



SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION BOARD OF DIRECTORS: REGULAR MEETING AGENDA: June 24, 2021

MEETING LOCATION:

City of Sierra Vista: City Hall
City Manager's Conference
Room 1011 North Coronado
Drive
Sierra Vista, AZ 85635

MICROSOFT TEAMS VIRTUAL MTG

Join on your computer or mobile app

[Click here to join the meeting](#)

Join with a video conferencing device

340760667@t.plcm.vc

Video Conference ID: 114 776 229 5

Or call in (audio only)

[+1 480-757-7786,,95053241#](tel:+1480757778695053241)

Phone Conference ID: 950 532 41#

MEETING DATE AND TIME:

June 24, 2021

2:45 p.m. to 4:30 p.m.

FOR MORE INFORMATION OR TO REQUEST ACCOMMODATION FOR SPECIAL NEEDS:

Website: www.svmppo.org

Email: SVMPO@SierraVistaAZ.gov

Administrator Phone: 520-515-8525

SVMPO BOARD OF DIRECTORS

One or more members may participate via teleconference or via the virtual meeting option

| | |
|-------------|--|
| Chair: | Rachel Gray, Mayor Pro Tem, City of Sierra Vista |
| Vice-Chair: | Johann Wallace, Mayor, Town of Huachuca City <i>Designated Alternate:</i> Cynthia Butterworth, Councilmember, Huachuca City |
| Member: | Carolyn Umphrey, Councilmember, City of Sierra Vista |
| Member: | Gregory Johnson, Councilmember, City of Sierra Vista |
| Member: | Peggy Judd, Supervisor, Cochise County |
| Member: | Richard Searle, State Transportation Board <i>Designated Alternate:</i> Rod Lane, Arizona Department of Transportation |

STAFF: SVMPO Administrator: Karen L. Lamberton, AICP

1. CALL TO ORDER AND ROLL CALL

2. ACCEPTANCE OF THE AGENDA

3. CALL TO THE PUBLIC

This is the time set aside for the public to comment. Speakers are limited to a three-minute presentation and may also submit written comments for the Board files. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H) action taken as a result of public comment is limited to responding to any criticism, directing staff to review the matter, or scheduling the matter for discussion at a later date.

4. APPROVAL OF MEETING MINUTES (May 27, 2021)

Action: Approval of the Board of Directors Regular Meeting Minutes of May 27, 2021.

5. ACCEPTANCE OF WORK SESSION SUMMARY (June 10, 2021)

Action: Acceptance of the Joint Board/TAC Work Session Summary of June 10, 2021.

CONTINUING BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION

6. 2022-2026 TRANSPORTATION IMPROVEMENT PROGRAM (TIP: Final Draft)

Action: The Board will review the Final Draft 2022-2026 TIP. Given the limited construction funding available in the near-term, the TAC recommended, and the Board concurred, that it would be prudent to wait for the completion of both the Short-Range Transit Plan and the Long-Range Transportation Plan for identifying potential TIP projects for the next five to seven years. The TIP is a document that may be routinely amended as new information about funding, federal or state funded grants to jurisdictions are awarded, or new regional projects are identified that are required to be in the regional TIP's.

Approval of this 2022-2026 TIP is required to ensure that FTA funds are available to Vista Transit for identified projects. The Vista Transit projects are consistent with both the planned City of Sierra Vista's FY22 Transit Budget and the drafted Short -Range Transit Plan.

The 2022-2026 TIP has been reviewed by ADOT and conditionally approved, pending Board action.

This is an action item.

7. SHORT-RANGE TRANSIT PLAN

Federal Transit Administration (FTA) and ADOT Transit requires updates to small urban transit system plan every five years. Michael-Baker, the Short-Range Transit Plan consultant team, is about 80% completed with this project, is on schedule and within contracted budget. Draft strategies for the near-term activities to support the transit multi-modal element of travel within the region area will be presented for Board member discussion.

Drafted chapters for the first five sections are now available on the SVMPO website for review: <https://www.svmppo.org/transportation-planning/short-range-transit-plan-update/>

The Short-Range Transit Plan is anticipated to be completed and brought before the Board for adoption at their August 26, 2021 Regular Board Meeting.

This is an information and discussion item.

8. SVMPO 2050 LONG-RANGE TRANSPORTATION PLAN (LRTP) STATUS UPDATE

The Board will be briefed on the results of the June 10th Work Session and may discuss the results public outreach comments. This required regional long-range transportation plan document is expected to be finalized within the next two months and presented for adoption by the SVMPO Board at their August 26, 2021 Regular Board Meeting.

Drafted chapters are now available on the SVMPO website for review: <https://www.svmppo.org/transportation-planning/2050-long-range-transportation-plan-update-2050-lrtp/>

This is an information and discussion item.

9. SVMPO 2050 LONG-RANGE TRANSPORTATION PLAN PRIORITIES

Action: The SVMPO Administrator and the Kimley-Horn consultant team will share with the Board the November 2020 adopted LRTP regional priorities and the results of the June 10th Work Session priority ranking exercises. The Board will discuss if keeping the equal ranking for all seven of the regional priorities should be confirmed for the 2050 LRTP or rankings percentages should be modified for any or all of the priority elements.

Action: Confirm the equally weighting prioritization ranking criteria or make a motion to modify the regional priority ranking criteria.

10. SVMPO 2050 LONG-RANGE TRANSPORTATION PLAN PROJECT LIST & FISCAL CONSTRAINT IMPLICATIONS

The Consultant Study team will review with the Board the potential top ranked priority projects in roadway, preservation, bicycle/trail and pedestrian categories. The implications of applying projected available funding, as applied to the project list will be shared. The Board will discuss top ranked project phasing and discuss potential criteria for culling out projects for identification on the unfunded project list. Potential state projects and partnerships will also be addressed during this discussion item and direction from the Board may be given on identified projects that have regional significance, but are on the state transportation system.

This is a discussion item with direction to be given to the SVMPO Administrator and Study Team.

INFORMATIONAL ITEMS/DIRECTION TO SVMPO ADMINISTRATOR MAY BE GIVEN

11. STATE TRANSPORTATION BOARD/SOUTHCENTRAL DISTRICT REPORT

ADOT and/or the SVMPO Administrator will report on the status of current and potential ADOT projects within the region. This item is the time for Board members to discuss issues or raise questions related to projects under the jurisdiction of ADOT.

This is an information and discussion item.

12. LEGISLATIVE UPDATE

The Rural Transportation Advocacy Council (RTAC) Liaison, Kevin Adam, will discuss with Board members National and State legislative updates regarding transportation activities and funding. Information related to the potential of additional dedicated transportation funding to the State of Arizona may be discussed. Board members may also discuss possible attendance and topics of interest related to a tentatively scheduled October 13-14, 2021 Rural Summit.

This is an information and discussion item.

13. ANNOUNCEMENTS & JURISDICTION UPDATES

This is the time set aside for the SVMPO Board of Director members to share information and current events.

This is a discussion item.

14. UPCOMING SCHEDULED MEETINGS and ADMINISTRATOR'S REPORT (Written Report)

FHWA and ADOT Civil Rights Division Title VI Training (Mandated): June 23, 2021

MPO Directors Mtg: June 30, 2021

BPAC Meeting: August 3, 2021

TAC Meeting: August 11, 2021

- ❖ The Town of Huachuca City Roadway Inventory & Assessment project is approximately 55% completed and is currently on schedule and within contracted budget.
- ❖ Sierra Vista City Council has appointed Gregory Johnson to the vacant seat on the SVMPO Board.
- ❖ The AZ/Western States Planning Conference is scheduled for August 22-25, 2019. The Roads and Streets Conference is planned for in-person event in Tucson on October 6-8, 2021.

Board members will have an opportunity to discuss and ask questions about regional transportation activities that are underway.

This is an information and possible discussion item (*depending on meeting time this item may be presented in written format only*).

15. SVMPO 2021 AND 2022 MEETING SCHEDULE & FUTURE AGENDA ITEMS

The SVMPO Board typically sets their tentative annual calendar at the last Board meeting of each year. Several Board members are now newly appointed to this Board and previously identified dates and times may no longer be easily available for the full SVMPO Board to meet. The SVMPO Board tentative 2021 meeting schedule is currently set for:

- Potential Work Session Thursday, August 12th 2:30 to 4:30 p.m. (*Time not designated*)
Possible items: Long-Range Transportation Plan; Administrator's Review
Possible Date for Executive Session re Administrator's Contract
- Thursday, August 26, 2021 2:30 to 4:30 p.m.
Possible Executive Session re Administrator's Contract
- Thursday, October 28, 2021 from 2:30 to 4:30 p.m.
Set 2022 Board Meeting Schedule

The next SVMPO Board meeting is currently scheduled for **Thursday, August 26th at 2:30 p.m.**

Items under consideration will include consideration for adoption of both the Short-Range Transit Plan and the 2050 Long-Range Transportation Plan. An Executive Session may be tagged on to address the Administrators Contract, set to expire on August 27, 2021. Her current contract includes a clause that states if the Board takes no action, her Contract automatically rolls over for one year.

Board members may indicate topics they would like to include in future Board meetings.

This is an information item with possible direction to the SVMPO Administrator regarding possible changes to 2021 scheduled Board meeting dates and times.

16. ADJOURNMENT of REGULAR SESSION

The meeting room is accessible to those individuals with mobility impairments. Individuals with disabilities who require special accommodations or have limited English proficiency and are in need of an interpreter may contact Karen Lamberton at 520.515.8525 at least 72 hours before the meeting time to request accommodations.

Si necesita acomodaciones especiales o un interprete para esta conferencia, debe ponerse en contacto con Karen Lamberton al numero 520.515.8525 por lo menos setenta y dos (72) hora antes de la conferencia.