



SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION BOARD OF DIRECTORS: REGULAR MEETING AGENDA: July 6, 2022

MEETING LOCATION:

City of Sierra Vista: City Hall
City Managers Conference
1011 N. Coronado Drive.
Sierra Vista, AZ 85635

To attend the meeting by MICROSOFT TEAMS

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Phone Conference ID: 407 585 379#

MEETING DATE AND TIME:

July 6, 2022

3:35 p.m. to 4:30 p.m.

FOR MORE INFORMATION OR TO REQUEST ACCOMMODATION FOR SPECIAL NEEDS:

Website: www.svmppo.org

Email: SVMPO@SierraVistaAZ.gov

SVMPO Director Phone: 520-515-8525

CDC PROTOCOLS WILL BE FOLLOWED
FOR PRE-SANITATION AND DISTANCE

SVMPO BOARD OF DIRECTORS

One or more members may participate via teleconference

Chair: Rachel Gray, Mayor Pro Tem, City of Sierra Vista

Vice-Chair: Carolyn Umphrey, Councilmember, City of Sierra Vista

Member: Gregory Johnson, Councilmember, City of Sierra Vista

Member: Peggy Judd, Supervisor, Cochise County

Member: Cynthia Butterworth, Councilmember, Huachuca City

Designated Alternate: Keith Settlemyer, Councilmember, Huachuca City

Member: Richard Searle, State Transportation Board

Designated Alternate: Rod Lane, Arizona Department of Transportation

STAFF: SVMPO Director: Karen L. Lamberton, AICP

CALL TO ORDER AND ROLL CALL

ACCEPTANCE OF THE AGENDA

CALL TO THE PUBLIC

This is the time set aside for the public to speak to the Board. Speakers are limited to a three-minute presentation and may also submit written comments for the Board files. The Board may not discuss or take formal action on items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H) action taken as a result of public comment is limited to responding to any criticism, directing staff to review the matter, or scheduling the matter for discussion at a later date.

1. APPROVAL OF MEETING MINUTES

Action: Approval of the Board Regular Meeting Minutes of June 22, 2022

NEW BUSINESS: PRESENTATION/DISCUSSION

2. TIP PROJECT PRIORITIZATION

Action: The SVMPO Director will brief the Board on the consensus of the July 6th Work Session regarding potential TIP prioritization selection criteria. The Board will discuss, and may adopt, policies and selection criteria for future TIP project selection within the SVMPO region.

This is a potential action item and/or direction to the SVMPO Director may be given.

3. RURAL TRANSPORTATION ADVOCACY REPORT/LEGISLATIVE ACTIVITIES

Action: Kevin Adam, Rural Transportation Advocacy Council (RTAC) liaison, or the SVMPO Director will provide a brief legislative update. The Board will discuss strategies for a potential state legislative funding ask for the next 2023 legislative session.

This is a potential action item and/or direction to the SVMPO Director may be given.

4. BOARD CHAIR & VICE-CHAIR ELECTIONS

Action: A pending vacancy in the SVMPO Chair position will be discussed and the position filled for the remainder of the term (ending at the first regularly scheduled meeting in 2023 per the By-Laws); and potentially filling the Vice-Chair position.

This is a potential action item.

5. INFORMATIONAL ITEMS/DIRECTION TO SVMPO DIRECTOR MAY BE GIVEN

UPCOMING SCHEDULED MEETINGS and DIRECTOR'S REPORT

SVMPO TAC Meeting: October 12th, 2022, at 1:00 p.m.

SVMPO Board Meeting: October 26, 2022, at 2:30 p.m.

Conferences:

AZPlanning Conference: August 24th – August 26th Scottsdale, AZ

Rural Summit: September 14th – September 16th Maricopa, AZ

Roads and Streets Conference – September 28th – September 30th Tucson, AZ

This is an information item.

FUTURE AGENDA ITEMS

The last SVMPO Board meeting for the calendar year will be October 26, 2022, at 2:30 p.m. Items may include an end of fiscal year report, presentations on the Theater Drive Inventory & Assessment and Moson Rd. Corridor Pre-Scoping Study, update on 2023 legislative agenda.

This is an information and discussion item, with possible direction to the SVMPO Director.

ADJOURNMENT

The meeting room is accessible to those individuals with mobility impairments. Individuals with disabilities who require special accommodations or have limited English proficiency and are in need of an interpreter may contact Karen Lamberton at 520.515.8525 at least 72 hours before the meeting time to request accommodations.

Si necesita acomodaciones especiales o un interprete para esta conferencia, debe pnerse en contacto con Karen Lamberton al numero 520.515.8525 por lo menos setenta y dos (72) hora antes de la conferencia.



**SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION
BOARD OF DIRECTORS
MEETING MINUTES: JUNE 22, 2022**

DRAFT

MEETING LOCATION:

City of Sierra Vista, City Hall
City Manager's Conference Room
1011 North Coronado Drive
Sierra Vista, AZ 85635

MICROSOFT TEAMS VIRTUAL MTG
Join on your computer or mobile app

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Or call in (audio only)
[+1 602-704-1809,,388931169#](tel:+16027041809388931169) US, Phx
Phone Conference ID: 388 931 169#

MEETING DATE AND TIME:

June 22, 2022
2:30 p.m.

**FOR MORE INFORMATION OR TO REQUEST
ACCOMMODATION FOR SPECIAL NEEDS:**

Website: www.svmppo.org
Email: SVMPO@SierraVistaAZ.gov
Director's Phone: 520-515-8

SVMPO BOARD MEMBERS IN ATTENDANCE:

Chair: Rachel Gray, Mayor Pro Tem, City of Sierra Vista
Vice-Chair: Carolyn Umphrey, Councilmember, City of Sierra Vista
Member: Gregory Johnson, Councilmember, City of Sierra Vista
Member: Peggy Judd, Supervisor, Cochise County (*virtually*)
Member: Cynthia Butterworth, Councilmember, Huachuca City

SVMPO BOARD MEMBERS NOT IN ATTENDANCE:

Member: Richard Searle, State Transportation Board

STAFF:

SVMPO Director: Karen L. Lamberton, AICP
SVMPO Intern: Catarina Porter, BYU-I

OTHERS PRESENT:

Keith Settlemyer, Designated Alternate: Councilmember, Huachuca City
Brad Simmons, TAC Chair/Cochise County Engineering Manager
Chuck Potucek, City of Sierra Vista, City Manager
Mark Hoffman, ADOT (*virtually*)
Jeremy Moore, ADOT SouthCentral District (*virtually*)
Kevin Adam, RTAC (*virtually*)

CALL TO ORDER AND ROLL CALL

Chair Gray called the meeting to order at 2:32 p.m. Chair Gray, Vice-Chair Umphrey, Members Butterworth and Johnson were present. Member Judd present virtually. A quorum was present. Chari Gray asked Brad Simmons to introduce himself and welcomed him as the SVMPO TAC Chair.

ACCEPTANCE OF THE AGENDA

Chair Gray asked if there were any adjustments requested to the presented agenda. Hearing none, the Chair asked for a motion to accept the agenda. Member Johnson made the motion, Vice-Chair Umphrey seconded, and the motion passed unanimously.

MOTION: Member Johnson

SECOND: Vice-Chair Umphrey

ACTION: PASSED UNANIMOUSLY 5/0

CALL TO THE PUBLIC

Chair Gray asked if any of the attendees wished to address the Board. The Huachuca City alternate member Keith Settlemeyer asked if this was the time for him to ask any questions he might have. Chair Gray indicated that as a designated alternate member he could address the Board during any of the items, and if he would like was welcomed to join the Board at the table. Hearing no other comments or requests to speak, Chair Gray then closed the Call to the Public.

1. APPROVAL OF MEETING MINUTES (April 27, 2022)

Chair Gray asked if any Board member had any comments or corrections to the Board of Directors Regular Meeting Minutes of April 27, 2022. After a moment for Board members to take a look at the presented minutes, no corrections were noted. Hearing none, she called for the question.

Vice-Chair Umphrey made the motion to accept the meeting minutes as presented, Member Johnson seconded, and the motion to approve the April 22, 2022, meeting minutes was unanimously approved.

MOTION: Vice-Chair Umphrey

SECOND: Member Johnson

ACTION: PASSED UNANIMOUSLY 5/0

CONTINUING BUSINESS: PRESENTATION/DISCUSSION

2. STBG FY23-FY27 LEDGER BALANCES

The SVMPO Director provided the Board the current Transportation Improvement Program (TIP) ledger. She noted that this was unchanged from the STBG ledger from the April meeting. ADOT is still considering a phased change to the Federal Obligation Authority rate but as of this date the rate is calculated at 91.3% in order to provide a conservative projection. Director Lamberton asked Mark Hoffman, the ADOT liaison to the MPO if any additional information had been released about the potential of phasing in the OA rate. Mr. Hoffman indicated that he had not heard of any new direction or decision by ADOT about the OA rate in future years. Chair Gray noted it would be helpful if the rate was phased in.

Director Lamberton noted that the Surface Transportation Block Grant (STBG) fund balance through Fiscal Year 2027 is currently estimated to be \$745,702.

This was an information item. No action was taken.

3. 2022-2026 TIP AMENDMENT

The active 2022-2026 TIP was presented by the SVMPO Director with a request to add newly awarded 5310 awards to non-profit agencies within the region. This year's 5310 awards also provide an additional amount to SEAGO from the urban pool of transit funds for mobility management activities. Chair Gray asked about how much was awarded in the region and the SBVMPO Director stated it was about \$120,000.

Chair Gray asked if there were any additional questions from the Board. Hearing none, the Chair asked for a motion to amend the active 2023 TIP with the 5310 awards. Member Butterworth made the motion, Vice-Chair Umphrey seconded, and the motion passed unanimously.

MOTION: Member Butterworth

SECOND: Vice-Chair Umphrey

ACTION: PASSED UNANIMOUSLY 5/0

4. 2023-2027 FINAL DRAFT TIP

The SVMPO Director presented the drafted FY23-FY27 five-year Transportation Improvement Program for Board comment and consideration. She noted that one Open House was held for public comment on the draft TIP and thanked Vice-Chair Umphrey for attending. One member of the public did drop in: he expressed a great deal of interest in the activities in the West End area and was very pleased to see the inclusion of the grant funding awarded for pathway improvements throughout the City. Director Lamberton stated that Appendix B, page 27 of the drafted TIP will be updated to include all public feedback received during the past month.

Director Lamberton added that no public comments were submitted through the on-line comment form but that additional review comments were submitted by Vista Transit and ADOT with updated information received since the posting of the drafted TIP.

Director Lamberton that none of these changes were substantive or changed the intent and scope of the drafted TIP presented to the public. These changes include:

- Increased the annual transit appropriations to just over \$1 million (now shown in the Transit Ledger used to show fiscal constraint for the FTA funds);
- Added the funding source, STBG, to the first three noted projects, selected by the Board at their April Board meeting;
- Noted that the HC functional class is an urban minor collector to clarify its eligibility for funding (rural minor collectors are not eligible for STBG funding due to a tiny clause in the federal regulations);
- Added placeholder funding for FY23 in Bus Shelter Enhancements; Vehicle Maintenance and Facility Maintenance. These categories have enough carry-forward in the City budget to cover FY23; however, it could be helpful to show those possible expenditures, allowing future use of federal funds, in the TIP;
- Reduced the future costs for tracker software to \$24,000 federal/\$6,000 match based on recently received costs from the vender for ongoing services;

- Added to FY23 and future years placeholder for surveillance cameras in the amount of \$40,000 federal/\$10,000 match based on potential replacement or upgrades that may be needed.

Director Lamberton also noted that concurrence was received from City of Sierra Vista staff to include awarded and pending pathway grants within the Transit category (FTA funding).

These changes result in a carry-forward FY27 Balance of \$1,484,008 in the Transit Ledger. The Transit Ledger is provided to demonstrate fiscal constraint for anticipated FTA funding for the City's 5307 transit system.

Director Lamberton then stated that the TAC had forwarded the draft TIP to the Board with a recommendation of approval and that she recommends approval of the FY23-FY27 TIP, with the noted revisions.

Chair Gray asked how hard is it to amend the TIP. Director Lamberton stated that for minor amendments, such as to adjust for awarded grants, or slightly modify funding amounts that an administrative amendment can be done fairly easily. An example is the two entries for pathway grants in the draft TIP: one is very precise to reflect the awarded grant and the other a rounded number to reflect the potential grant request. For substantive amendments the item would come to the Board for action but that the TIP can be amended throughout the year, as the need arises.

The Board then discussed the first TIP STBG project for Moson Rd design and asked for clarification if this was the entire project or just the design phase. After confirming that it is only the design phase, clarification was asked about the County match amount. At the TAC mtg about potential TIP projects, Cochise County had indicated a willingness to provide over-match. The match shown reflects the minimum match required, plus the minimum \$30,000 for ADOT to provide oversight to the project. Attendee Brad Simmons confirmed that the Cochise County is anticipated at this time to use ADOT to provide oversight on the Design phase, given the scope of the project. Director Lamberton stated that the County was aware that they were on the hook for any amount that the Design phase exceeds the awarded STBG amount or the County would have to reduce the scope of the project. This exact amount will be better known after the pre-scoping work is completed, currently underway as a Planning project.

Hearing no further questions, the Chair asked for a motion to adopt the FY23-FY27 TIP, with the revisions noted by the Director. Vice-Chair Umphrey made the motion, Member Judd seconded, and the motion passed unanimously.

MOTION: Vice-Chair Umphrey

SECOND: Member Judd

ACTION: PASSED UNANIMOUSLY 5/0

5. TIP PROJECT PRIORITIZATION AND PENDING WORK SESSION

The SVMPO Director reminded Board members that a Board Work Session has been set for July 6, 2022, from 2:30 to about 3:30 p.m. to discuss, and potentially reach a consensus, on criteria for future TIP project selection.

Director Lamberton stated that the Work Session is anticipated to include information from FHWA and ADOT to frame the discussion, as well as examples from other regions on their TIP Project selection criteria.

The Board then briefly discussed the materials provided in the agenda packet of the preliminary list of items from the TAC that they hoped the Board would consider in developing project selection criteria. Chair Gray asked the TAC Chair, Brad Simmons, what did “impact to the residents served” mean to the TAC. TAC Chair Simmons replied that it could mean that the project positively impacts the residents in the area of the project, giving as an example the Theater Drive Area project residents, or it could also mean a positive impact on the region as a whole. Director Lamberton noted that the TAC list do not reflect a consensus, and were not derived from discussion of the TAC, but was a verbatim summary of collected hand-written notes during a guided exercise on TIP selection criteria from TAC members. These considerations are intended as a starting place for the Board’s Work Session discussion, along with information about why is mandated to consider and what the Board has already approved, such as their regional priorities in the Long-Range Transportation Plan.

Hearing no further discussion on this item, the Board moved to the next agenda item.

This was a discussion item. No action was taken.

6. FY23 DRAFT TITLE VI PLAN

The SVMPO Director stated that each year the Board reviewed and adopts a Title VI report. This annual report helps the region and member jurisdictions better understand the demographics of the area. In the SVMPO region the three highest needs for translation services are for households where Spanish, Tagalog or German are spoken. Director Lamberton stated that ADOT’s Civil Rights Division has reviewed the drafted plan and advised that it met the requirements and was compliant with all current requirements.

Director Lamberton then shared that the mapping issue had been resolved and, although they were not available when the Board agenda packets were transmitted, they were available an hour before this meeting began, and for those in the meeting an illustrative set of Title VI maps were provided. These are not required to be included as all the data is within the narrative and table of the drafted, and posted, Title VI plan but the illustrative maps are much easier to review and compare demographic data. These will be added to the plan, prior to finalizing for transmittal to the ADOT Civil Rights Division.

Hearing no further questions, the Chair asked for a motion to accept the adopt the FY23 Title VI Plan, with the inclusion of the illustrative maps. Member Butterworth made the motion, Vice-Chair Umphrey seconded, and the motion passed unanimously.

MOTION: Member Butterworth

SECOND: Vice-Chair Umphrey

ACTION: PASSED UNANIMOUSLY 5/0

7. FY23 PERFORMANCE MEASURES

The SVMPO Director advised the Board that the MPO approves performance measures (targets) set by ADOT annually. Several sets of performance measures come before the Board each year: for safety, transit and roadway. Several of the roadway measures do not apply in our region as we have no section of Interstate in the SVMPO. Director Lamberton then noted the change in FY23 performance targets to improve the National Highway System pavement condition from 28% to 31% ; to improve the travel time reliability from 74.9% to 77%, and that bridges maintained in good condition remained the same at 52%.

Our region does have the option to develop our own targets for the relevant measures but historically the Board has adopted the ADOT recommended targets. Director Lamberton stated that the MPO TAC recommended support of the FY23 ADOT performance measures as presented.

The Board concurred that it made sense to continue to adopt the ADOT recommended performance measures and the TAC Chair Simmons stated he also supported that approach. The Chair asked for a motion to accept the roadway performance measures as set by ADOT for FY23. Vice-Chair Umphrey made the motion, Member Johnson seconded, and the motion passed unanimously.

MOTION: Vice -Chair Umphrey

SECOND: Member Johnson

ACTION: PASSED UNANIMOUSLY 5/0

8. INFORMATIONAL ITEMS/DIRECTION TO SVMPO DIRECTOR MAY BE GIVEN

Rural Transportation Advocacy Report/Legislative Activities

Kevin Adam, Rural Transportation Advocacy Council (RTAC) liaison provided a real-time update on the Az State Legislative Budget. Although consensus was reached with the Governor's office and both House and Senate leadership to include the Rural Transportation Project list, this list was no longer in the Budget moving forward at this time. There are increases for specific ADOT projects included in the State Budget at this time, but negotiations are continuing among the State Legislators attempting to reach consensus adequate to pass a joint Budget.

Board members were provided with the draft budget bills and summaries of transportation elements still included in the budget moving forward. There is a possibility, remote, but still a possibility, that the rural transportation projects may be added back in, as the State Budget projects a carry forward exceeding \$6 Billion dollars at this time. (*The Rural Transportation Project ask totaled \$66 Million and included the Huachuca City Skyline project and the Joint City/County Theater Drive project*).

State projects in our region included as additional earmarks were:

- SR 90 pavement rehabilitation from the US Border Patrol Station to Campus Drive: \$39.2 Million
- SR 90 improvements from Campus Drive to Moson Rd. inflation adjustment: \$3.71 Million

In addition, there is a \$50 Million set-aside for federal grant match assistance for Greater AZ. This would be an award process that ADOT would manage if this remains in the State Budget. Chair Gray asked for a definition of Greater AZ and Kevin Adam replied that there are three pools of

funds: for the Maricopa County (MAG), Pima County (PAG) and then all the other Counties, 13 of them, are called Greater AZ.

Kevin Adam, the RTAC liaison, will keep the SVMPO posted on the final State Budget, which must be passed by the end of June to avoid a State government shut-down. He also encouraged the Board members to attend, if at all possible, the Rural Summit and help to convey infrastructure needs to the state legislators in attendance.

Vice-Chair Umphrey expressed her thanks to Kevin Adam and to the SVMPO Board members for their effort and advocacy in behalf of transportation funding at the State legislative level. She noted that although it doesn't look like the rural projects we wanted will be included, there is a notable increase in funding for ADOT and that was needed.

This was an information item. No action was taken.

Southcentral District Report

ADOT's Assistant District Engineer, Jeremy Moore, reported on the status of current and potential ADOT projects within the region. A number of projects were approved in the ADOT's next five year plan including the San Pedro Bridge rehabilitation on SR82 in FY24, additional work on SR 90 in FY25 and construction work is beginning on segments of SR90, SR80 and SR92.

The Design work for the Campus Drive to Moson Rd. segment is being done now, ADOT is working on the ADA feasibility elements and conducting pavement core testing. Chair Gray asked if the SR 90 project being designed included the intersection – her recollection was that it did not. Jeremy Moore stated she was correct, the roadway work ends at the stop bars. The intersection of SR90/SR92 was reconstructed just a few years ago.

Board members indicated their appreciation for ADOT's work on the highways in the SVMPO region.

This was an information item. No action was taken.

Upcoming Scheduled Meetings & Directors Report

Chair Gray noted the upcoming meetings and then asked the SVMPO Director to discuss the future conferences coming up. Pending Meetings and Conferences include:

- SVMPO Board Work Session: July 6th at 2:30 to 3:30 p.m.
- SVMPO Regular Board Meeting: July 6, 2022 at 3:30 p.m. to 4:30 p.m.
- SVMPO TAC Meeting: October 12th, 2022, at 1:00 p.m.
- SVMPO Board Meeting: October 26, 2022, at 2:30 p.m.

Conferences:

- AZPlanning Conference: August 24th – August 26th Scottsdale, AZ
- League of Cities & Towns – August 29-September 2nd Glendale, AZ
- Rural Summit: September 14th – September 16th Maricopa, AZ
- Roads and Streets Conference – September 28th – September 30th Tucson, AZ

Director Lamberton advised Board members that the MPO Work Program allows for TAC and Board members and their alternates to attend relevant conferences as described in the Work Program. Board members are encouraged to attend the Rural Summit and the Director asked

Board members to let her know by the next Board meeting in early July if they want to attend. Registration is open right now and hotels should be reserved as early as possible. Chair Gray noted that the Rural Summit is capped at 250 attendees but is an important opportunity to interact directly with State legislators.

Member Butterworth asked if she could designate her Town Manager to attend in her behalf. There was concurrence that a Town or City Manager or County Administrator would be an appropriate alternate designee, if a Board member was unable to attend. Member Butterworth stated she would check with their Town Manager, Suzanne Harvey, to see if she had availability and would have her get in touch with the SVMPO Director.

Director Lamberton briefly went over several items in the Directors Report:

- Member Butterworth shared with the Board copies of the completed utility mapping for the Town and expressed how valuable the work was to the Town, and in use by the Public Works staff. Rick Engineering was the consultant team on the Huachuca City Roadway Inventory Project and Member Butterworth stated that this consultant team did a great job for the Town and the MPO.
- Director Lamberton advised the Board that the Project Manager for the Theater Drive Project, Benny Young, had made a permanent move to California and had submitted his resignation. She stated that she would be taking over the Project Management with the Wilson & Company consultant team.
- The Moson Rd. project is now underway with a transmitted Notice to Proceed to Michael-Baker. Catarina Porter will be the MPO Project Manager until she leaves the MPO to return to school in a few months.

This was an information item. No action was taken.

FUTURE AGENDA ITEMS

Chair Gray asked if any Board members had any items to share. None indicated that they did. The Chair noted that the next SVMPO Board meeting would be on July 6, 2022, beginning at 2:30 p.m. followed immediately by a regular Board meeting. It was noted that there is a Meet & Greet event at 5 p.m. that day for candidates. Director Lamberton stated that it was the intention that both the Work Session and Board meeting be tight and not run over its scheduled time.

The last SVMPO Board meeting for the calendar year will be on October 26, 2022, at 2:30 p.m.

This was a discussion item. No action was taken.

ADJOURNMENT of REGULAR SESSION

By general consent, the SVMPO Board regular meeting was then adjourned at 3:38 p.m.



Sierra Vista Metropolitan Planning Organization Memorandum

To: SVMPO Board of Directors
From: Karen L. Lamberton, AICP, SVMPO Director
Date: July 6, 2022
Subject: Transportation Improvement Programming (TIP) Project Prioritization

One of the mandated tasks of a regional agency is to identify regionally prioritized projects and then program available construction funding out for a five-year planned document called a Transportation Improvement Program, known as the TIP.

Work Program Task 4: Transportation Improvement Program

In cooperation with the State, local jurisdictions and local transit operators within the SVMPO prepare and update a Transportation Improvement Program (TIP) annually. Its primary purpose is to identify the specific transportation projects planned to be completed over a 4–5-year period on local and regional roads with regional Surface Transportation Block Grant (STBG) funds.

The Board may elect to amend the active TIP at any time. Amendments may be necessary to include newly awarded grant funds, federal or state earmarked funds or to adjust costs or projects as new information or alternative project funding sources are received.

Board Work Session: July 6, 2022

The Board will have met in a Work Session prior to this Regular Session and discussed, in depth, this item. This is the opportunity for the Board to bring forward consensus items for additional discussion, provide direction to the SVMPO Director on developing a TIP selection and ranking process and potentially take formal action on a TIP selection policy or process.

Schedule for Next Call for TIP Projects

At the regularly scheduled Board meeting on April 27th TIP projects were identified for FY23; FY24 and FY25. The next year of available TIP STBG funding for programming is FY26. Fully programming the TIP is desired; however, this goal may be carefully considered, and project selection made in FY25.

Attachments: *Reference Work Session Materials*

Action Requested: Seeking a motion to set a TIP prioritization selection and ranking process and/or guidance to the SVMPO Director to develop policy regarding TIP prioritization selection and ranking process.



Sierra Vista Metropolitan Planning Organization Memorandum

To: SVMPO Board of Directors
From: Karen L. Lamberton, AICP, SVMPO Director
Date: July 6, 2022
Subject: RTAC Legislative Activities

In 2022 the Regional Transportation Advocacy Council (RTAC) put together a \$66 Million rural transportation bill proposal. The SVMPO put forward two projects: a Joint City/County Theater Drive project and a Huachuca City Skyline Drive project. This bill received both House and Senate leadership support as well as the Governor’s office support; however, opposition from the House Chair of Appropriations and other state legislators resulted in this part of the proposed state budget being dropped during final budget discussions in favor of selected state highway projects.

It appears at this time that the State will be carrying forward about a \$6 Billion dollars into the 2023 budget cycle. The RTAC Advisory Committee and RTAC Board are considering strategies for packaging up a 2023 legislative ask for a rural transportation project list. One concept has been to develop three tiers of funding requests: very preliminary figures of \$100 Million; \$200 Million & \$300 Million have been suggested. It has been noted that costs for the 2022 projects have likely increased by 30% and cost increases to the legislative ask, along with leveraging high match amounts may be part of the next proposal.

If the RTAC Board chooses to go with one or more of these proposed levels of funding the SVMPO share for proposing projects, based on population, would be approximately:

COG/MPO	\$100 Million	\$200 Million	\$300 Million
SVMPO	\$3,981,067	\$7,962,134	\$11,943,201

Potential State Earmarks

If a 2023 legislative proposal is put together it is recommended that the SVMPO build from the previous proposal, adjust costs upward and then pull from the prioritized TIP Placeholder set of projects as were submitted during the FY23-Fy27 Call for TIP Projects. This would ensure the projects were identified by each jurisdiction as their highest priorities for obtaining construction funding in future TIP years.

More importantly, the MPO has in hand information, preliminary costs estimates, and some exhibits for these projects. If a proposal goes forward detailed project handouts would be needed in August.

PROJECTS SUBMITTED IN PLACEHOLDER STATUS PENDING FUNDING IN THE FY23-FY27 TIP
Theater Drive Project: Joint City/County: PREVIOUSLY SUBMITTED
Skyline Drive Construction Phase: HC: PREVIOUSLY SUBMITTED
Moson Rd. Construction Phase: CC
BST Pavement Preservation Project: SV
Willcox Rd. Preservation Project: SV
Skyline Pathway Project: HC
SR 92 Bicycle Shared Use Path: SV

The placeholder list was drawn from high priority near-term long-range transportation plan projects. They total an estimated \$18.105 Million, far more than both available STBG funds or the state legislative earmarks might provide. In addition, other high priorities brought before the Board include the future phases of the Fry Blvd/North Garden project, which are \$2.5 million or more per the planned phased improvement.

The SVMPO Board is cautioned to keep in mind that state earmark requests are not a certainty of being funded; if funded may come with requirements for timelines and match; and that local agency accepting such an earmark would be taking responsibility of any overages or requirements that might be part of this potential additional funding source.

Rural Summit: September 14th-September 16th

RTAC anticipates presenting to state legislators a joint rural transportation bill proposal at the September Rural Summit. Proposals are requested to be fully developed and have regional government support by that time.

As the SVMPO Board is not meeting again until October, the SVMPO Director seeks guidance on potential regional projects, strategies for moving a legislative rural transportation bill forward and recommends that coordination with the SVMPO Board Chair (who also sits on the RTAC Board) to finalize the SVMPO portion of this RTAC legislative request.

Attachments: RTAC Supplemental Transportation Funding in State Budget

Action Requested: Seeking direction on development of project proposals for the 2023 state legislative rural transportation bill request.

Supplemental Transportation Funding

In State Budget:

**HB2858 – Capital Outlay; Appropriations; 2022-23
& SB1490 – Cesar Chavez Blvd**

(Passed Legislature 6/23&24/22) – Updated 6/24



GREATER ARIZONA HIGHWAY AND ROAD INVESTMENT

Amount	Project	Location
\$50M	SMART Fund	Federal grant application & match assistance for Greater Arizona
\$15M	SR-24 expansion land acquisition	Northern Pinal County, East Valley
\$200,000	Emergency evacuation bridge study	Lake Havasu City
\$1.5M	SR-69/SR-169 roundabout construction	Dewey-Humboldt, Yavapai County
\$100,000	SR-79 intersection assessment at Hunt Highway	Florence
\$100,000	SR-87 intersection assessment at Skousen Road	Coolidge
\$3M	SR-89/SR-89A TI design	Prescott
\$39.2M	SR-90 pavement rehabilitation	Cochise County, Huachuca City, Campus Drive to U.S. Border Patrol Station
\$22.152M	US-191 pavement rehabilitation	Greenlee County, Clifton, mileposts 163-173
\$16.33M	US-191 pavement rehabilitation	Safford, between Armory Road and East Safford
\$800,000	SR-238 improvements	Pinal County, City of Maricopa, between SR-347 and Green Road
\$6,142,800	Former SR-279 construction & improvements	Cottonwood
\$19M	SR-347 widening design	Pinal County, City of Maricopa to I-10
\$100,000	SR-389 intersection assessment at Arizona Ave.	Colorado City
\$15M	North/South Corridor Tier II Enviro Study	Pinal County
\$1.645M	SR-69 repavement	Prescott Valley (inflation adjustment for FY21-22 appropriation)
\$3.5M	US-95 improvements	Near Yuma Proving Ground (inflation adjustment for FY21-22 appropriation)
\$19,534,600	SR-95 repavement	Mohave County; Bullhead City & Lake Havasu City (inflation adjustment for FY21-22 appropriation)
\$1,464,100	SR-186 & I-10 Business Route repairs	Willcox (inflation adjustment for FY21-22 appropriation)

\$3.71M	SR-90 improvements	Sierra Vista, between Moson Road and Campus Drive (inflation adjustment for FY21-22 appropriation)
\$31.5M	Greater Arizona pavement rehabilitation	Statewide projects (inflation adjustment for FY21-22 appropriation)
\$1M	Ganado School Loop Road repairs & upgrades	Navajo Nation, Apache County
\$5M	US-89 roundabout construction & improvements	Navajo Nation, Page
\$10M	N-9402 improvements	Navajo Nation, Lupton to Houck, north of I-40 near New Mexico Border
\$6M	N-35 improvements	Navajo Nation, northern Apache County
\$3M	Ruby Road bridge improvements	North of Nogales
\$10M	SR-97 improvements	Yavapai County, near Bagdad
\$33M	Cesar Chavez Blvd improvements	San Luis (SB1490 passed after budget adding this project to the list)

NON-GREATER ARIZONA HIGHWAY AND ROAD INVESTMENT

Amount	Project	Location
\$64.2M	I-10 widening, SR-85 to Citrus	Maricopa County, West Valley
\$20.08M	Jackrabbit Trail improvements	Maricopa County, Buckeye
\$5M	SR-74 TI study and design at Lake Pleasant Parkway	Northern Maricopa County
\$9.514M	Loop 101 screen wall	Glendale, between 51 st Avenue and 59 th Avenue
\$4M	SR-303 improvements	Northern Maricopa County between I-17 and Lake Pleasant Parkway
\$19M	SR-303/I-17 TI design	Northern Maricopa County
\$568,000	Gila Bend Sentinel Exit Lighting	Western Maricopa County
\$14M	Sonoran Corridor Tier II Enviro Study	Pima County, Tucson
\$25M	I-11 Tier II Enviro Study	Western Maricopa County
\$7.25M	Loop 101, screen wall design and construction	Phoenix, near 16 th Street
\$8.75M	SR-347 & Riggs Road overpass construction	Near I-10 in Maricopa County north of City of Maricopa (inflation adjustment for FY21-22 appropriation)
\$2.625M	SR-347 & Riggs Road overpass design, ROW & easements	Near I-10 in Maricopa County north of City of Maricopa (inflation adjustment for FY21-22 appropriation)
\$25M	Loop 101 slip ramp access project	Western Maricopa County, Tolleson
\$38.482M	US-60 pavement rehab, Loop 101 to Loop 202	Maricopa County, East Valley

OTHER TRANSPORTATION INFRASTRUCTURE INVESTMENT

Amount	Project	Location
\$400M	I-10 widening	Casa Grande to Chandler, Maricopa & Pinal Counties
\$6M	Flagstaff Downtown Connection Center	Flagstaff
\$600,000	Prescott Airport Flight Education Complex construction	Prescott
\$27.1M	Airport Improvements	Statewide public airports

GREATER AZ HIGHWAY & ROAD FUNDING: \$317,978,500
NON-GREATER AZ HIGHWAY & ROAD FUNDING: \$243,469,000
I-10 WIDENING (Pinal/Maricopa) \$400,000,000
TOTAL HIGHWAY/ROAD FUNDING: \$961,447,500

OTHER INFRASTRUCTURE FUNDING: \$33,700,000
TOTAL INFRASTRUCTURE INVESTMENT: \$995,147,500

PROJECTS FROM RTAC PRIORITY LISTS: 14 PROJECTS TOTALING \$185,016,600

OTHER GREATER ARIZONA PROJECTS: 16 PROJECTS TOTALING \$139,561,900
 Doesn't include: I-10 Casa Grande/Chandler widening \$400M
 Statewide Airport Improvements \$27.1M
 Cesar Chavez/San Luis POA Access \$33M



Sierra Vista Metropolitan Planning Organization Memorandum

To: SVMPO Board of Directors
From: Karen L. Lamberton, AICP, SVMPO Director
Date: July 6, 2022
Subject: Election of SVMPO Board Chair & Vice-Chair

The SVMPO Executive Board, per the SVMPO By-Laws, Section III A.3 (a), annually elect officers at the first meeting of every other calendar year. Chair and Vice-Chair positions serve for a period of two years, per Section III A.3 (a). The next cycle elections would be held on the first meeting of the year 2023.

At this time, the SVMPO Board Chair, Rachel Gray, has announced her intention to step down from her position as Mayor Pro Tem of the City of Sierra Vista in order to run for Mayor on or about July 17th. She has requested that her position as the SVMPO Board Chair be vacated at this time.

Typically, in the absence of the Chair, the Vice-Chair covers the position. The Board could elect to move the Vice-Chair into the Chair position for the remainder of the term.

- ❖ **The SVMPO Board's current Vice-Chair position is the City of Sierra Vista Councilmember Carolyn Umphrey. She has indicated a willingness to accept a nomination as Chair of the SVMPO for the remainder of the term.**

The Chair is responsible for reviewing the Board of Director's draft agenda; providing guidance to the Director on items to include on each meeting; for running the Board meeting according to Robert's Rules of Order and ensuring that the Board meetings start up and end on time. The Chair provides direct guidance to the SVMPO Director and has signatory authority for official SVMPO documents.

The Vice-Chair steps in when the Chair is unable to attend and covers Board meetings when the Chair is delayed until he/she arrives. If the Board chooses to move the current Vice-Chair into the Chair position, then the Vice-Chair position will be vacant. The Board could elect to nominate another member of the Board to this position.

At this time, there are no formal Board policies on rotation of the Chair and Vice-Chair positions. Although it has been the case to date that the Chair and Vice-Chair positions are held by different

member jurisdictions, this is an informal understanding of best practices that the SVMPO has chosen to follow, at this time there are no formal Board policies mandating that these positions be held by different jurisdictions or rotated. Extensions of terms of office are allowed by the SVMPO By-Laws.

Attachments:

Action Requested: Nominations and selection of a Chair to the SVMPO Board of Directors to fill the remaining term of office; nominations and selection of a Vice-Chair to the SVMPO Board of Directors to fill the remaining term of office.



Sierra Vista Metropolitan Planning Organization Memorandum

To: SVMPO Board of Directors
From: Karen L. Lamberton, AICP, SVMPO Director
Date: July 6, 2022
Subject: SVMPO Directors Report

Pending Conferences for Board Member Consideration:

Members of the TAC and Board, and their designated alternates, may request that their registration costs for conferences specifically noted in the approved Work Program may be covered by the SVMPO. Lodging, travel and per diem are the responsibility of the member jurisdictions.

Rural Summit will be held in Maricopa between September 14-September 16th and is typically attended by interested SVMPO Board members and/or their designee (e.g. County Administrator, Town or City Managers). This event is sponsored by our Rural Transportation Advocacy Council.

Board members are requested to let the Director know if they would like the SVMPO to register them for the September Rural Summit. Confirmed attendance to date are Carolyn Umphrey for the City of Sierra Vista, Suzanne Harvey for the Town of Huachuca City.

Fiscal Year Mandated Deliverables:

DELIVERABLE	ADOPTION DATE	UPDATE CYCLE
Joint Project Agreement	May 27, 2021	Biannually
Work Program & Budget	May 27, 2021 *	May 22 nd /Biannually
Long-Range Transportation Plan	August 25, 2021	5 years/20-yr horizon
Transportation Improvement Program	June 22, 2022	July 1/annually
Title VI Plan	June 22, 2022	July 1/annually
Title VI Plan Annual Report	August 2, 2021	August 1/annually
Public Participation Plan	January 17, 2019	5 years
Performance Measure Concurrence	Annually	Annually
Standard Operating Procedures	July 2022	Review with JPA

**Extension received for approval at regularly scheduled Board meeting five days after update deadline.*

Documents may be amended at any time at the pleasure of the Board or upon request by our funding partners; ADOT, FHWA or FTA.

Active SVMPO Project Updates:

We have several MPO funded projects in different stages of activity:

Theater Drive Inventory and Feasibility Assessment: IN PROGRESS

This project began in mid-March 2022 and a Joint Agency Forum held on May 13th. SVMPO staff are meeting with the consultant team on July 11th to coordinate the completion of initial area findings and to set a City/County Study TAC meeting date. Project completion is tentatively in early Spring of next year. The consultant team is Wilson & Company.

Moson Rd. Pre-Scoping Study: IN PROGRESS

Project selection was completed and a Notice to Proceed issued on June 7, 2022. Existing conditions data has been collected and a kick-off meeting with a site visit has been set for July 18th. The consultant team is Michael-Baker.

End of Fiscal Year Match Status:

Member Jurisdiction	FY22 Match Amount	FY22 Cash Match Paid	FY22 In-Kind Contributions	Remaining Balance
Cochise County	\$24,191	\$24,191	\$4,684.94	+\$4,684.94
City of Sierra Vista	\$16,976	\$16,976	\$5,773.87	+\$5,773.87
Town of Huachuca City	\$1,274	\$0	\$2,552.90	+\$1,278.90

Final FY22 Reimbursement will be completed by end of July 2022.
Match Requests for FY 23 were estimated, in April 2022, to be about:

Member Jurisdiction	FY23 Match Estimated Amount April 2022	Carbon Reduction Program July 2022	SunCloud MOU
Cochise County	\$20,368.50	\$5,198.40	\$4,000.00
City of Sierra Vista	\$29,025.12	\$7,407.72	\$5,000.00
Town of Huachuca City	\$1,527.64	\$389.88	\$300.00

These estimated match amounts will be adjusted for carry forward amounts (with a reduction for carry forward match already paid) and the addition of the new Carbon Reduction Program (CRP) funds in FY23. Once finalized, and run through the Board approved match formula, invoices will be sent to each jurisdiction. Cochise County has committed to a cash match amount up to \$25,000 a year; Sierra Vista has committed to a cash match plus supplemental In-Kind support; Huachuca City has reserved the option to choose each year if they will contribute entirely in In-Kind or provide some or all of their match with cash.

Overmatch can be used to build additional funding capacity for the SVMPO and/or reduce match requests in future years and/or potentially build a stand-alone account for the MPO to draw from, relieving the City of Sierra Vista from the burden of fronting costs in advance of reimbursements.

An end of fiscal year report will be provided by the SVMPO Fiscal Agent at the next Board meeting.