



# SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION BOARD OF DIRECTORS: EXECUTIVE SESSION AGENDA: JULY 28, 2021

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## MEETING LOCATION:

City of Sierra Vista: City Hall/North Conference Room  
1011 North Coronado Drive Sierra Vista, AZ 85635

## To attend the meeting by telephone:

Call 1-415-655-0001. Meeting 287 957 271 # Then Enter # for Attendee ID.

EXECUTIVE SESSION DATE AND TIME: July 28, 2021 at 3:00 p.m. to 4:00 p.m.

FOR MORE INFORMATION: Contact your SVMPO Chair or SVMPO Administrator

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## SVMPO BOARD OF DIRECTORS

*One or more members may participate via teleconference*

Chair:	Rachel Gray, Mayor Pro Tem, City of Sierra Vista
Vice-Chair:	Johann Wallace, Mayor, Town of Huachuca City <i>Designated Alternate:</i> Cynthia Butterworth, Councilmember, Huachuca City
Member:	Gregory Johnson, Councilmember, City of Sierra Vista
Member:	Carolyn Umphrey, Councilmember, City of Sierra Vista
Member:	Peggy Judd, Supervisor, Cochise County
Member:	Richard Searle, State Transportation Board <i>Designated Alternate:</i> Rod Lane, Arizona Department of Transportation

**STAFF:** SVMPO Administrator: Karen L. Lamberton, AICP

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Pursuant to A.R.S. § 38-431.03 (A) (1)-(7) discussion at an Executive Session may relate to personnel, public records, confidential legal advice or counsel, litigation, real estate or other matters permitted under this section. The Chair shall instruct the persons present at the Executive Session regarding the confidentiality requirements of Open Meeting Law. This Executive Session is not open to the general public.

The SVMPO Board voted to set this Executive Session pursuant to A.R.S. §38.431.03 for purposes of evaluating the performance of the SVMPO Administrator on June 24, 2021. The SVMPO Administrator's three-year anniversary in this position will be August 27, 2021. Her contract currently expires on Friday, August 27, 2021. The SVMPO Board took action in an Executive Session on March 31, 2021, to extend the contract: this Executive Session is to provide an evaluation to the SVMPO Administrator and direct the Chair on any modifications the Board desires to negotiate on the 2021 contract renewal with Ms. Lamberton.

1. CALL TO ORDER AND ROLL CALL/CONFIDENTIALITY REQUIREMENTS NOTED
2. BRIEFING OF THE ROLES AND RESPONSIBILITIES OF THE SVMPO ADMINISTRATOR POSITION

**3. DISCUSSION HELD ON ANY QUESTIONS ABOUT THE ADMINISTRATOR DUTIES OR CONTRACT RENEWAL REQUESTS AND SHARE BOARD EXPECTATIONS AND/OR EVALUATION COMMENTS WITH THE SVMPO ADMINISTRATOR.**

**4. BOARD DISCUSSION ON CONTRACT CHANGES FOR 2022.**

- The SVMPO Administrator will leave the conference room during this agenda portion so that the Board may discuss this matter between themselves.

**5. EXECUTIVE SESSION ACTION ITEMS**

The Board of Directors will provide direction to the SVMPO of any modification to the existing contract that they wish to include in the 2021 SVMPO contract renewal.

The Chair will work with the SVMPO Administrator to fully execute the contract renewal on or before August 27, 2021.

**6. ADJOURNMENT of EXECUTIVE SESSION**