



SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION TECHNICAL ADVISORY COMMITTEE: SPECIAL MEETING MINUTES: APRIL 18, 2022

APPROVED

MEETING LOCATION:

City of Sierra Vista Public Works Bld.
Training Conference Room
401 Giulio Cesare Ave. Sierra Vista, AZ

Teams Virtual Option

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 602-704-1809,,594646038#](tel:+16027041809594646038) US, PHX

Phone Conference ID: 594 646 038#

MEETING DATE AND TIME:

April 18, 2022
1:00 PM to 3:00 PM

FOR MORE INFORMATION OR TO REQUEST ACCOMMODATION FOR SPECIAL NEEDS:

Website: www.svmppo.org
Email: SVMPO@SierraVistaAZ.gov
Director's Phone: 520-515-8525

**CDC PROTOCOLS WILL BE FOLLOWED
FOR PRE-SANITATION AND DISTANCING**

SVMPO TAC MEMBERS IN ATTENDANCE:

Chair: Brad Simmons, P.E., Cochise County Civil Engineer
Vice-Chair: Irene Zuniga, Capital Improvements and Development Manager
Member: Sharon Flissar, P.E., Director Public Works, City of Sierra Vista
Member: Matt McLachlan, Dir. Community Development, City Sierra Vista
Member: Jim Halterman, Town of Huachuca City, Public Works Supervisor
Member: Jackie Watkins, P.E., Cochise County Engineer
Member: Richard Stein, Transportation Services Administrator, Vista Transit
Member: Mark Hoffman, Arizona Department of Transportation/Multimodal Division (*virtual*)

STAFF:

SVMPO Director: Karen L. Lamberton, AICP
SVMPO Regional Civil Engineer: Dennis Donovan, P.E.
Benny Young, P.E., Professional Consultant Services (*virtual*)
SVMPO Intern: Cat Porter, BYU-I

OTHERS PRESENT

Rachel Gray, SVMPO Board Chair (*Virtual/Partial Meeting*)
Chuck Potucek, City of Sierra Vista Manager
Travis Fast, Project Coordinator, Cochise County
Alternate Member: Jim (Doc) Johnson, Ph.D, CBO, CCI; Building Official Town of Huachuca City
Alternative Member: Valarie Fuller, Engineering Tech I; Cochise County
Alternative Member: Chanel Kirkpatrick, External Services Manager, City of Sierra Vista

1. CALL TO ORDER AND ROLL CALL

Chair Simmons called the TAC meeting to order at 1:04 p.m. Roll call was taken: a quorum was present.

CONTINUING BUSINESS: PRESENTATION/DISCUSSION

2. STBG FY22 LEDGER BALANCES

The SVMPO Director provided the TAC the current Transportation Improvement Program (TIP) ledger and noted that there are no changes from the meeting held on April 13th, 2022 regarding future available funding. As of the date of this meeting, available Surface Transportation Block Grant (STBG) funds through Fiscal Year 2027 was estimated to be \$2,566,129.

This was an information item.

3. POTENTIAL TIP PROJECT PRIORITIZATION AND RECOMMENDATIONS

The SVMPO Director stated that the purpose of this meeting was to discuss the potential selection criteria for TIP. TAC members then shared their member jurisdiction's perspectives about the considerations that should be included in a formal policy. Member McLachlan stated a preference for a formula that jurisdictions could count on for how the funding would be decided so that they could count on a specific amount of funding for planning for future projects. Several members concurred feeling that a formula would streamline the process for allocating funds. Member McLachlan raised possible formula factors, like population and lane miles, that should be considered in regional project selection. Considering how other MPO's and COGs do project selection, as well as funding formulas used by the FHWA (like the Casa Grande Agreements) were also mentioned as possible models. The TAC did not reach an agreement on specific criteria but did concur that having something specifically developed would help provide more clarity and certainty to the TIP Project selection process.

The TAC requested that the SVMPO Board Director to bring this item to the SVMPO Board for direction.

A Call for Projects had been issued, preliminary proposals were presented at the Feb 9th TAC meeting. Revised Proposals were provided for review by TAC members at the April 13th TAC meeting. The SVMPO TAC, after their April 13th discussion, had requested this special meeting to focus on the programming the FY23/FY27 TIP.

TAC Member Jurisdiction Project Priorities:

- The City of Sierra Vista indicated their number one request is for the BST resurfacing project. The City stated this project could be done in three phases. City TAC members indicated that they wished to keep all three submitted requests on the table for consideration. City staff indicated a preference for the use of the HURF Exchange program that allows for a fully funded project, with no match required, beyond staff oversight of the project.
- Cochise County indicated their number one priority, and only submitted project, is their Moson Rd. design phase. The County Engineer indicated a willingness to provide significant over-match, if necessary, to place this design phase project sooner in the TIP. They also stated that they do not expect the region to fund all the construction, but requested the construction phase be placed in the future project list.

- The Town indicated that their number one priority is Skyline Drive. Their Town Manager indicated a willingness to increase their match amount, if necessary, to place this project into the TIP sooner than later. The Town also wish to keep their proposed pathway project on the table for future consideration (*In the Town's top 4 infrastructure priorities after completion of Town Roadway Study and consideration of their General Plan goals/completed after LRTP*).

TAC members discussed the member jurisdiction proposals and available funding for the five-year TIP. Discussion was also held about the proposed TIP Project Requests and Funding options for programming all or part of the FY23-FY27 TIP. The TAC also considered the option of placing future potential projects in a "parking lot" to bring up into the active TIP as additional funding is identified for programmed or placeholder projects.

City of Sierra Vista Manager Chuck Potucek provided a historic perspective of the TIP project selection from when he was a member of the Board of Directors for SEAGO. He stated that given the limitations of funding more projects could be moved forward with over-match provided by the local agencies.

The TAC Chair then called for TAC members to make a motion related to placing one or more projects on the TIP as recommendations to the Board. The TAC felt that without clear direction on how to prioritize projects this was a difficult decision to reach a consensus on. The SVMPO Chair stated that it was not required to program the TIP at this time; the TIP can be adopted as an unprogrammed TIP and amended at a later date. TAC members added their perspective that punting a fully programmed TIP at this time could potentially be a recommendation until Board provides specific direction to the TAC.

Member Flissar then asked how much over-match the County could provide. Member Watkins stated they were willing to offer significant over-match to make their Count project move into the Design phase as quickly as possible.

Three actions were then taken by the TAC as follows:

A motion was made by Member Flissar to program Moson Rd in year FY23 for Design in the amount of \$363,881. A second was made by Vice-Chair Zuniga. The motion was then carried unanimously.

MOTION: Member Flissar

SECOND: Vice-Chair Zuniga

ACTION: PASSED UNANIMOUSLY 8/0

The SVMPO Director asked if the TAC now wished to select another project at this time or punt into later. Member Flissar noted her preference was to wait until later when it is better known what grant awards might be and other potential funding options might be. After a brief TAC discussion, Member Flissar moved to hold off on recommending additional TIP projects until later; Alt Member Fuller seconded, and the motion passed unanimously.

MOTION: Member Flissar

SECOND: Alt. Member Fuller

ACTION: PASSED UNANIMOUSLY 8/0

A motion was then made by Member Watkins to program all other proposed Projects into the "Parking Lot" on the TIP for future consideration, if additional funding was identified. Member Halterman seconded. The motion was then carried unanimously.

MOTION: Member Watkins

SECOND: Member Halterman

ACTION: PASSED UNANIMOUSLY 8/o

4. UPCOMING SCHEDULED MEETINGS

The SVMPO Director noted that the Board would meet on April 27th and the next TAC meeting was scheduled for June 8th. She thanked the TAC for their review and comments on the TIP selection process.

This was an information item. No action was taken.

5. CALL TO THE PUBLIC

This is the time set aside for the public to speak to the TAC. Speakers are limited to a three-minute presentation and may also submit written comments for the Board files. The TAC may not discuss or take formal action on items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H) action taken as a result of public comment is limited to responding to any criticism, directing staff to review the matter, or scheduling the matter for discussion at a later date.

No attendees of the public were present to address the TAC at this time.

6. ADJOURNMENT

Hearing no further questions or comments, by general consensus, Chair Simmons adjourned the TAC meeting at 2:46 p.m.