not received any new requests for TIP projects: given the limited funding available in the near-term the TAC previously indicated that it might be prudent to wait for the completion of both the Short-Range Transit Plan and the Long-Range Transportation Plan for identifying potential TIP projects for the next five to seven years. The TIP is a document that is routinely amended as new information about funding, federal or state funded grants to jurisdictions are awarded, or new regional projects are selected that are required to be in the regional TIP's.

This is an information and possible discussion item.

### **7. SHORT-RANGE TRANSIT PLAN STATUS UPDATE**

Federal Transit Administration (FTA) and ADOT Transit requires updates to small urban transit system plan about every five years. Michael-Baker, the Transit Plan consultant team, is about 80% completed with this project and is on schedule and within budget. Extensive public outreach with Vista Transit drivers and their riders has been undertaken, in coordination with the Long-Range

Transportation Plan. Drafted chapters for the first four sections are now available on the SVMPO website for review: <https://www.svmopo.org/transportation-planning/short-range-transit-plan-update/>

This project is expected to be finalized within the next two months and presented for consideration by the SVMPO Board at their June 24, 2021 meeting.

This is an information and discussion item. Direction to the Vista Transit Administrator or the SVMPO Administrator may be given.

#### **8. SVMPO 2050 LONG-RANGE TRANSPORTATION PLAN UPDATE**

Kimley-Horn, partnered with Rick Engineering and Gordley Group, are the consultant team for developing the first update of the SVMPO Long-Range Transportation Plan, with the extended MPO boundaries. TAC members will discuss the results of the modeled scenario runs, preliminary project list with planning level cost estimates, public outreach efforts and a potential joint TAC/Board Work Session. Drafted chapters are now available on the SVMPO website for review: <https://www.svmopo.org/transportation-planning/2050-long-range-transportation-plan-update-2050-lrtp/>

This is an information and discussion item. Direction to the SVMPO Administrator and Consultant Team may be given.

### **INFORMATIONAL ITEMS/DIRECTION TO SVMPO ADMINISTRATOR MAY BE GIVEN**

#### **9. SOUTHCENTRAL DISTRICT REPORT**

ADOT and/or the Administrator will report on the status of current and potential ADOT projects within the region. This item is the time for the TAC to discuss issues or raise questions related to projects under the jurisdiction of ADOT.

This is an information item.

#### **10. JURISDICTION PROJECT UPDATES & ANNOUNCEMENTS**

This is the time set aside for the TAC Member to share information about member jurisdiction projects and current events/announcements.

This is an information item.

#### **11. UPCOMING SCHEDULED MEETINGS and ADMINISTRATOR'S REPORT**

SVMPO Board Meeting: May 27, 2021 at 2:30 p.m. SV City Managers Conference Room

Land Law Workshop: June 4, 2021; Tempe, AZ

**Possible** Joint TAC/Board Work Session: June 10<sup>th</sup>

BPAC Mtg: August 3, 2021 at 10 a.m. Public Works Training Room or Virtually/Telephonic

AzPlanning Conference/Western States Planning Conference: August 22-25, 2021

- ❖ The 2020 Census population numbers have not yet been released: currently the re-districting population numbers are projected to be released end of September of 2021 (*per discussion with Census Bureau Statistician on May 6, 2021*).
- ❖ The SVMPO Board submitted formal comments regarding the proposal of the Office of Management and Budget to adjust urbanized thresholds and the impacts that might have on this region's state and federal funding. At this time there has been no additional guidance on the potential impact on existing MPO's that may fall below the new thresholds, if implemented.

- ❖ The Town of Huachuca City Roadway Inventory & Assessment project is approximately 40% completed and is currently on schedule and within contracted budget.
- ❖ The SVMPO Board elected Mayor Pro Tem Rachel Gray as the SVMPO Chair and Council Member Carolyn Umphrey is taking the vacated seat of Mayor Mueller as a regular member of the Board.

This is an information item (*depending on time this item may only be presented in written form*).

## **12. FUTURE AGENDA ITEMS**

The next TAC meeting is scheduled for **June 9, 2021 at 10:00 a.m.**

There is the potential of a joint TAC/Board Work Session on or about June 10<sup>th</sup> on the Long-Range Transportation Plan. It is not yet known if, or how, this joint Work Session may occur, but TAC members are asked to block June 10<sup>th</sup> on their schedules for a tentative meeting with the Board and/or their own member jurisdiction elected officials.

The AZ/Western States Planning Conference is scheduled for both an in-person and virtual option on August 22-25, 2019. The Roads and Streets Conference is planned for in-person event in Tucson on October 6-8, 2021. Interest among TAC members will be assessed. A possible in-person RTAC Rural Summit, tentatively scheduled for October 13-15<sup>th</sup>, and typically attended by Board members and the MPO Administrator, has the potential to conflict with the currently set Oct. 13<sup>th</sup> TAC meeting date.

This is an informational item, with possible direction to the Administrator.

## **13. ADJOURNMENT**

The meeting room is accessible to those individuals with mobility impairments. Individuals with disabilities who require special accommodations or have limited English proficiency and are in need of an interpreter may contact Karen Lamberton at 520.515.8525 at least 72 hours before the meeting time to request accommodations.

Si necesita acomodaciones especiales o un interprete para esta conferencia, debe pnerse en contacto con Karen Lamberton al numero 520.515.8525 por lo menos setenta y dos (72) hora antes de la conferencia.